



ELECTRONIC BAGGAGE RECEIPTS

User Manual

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1. LOGIN SCREEN

GENERATING AND ENTERING USER DETAILS

- a. User needs to send a mail to Saksham Seva through their respective Nodal Officer, with the mandatory details as per below-attached sheet.



Joining New
Location (Mapping)


Current System has different roles, which are as follows:

- **Saksham Seva:** Saksham Seva has taken over the work of creation of user/mapping of a user to the e-BR application (with the role of the operating officer by default) w.e.f. 15.12.2019. Saksham Seva will also be responsible for reset of password in case any user forgets his/her password.
- **System Manager/Assistant System Manager (SM/ASM):** System Manager or Assistant System Manager can allocate the role of Manager to an officer of the rank of Joint Commissioner and above. Further, SM/ASM can allocate the role of Admin to an officer of the rank of AC/DC (Under development).
- **Manager:** Manager(JC/ADC) will have access to reports and mobile App feedback screen (under development).
- **Administrator(Admin):** Admins can modify/amend BR or CDF/CSD (Under development). Officer of the rank of AC/DC from the airport (nominated by jurisdictional office) will be the admin.
- **Operating Officer/User(OO):** Operating officer is the one who will use the EBR Application at Red channel for generating BRs and CDF/CSD.

How to login to eBR Application:

- (i). Click on Chrome browser/Mozilla Firefox
- (ii). Enter the URL of the EBR portal: <https://ebr.cbic.gov.in>
- (iii). The Login Screen appears on your screen (Refer Fig. 1.1)

- c. User needs to enter the User ID, Password (which are same as the SSOID and password) and Captcha as per the image in the respective section.



NSI 5b5 [REFRESH IMAGE](#)

User Name

Password

Type the captcha shown above

[User Manual](#)

ENTER

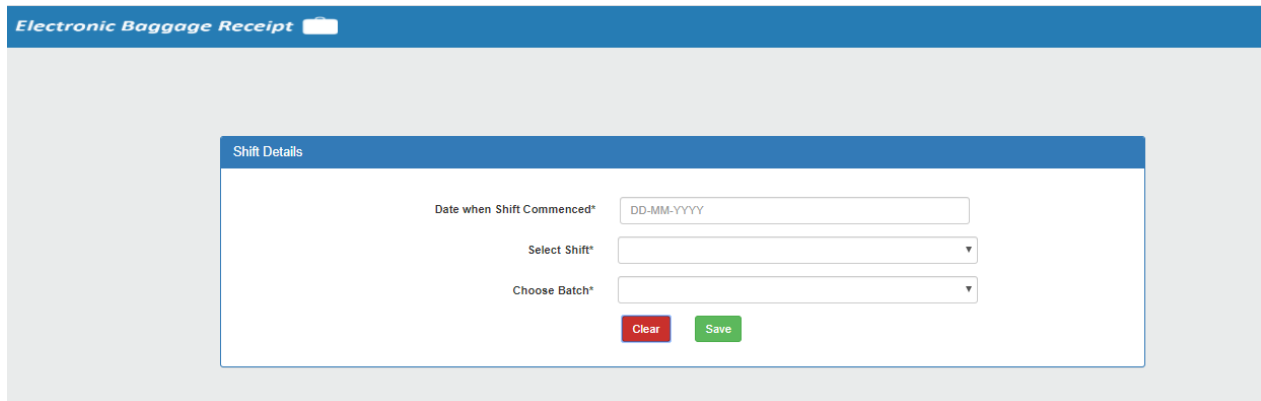
Fig. 1.1

d. This screen also contains consolidated User Manual which can be viewed by clicking on it.

2. CHANGE PASSWORD

Saksham Seva will be responsible for reset of password in case any user forgets his/her password.

3. SHIFT DETAILS



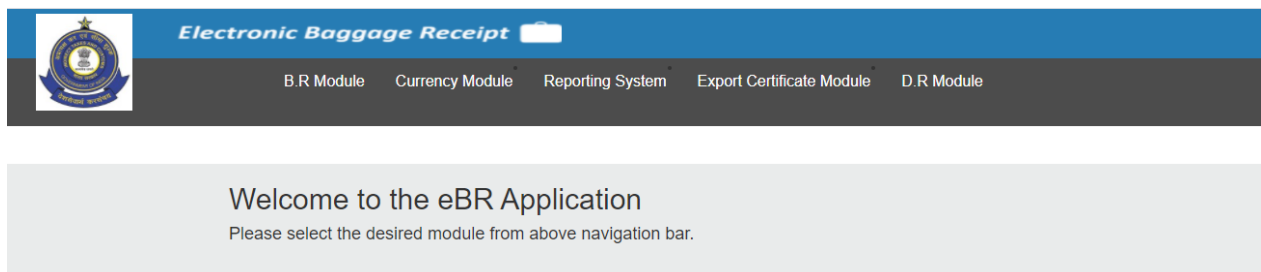
The screenshot shows a web application interface for 'Electronic Baggage Receipt'. A modal window titled 'Shift Details' is open, containing the following fields and controls:

- Date when Shift Commenced***: A text input field with a date format placeholder 'DD-MM-YYYY'.
- Select Shift***: A dropdown menu.
- Choose Batch***: A dropdown menu.
- Clear**: A red button.
- Save**: A green button.

Fig. 3.1

- a) The user has to enter the following details under '**Shift Details**' Tab:
 - i) Date when Shift Commenced
 - ii) Select Shift(Day/Night)
 - iii) Choose Batch(A/B/C/D)

- b) After entering both these details and clicking on '**Save**', the following screen opens which states '**Welcome to the EBR Application**'



The screenshot shows the 'Welcome to the eBR Application' screen. The top navigation bar features the 'Electronic Baggage Receipt' logo and five tabs: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The main content area displays the text 'Welcome to the eBR Application' and 'Please select the desired module from above navigation bar.'

Fig. 3.2

- c) This screen consists of 5 tabs options, namely:
 - i) B.R Module
 - ii) Currency Module
 - iii) Reporting System
 - iv) Export Certificate Module
 - v) DR Module

4. B.R. MODULE

On hovering the cursor over '**B.R Module**' option, it shows 5 options:

- i) Generate Baggage Receipt
- ii) Mobile App Declarations (Dashboard)
- iii) Upload Offline BR
- iv) BRs Pending for Payments
- v) Lookup BR

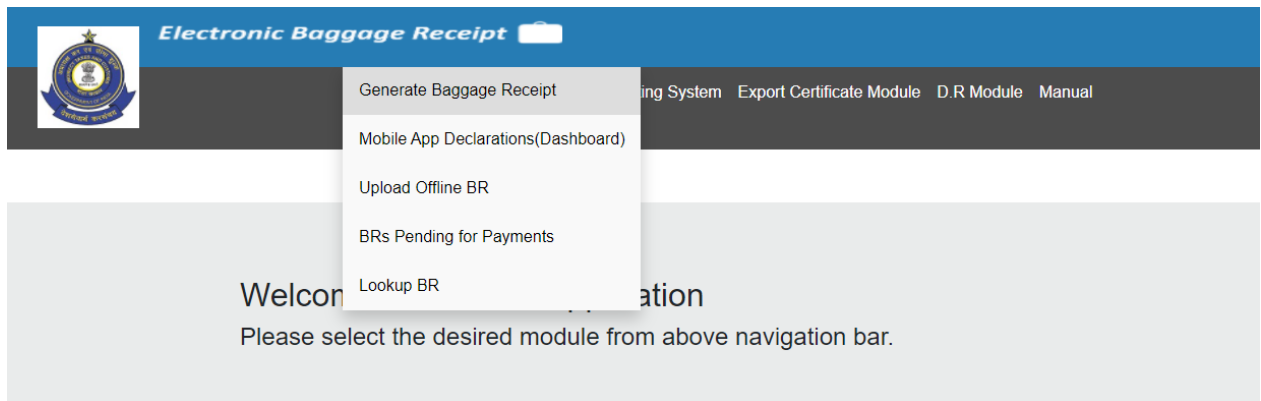


Fig. 4.1

- a) From the B.R Module tab, select "**Generate Baggage Receipt**" for baggage receipt generation as highlighted below-

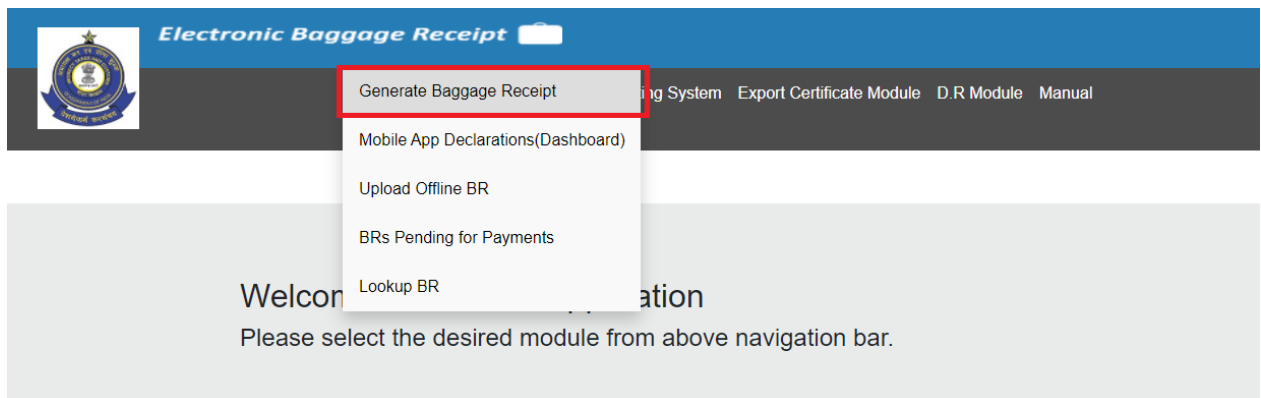


Fig. 4.2

- b) On click of "Generate Baggage Receipt" will take you to screen through which you can generate BR(refer Fig. 4.3)

The screenshot shows the 'Passport Details' form in the EBR system. At the top, there is a navigation bar with the system name 'Electronic Baggage Receipt' and a user welcome message 'Welcome EBR TESTDELHI (INDEL4)'. Below this is a menu with options: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The main interface has a 'Select Action' section with a 'Generate New Receipt' button and a 'New' button. The 'Passport Details' form is the central focus, featuring a large text area at the top with the instruction 'KEEP CURSOR AND SWIPE PASSPORT'. Below this are several input fields: 'Passport Number *', 'Name *', 'Sex*' (a dropdown menu), 'Nationality*', 'Date Of Birth*' (format DD-MM-YYYY), 'Country of Issue*', and 'Date Of Expiry*' (format DD-MM-YYYY). There are also two orange buttons: 'Mobile App Declarations' and 'Previous BRs'. At the bottom of the form are 'Clear' and 'Save' buttons.

Fig. 4.3

4.1 CREATING A BAGGAGE RECEIPT

The user can fetch the details in three ways –

- 1) Scanning the passport / Entering all details manually (or)
- 2) Entering Passport No. and retrieving data from the mobile app if a declaration is made.
(Refer: section 4.1.8).
- 3) Entering the Passport Number (Refer: section 4.1.9).

(4.1.1) SCANNING PASSPORT/ ENTERING PASSPORT DETAILS

- a. Click on the Passport Scanning Textbox and Scan the Passport as shown in figure
- b. Amber LED will glow while scanning passport and Green LED glow after completing scanning operation. **Passport details** will be captured in relevant fields.

This screenshot is identical to Fig. 4.3, showing the 'Passport Details' form. A red rectangular box highlights the top text area containing the instruction 'KEEP CURSOR AND SWIPE PASSPORT'. The rest of the form, including the input fields and buttons, remains the same as in the previous figure.

Fig. 4.4

- c. The Passport details will auto-fill, then click on **save button**.

Boarding Details

KEEP CURSOR AND SCAN BOARDING PASS

Name* PNR Number

Last Port of Embarkation* Specify Others* Port of Arrival*

Carrier Code* Flight Number* Seat #* Date of Arrival*

Clear Save

Fig. 4.8

PS - In case of non-availability of Passport cum Barcode Scanner or when faced with technical glitches in the scanner, the Passport and Boarding pass details can be manually fed by the officer directly in the EBR application.

(4.1.3) ENTERING EXTENDED PASSENGER DETAILS

- a. Enter **Address** and Select **Passenger classification** as appropriate.

Passenger Details

Address* (100 Chars Left)

Phone Number: +91 Email Id:

Classification of Pax: * Duration of Stay Abroad: * Year: Mon: Days:

Last Visit To India: Last Departure Date From India:

Number of Baggage

Clear Save

Fig. 4.9

- b. Click on **Save Button**.

Passenger Details

Address* (63 Chars Left)

77, GREENWOOD APARTMENTS
NEW DELHI-49

Phone Number: +91 Email Id:

Classification of Pax: * Pax of Indian origin Duration of Stay Abroad: * Year: Mon: Days:

Last Visit To India: Last Departure Date From India:

Number of Baggage

0

Clear **Save**

Fig. 4.10

Now, on the Duty Details tab, there are two options, namely :

- i) **Baggage Receipt**
- ii) [Personal Penalty/ Redemption Fine.](#)

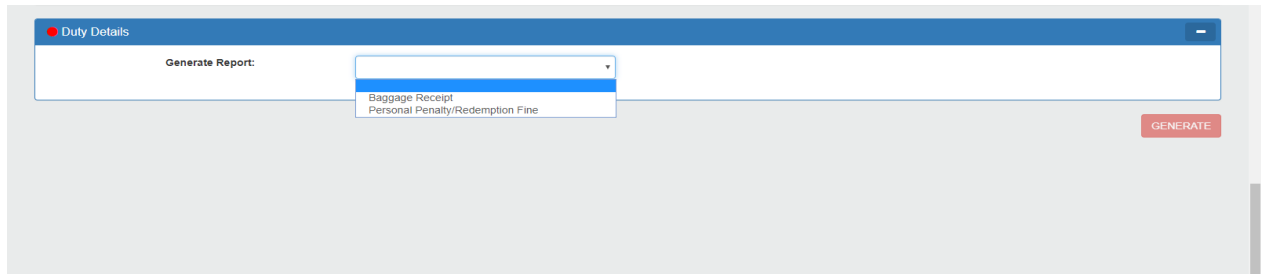


Fig. 4.11

(4.1.4) ENTERING INVENTORY FOR BR

- a. Select **Baggage Receipt** in the drop-down which is the first option as depicted-

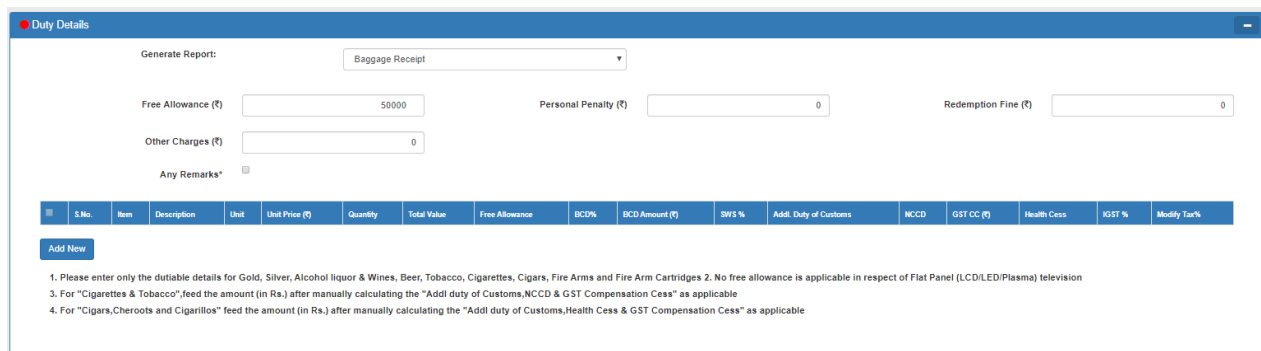


Fig. 4.12

- b. Click on **Add New** to add an item.

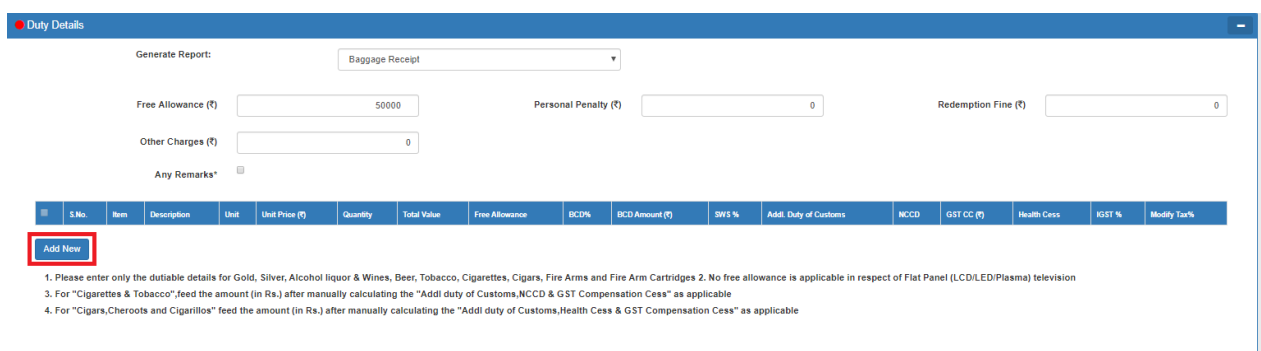


Fig. 4.13

- c. Select **Item Category** from the drop-down menu and fill in the respective details. Additional items may be added by clicking the **Add New button** and deleted by the **Delete button**. After filling up inventory details click on **save button**.

- d. The user can also simultaneously enter **Personal Penalty/Redemption fine/Other Charges** (wherever applicable).

Fig. 4.14

- e. After saving inventory it may be amended by clicking the **Edit** button.
- f. Further, there is a **checkbox** to be clicked when the user wants to **modify the tax rate**. In case of modifying the rate of Tax, the remark field is mandatory to be filled.

PS – Please verify the duty rates & calculation at your end for correctness before generating BR.

- g. If all changes have been made, click on Generate Button to create a receipt.

Fig. 4.15

g. Guidance Notes for officers to enter inventory for EBR:

- Gold (eligible passengers)-** This refers to serial no. 356 of Notification no. 50/2017-Cus as per which concessional rate of Basic Customs duty of 12.5 % is available to gold bars, gold coins and gold in any other form including gold bars and ornaments where the total quantity of gold does not exceed 1 kg carried by an eligible person and duty is paid in convertible foreign currency.

2. **Silver (eligible passengers)**- This refers to serial no. 357 of Notification no. 50/2017-Cus as per which concessional rate of Basic Customs duty of 12.5 % is available to silver bars including ornaments where the total quantity of silver does not exceed 10 kgs carried by an eligible person and duty is paid in convertible currency.
3. **Gold jewellery (non-eligible passenger)**- This includes import of gold not covered by serial no. 1 above of gold (eligible passengers.)
4. **Silver jewellery (non-eligible passenger)**- This includes import of silver not covered by serial no. 2 above of silver (eligible passengers.)
5. **Alcoholic liquors and wines, beer, cigarettes, cigar, tobaccos and Arms & Ammunition**- These are to be filled after deducting free quantity as per Annexure 1 of Baggage Rules, 2016 i.e. alcoholic liquor or wines over 2 litres, cigarettes exceeding 100 sticks or cigar exceeding 25 or tobacco exceeding 125 gms and cartridges of firearms exceeding 50.
6. For transfer of residence cases, the module is under development
7. The legal provisions have been summarized and are indicative only. For exact legal provisions, officers may refer to the Baggage Rules and Notifications.

(4.1.5) PRINTING (TO BE PAID) BR

- a. Click on the **Print BR button** highlighted below to print the receipt.

Receipt Details BR/INDEL4/04-02-2020/000120	
Receipt Number :	BR/INDEL4/04-02-2020/000120
Created By :	Parul Goyal
Created Location :	INDEL4
Created Time :	04-02-2020 16:04:48
Associated DR :	
Status :	UNPAID
Change Status :	<input type="text"/>

Note- Please check the duty rates & calculation at your end before printing eBR

Update

PRINT BR

Fig. 4.16

- b. The receipt is opened in a new window and may be printed using the relevant printer settings. There are 5 copies for print – 1 Passenger Copy, 1 Office Copy & 3 Bank Copies. The passenger may be sent to the Bank Counter with the passenger copy & Bank Copy for making payment.

BAGGAGE RECEIPT - TO BE PAID

Customs International Airport, Delhi, India

Baggage Receipt : **BR/INDEL4/04-02-2020/000120**Name: **sandeep**
Address: **DELHI**Date: **04-02-2020**Flight Number: **RTT234**Nationality: **IND**Passport Number: **SANDEEP1**

S.No.	Item Description	Quantity	Total Value in Rs.	FA in Rs.(-)	Dutiable Value after FA in Rs.	BCD %	Amount in Rs.
1	COINS	5.0 G	350000.00	0.00	350000.00	12.5	43750.00
Total BCD							43750.00
SWS							4375.00
Grand Total (rounded to nearest Rupee)							48125.00

Amount in Words: Forty Eight Thousand One Hundred and Twenty Five Rupees Only

Disclaimer - I hereby agree to abide by the following terms and conditions, if I exercise the option to pay Customs Duty through Debit/ Credit Card-

1. Only genuine refund/ chargeback claims will be considered.
2. No refund/ chargeback will be considered by the payment gateway/ bank once the duty payment has been successfully transacted.
3. Claim, if any, regarding duty refund can only be made before the Pr. Commissioner/ Commissioner of Customs.

Passenger Signature

Name & Signature of Air Customs Officer

Parul Goyal(80004098)

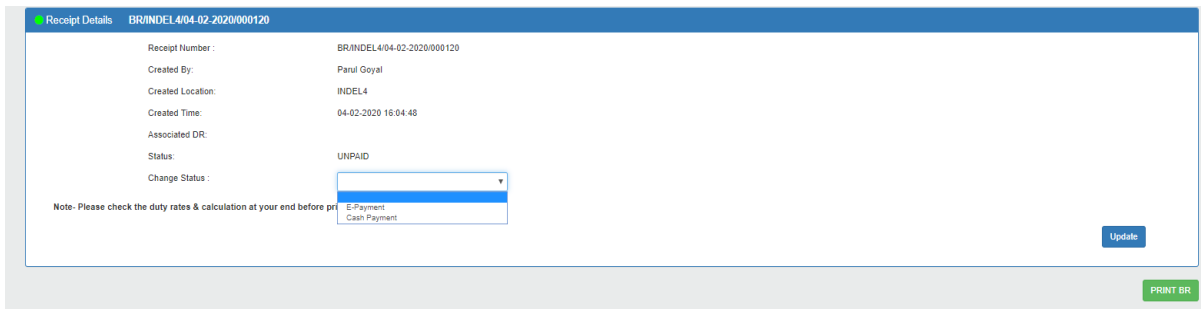
Name & Signature of Air Customs Supdt.

Payment for Gold/Silver, eligible for concessional rate of duty is required to be paid only in convertible foreign exchange.

Fig. 4.17

(4.1.6) PRINTING PAID CONFIRMATION (After Payment)

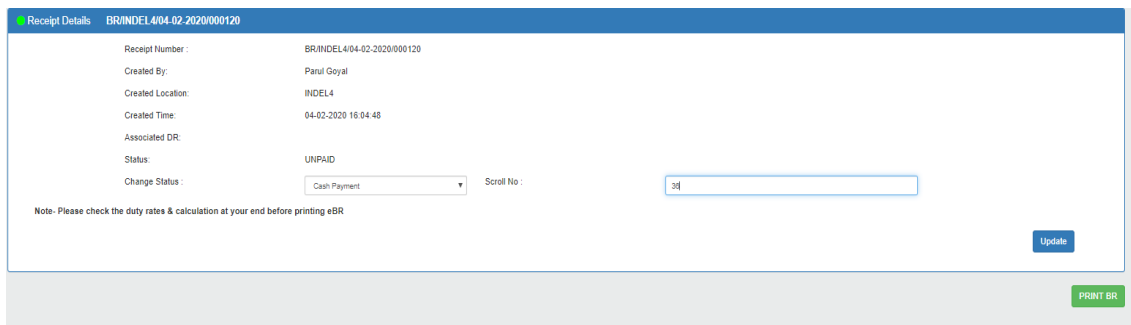
- a. Select the mode of payment i.e. **Change Status** by which the passenger paid.



The screenshot shows the 'Receipt Details' form for receipt BR/INDEL4/04-02-2020/000120. The form fields are: Receipt Number: BR/INDEL4/04-02-2020/000120, Created By: Panul Goyal, Created Location: INDEL4, Created Time: 04-02-2020 16:04:48, Associated DR: (empty), Status: UNPAID, and Change Status: (dropdown menu). The dropdown menu is open, showing 'E-Payment' and 'Cash Payment' options. A note at the bottom left reads: 'Note- Please check the duty rates & calculation at your end before printing eBR'. There are 'Update' and 'PRINT BR' buttons.

Fig. 4.18

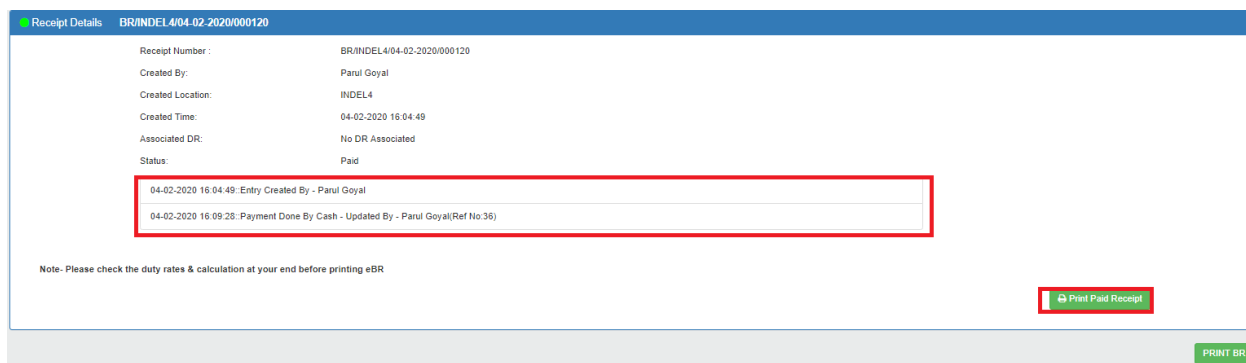
- b. Enter the **Scroll No. (Ref no.)** of the payment made and click on **Update**



The screenshot shows the 'Receipt Details' form with the 'Change Status' dropdown set to 'Cash Payment'. A 'Scroll No.' field is present with the value '36' entered. The 'Update' button is visible. The note at the bottom left remains the same. The 'PRINT BR' button is also visible.

Fig. 4.19

- c. The payment details will be updated and displayed as confirmation & another print button (**Print Paid Receipt**) has appeared besides update which is used to print the Payment confirmation.



The screenshot shows the 'Receipt Details' form with the status updated to 'Paid'. The 'Change Status' dropdown is now set to 'Cash Payment'. The 'Scroll No.' field is empty. The 'Update' button is still present. A new 'Print Paid Receipt' button has appeared. The note at the bottom left remains the same. The 'PRINT BR' button is also visible. A red box highlights the following text in the form: '04-02-2020 16:04:49: Entry Created By - Panul Goyal' and '04-02-2020 16:09:28: Payment Done By Cash - Updated By - Panul Goyal(Ref No:36)'.

Fig. 4.20

- d. The Payment Confirmation Receipt will open in a new window to be printed with the appropriate printer settings. One copy of PAID Receipt to be handed over to the passenger upon payment, to exit from the airport.

BAGGAGE RECEIPT - PAID

Customs International Airport, Delhi, India

Baggage Receipt No. **BR/INDEL4/04-02-2020/000120**



Name: **sandeep**

Address: **DELHI**



Payment Date: **04-02-2020 16:09:28**

Flight Number: **RTT234**

Passport Number: **SANDEEP1**

Nationality: **IND**

Total Amount Paid		48125.00
Payment Mode		CASH Ref No : 36
Amount in Words	Forty Eight Thousand One Hundred and Twenty Five Rupees Only	
Baggage Officer	Parul Goyal(80004098)	

BAGGAGE RECEIPT - PAID

Customs International Airport, Delhi, India

Baggage Receipt No. **BR/INDEL4/04-02-2020/000120**



Name: **sandeep**

Address: **DELHI**



Payment Date: **04-02-2020 16:09:28**

Flight Number: **RTT234**

Passport Number: **SANDEEP1**

Nationality: **IND**

Fig. 4.21

(4.1.7) BAGGAGE RECEIPT TO DETENTION RECEIPT CONVERSION (BR to DR)

- This functionality is provided to airport officers (users) to convert any generated baggage receipt into detention receipt.
- When Baggage Receipt (BR) is already generated and passenger is not able to pay for the generated BR amount for any reason. Officer (user) has to detain passenger's articles in their warehouse.
- In such scenarios, officer (user) has to convert that specific Baggage Receipt(BR) to Detention Receipt(DR) in place of update the payment status.

From Fig. 4.22 –

'Convert BR to DR' button is available to user with the 'Update' button.

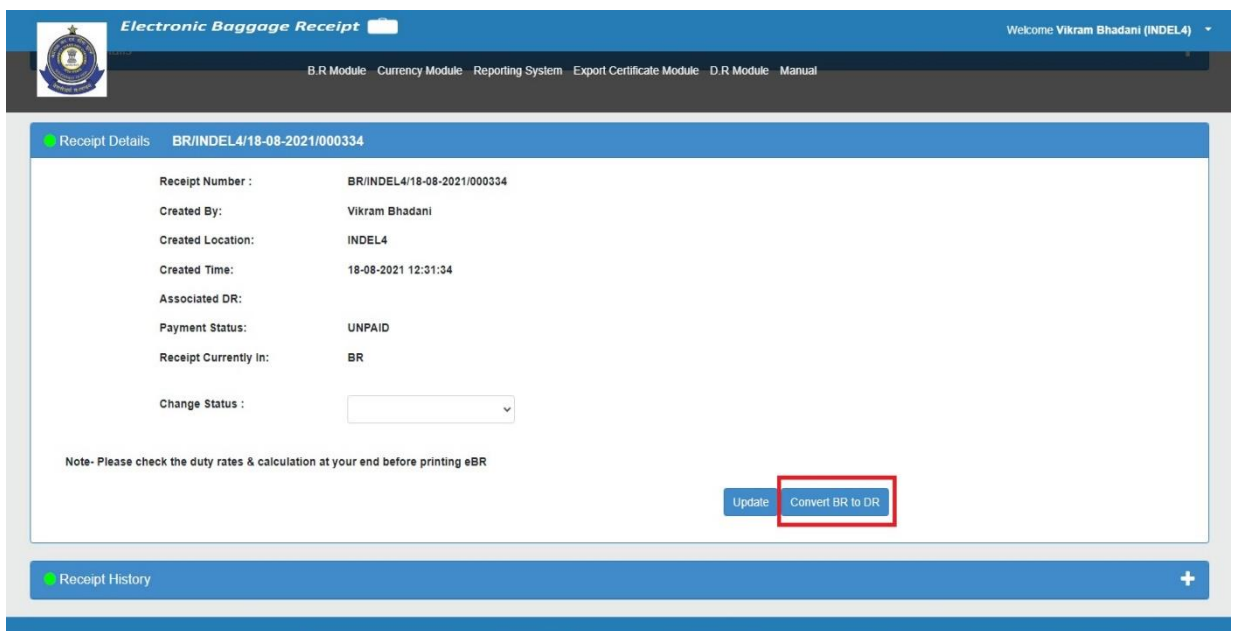


Fig. 4.22

- Currently 'Payment status is UNPAID', 'Receipt Currently in BR' and 'No Associated DR' is displayed to user.

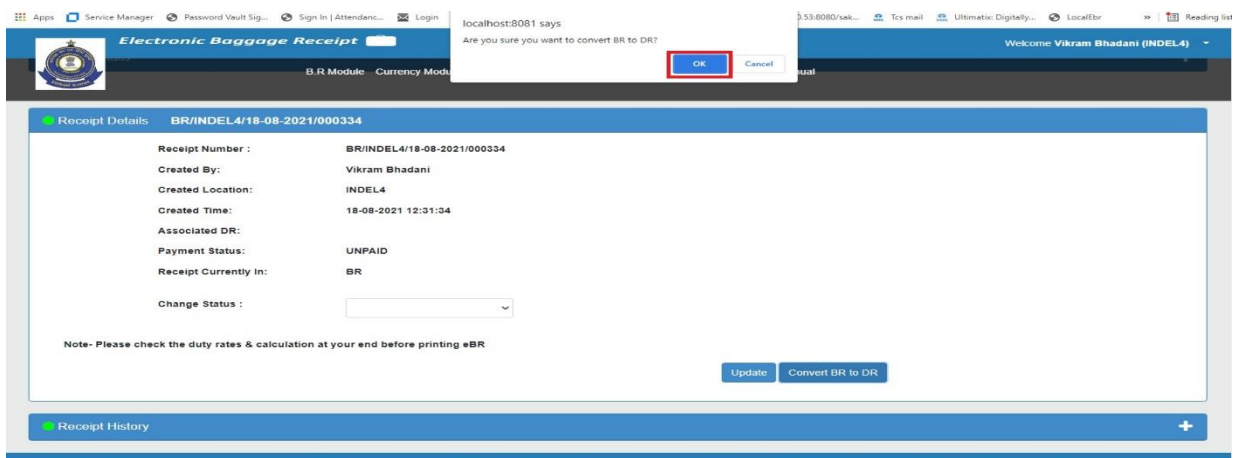


Fig. 4.23

- A popup is displayed to user to confirm to convert BR to DR. See Fig. 4.23.
- By clicking on 'OK' button in Fig. 4.23. 'Detention Details', 'Item Details' and 'Receipt History' panels are displayed to user.

Item Details panel:

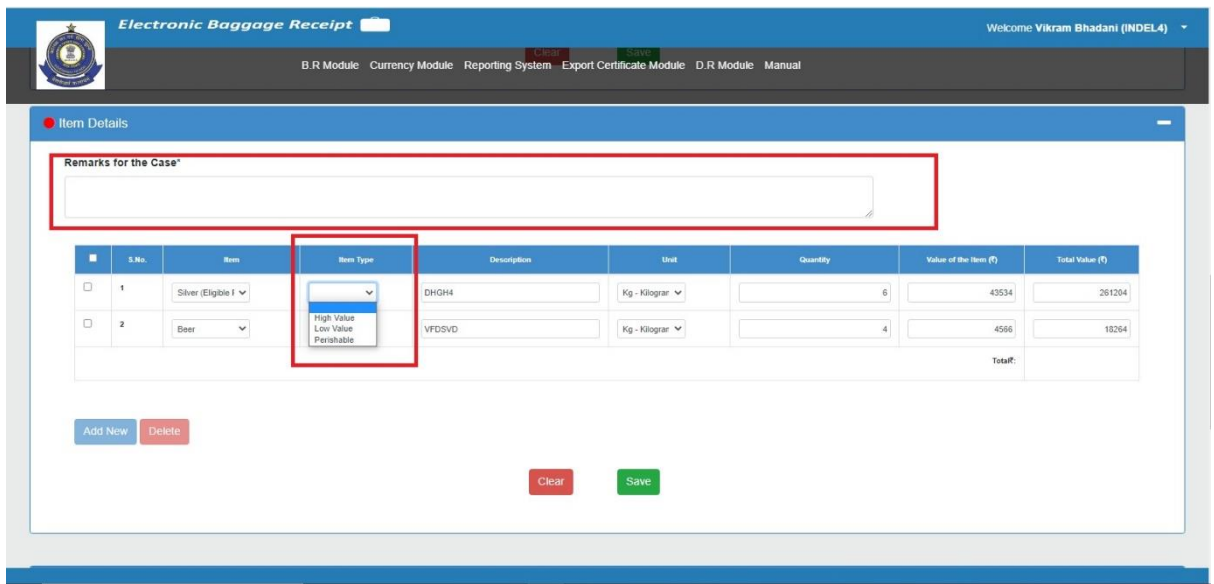


Fig. 4.25

- 'Remarks for the case' is mandatory to fill by the officer.
- Item table is automatically filled from baggage receipt duty items and displayed to the user.
- In item table, only 'Item Type' field must be selected by user from the provided dropdown.

Receipt History Panel:

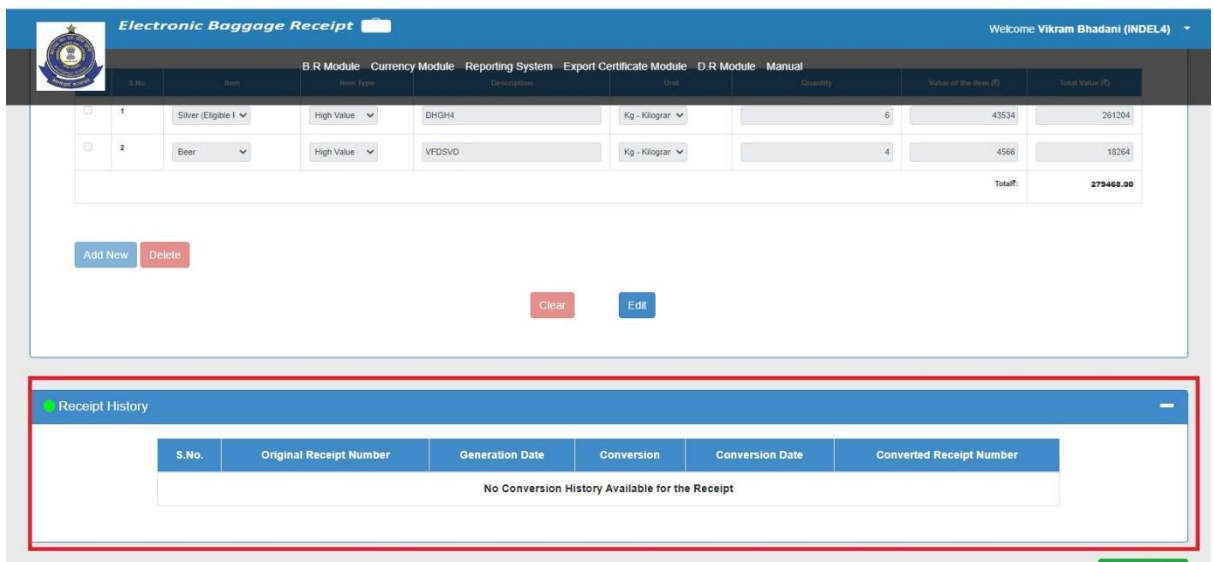


Fig. 4.26

- In Receipt History Panel users are able to check the conversion history of Receipt.
- In the above picture, 'No Conversion Available for the Receipt' message is displayed as the receipt has not been converted earlier.

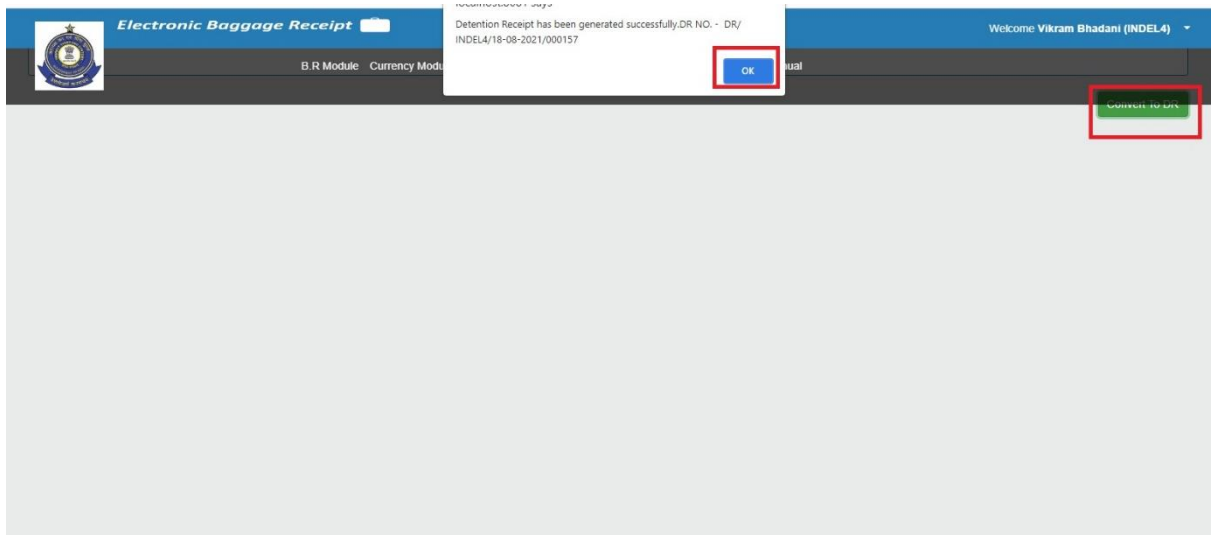


Fig. 4.27

- By clicking on 'Convert to DR' button in Fig. 4.27, baggage receipt(BR) is converted into detention receipt(DR).
- Detention Receipt No. is provided to user as shown in above picture.
Format- **DR/Location Code/Generation Date/6-digit S. No.**

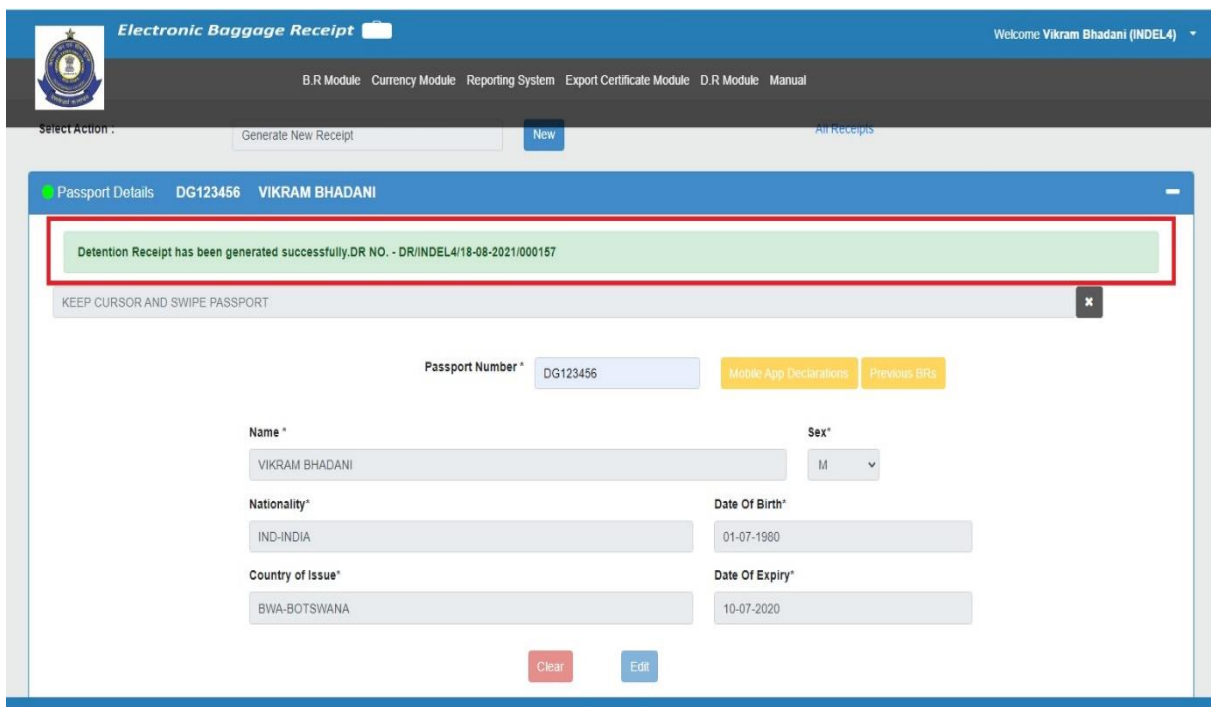


Fig. 4.28

- Detention Receipt No. is provided to user in Passport Details Panel as well as shown in above picture.

The screenshot displays the 'Electronic Baggage Receipt' application interface. At the top, there is a blue header with the application name and a user welcome message: 'Welcome Vikram Bhadani (INDEL4)'. Below the header, there are navigation tabs for 'Defetion Details', 'Item Details', and 'Receipt History'. The 'Receipt History' tab is selected and expanded, showing a table with the following data:

S.No.	Original Receipt Number	Generation Date	Conversion	Conversion Date	Converted Receipt Number
1	BR/INDEL4/18-08-2021/000334	18-08-2021	BR To DR	18-08-2021	DR/INDEL4/18-08-2021/000157

In the bottom right corner of the interface, there is a green button labeled 'PRINT DR'.

Fig. 4.29

- In Receipt History Panel, Conversion history is displayed. See Fig. 4.29.
- Following details are shown in conversion history table: -
 1. **Original Receipt Number** – Receipt number before conversion.
 2. **Generation Date** - Generation date of original receipt number.
 3. **Conversion** – Conversion Type (**BR to DR / DR to BR**).
 4. **Conversion Date** – Date when receipt has been converted.
 5. **Converted Receipt Number** – Receipt Number after Conversion.
- By clicking on '**Print DR**' button user can generate the pdf format of generated DR.
- Two Copies of DR pdf (**Original for Passenger and Office Copy**) are displayed to user.
- DR No. (**Generated Detention Receipt Number**), Associated BR No. (**Original Baggage Receipt Number**) and Current Status (**DR / BR**) is displayed in the pdf. See Fig. 4.30 and Fig. 4.31.

Note: -

1. After Converting Baggage Receipt to Detention Receipt, User can search original Baggage receipt in '**Lookup BR Screen in BR Module**' tab by using '**Original BR Number**'.
2. User can search detention receipt in '**Lookup DR Screen in DR Module**' by using generated '**DR Number**'.
3. Receipts having '**Current Status as DR**' are not displayed while search in '**Pending Payment BR Screen in BR Module**'.
4. User cannot update payment status of original baggage receipt until receipt's **Current Status is in DR**.
5. In future when passengers arrive at the airport for receiving their detained items, Officer (user) has to convert that Detention Receipt(**DR**) to Baggage Receipt(**BR**) again to **update payment status**.
6. All the functionalities describe in Baggage Receipt to Detention Receipt Conversion (**BR to DR**) are same for **Offline Baggage Receipt to Offline Detention Receipt Conversion**.
7. Format of offline detention - **DR/Offline/Location Code/Generation Date/6-digit S. No.** as offline detention receipt (**Offline DR**) has been converted from offline baggage receipt (**Offline BR**) having format - **BR/Offline/Location Code/Generation Date/6-digit S. No.**

(4.1.8) PERSONAL PENALTY/REDEMPTION FINE

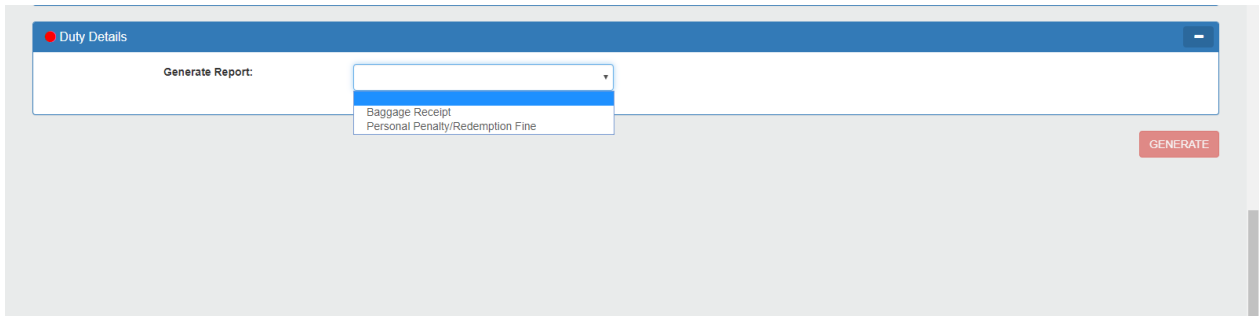


Fig. 4.32

The user has to enter its respective amount and **remarks is a mandatory field as well to proceed.**

After entering all details, the user has to click on **Save**.

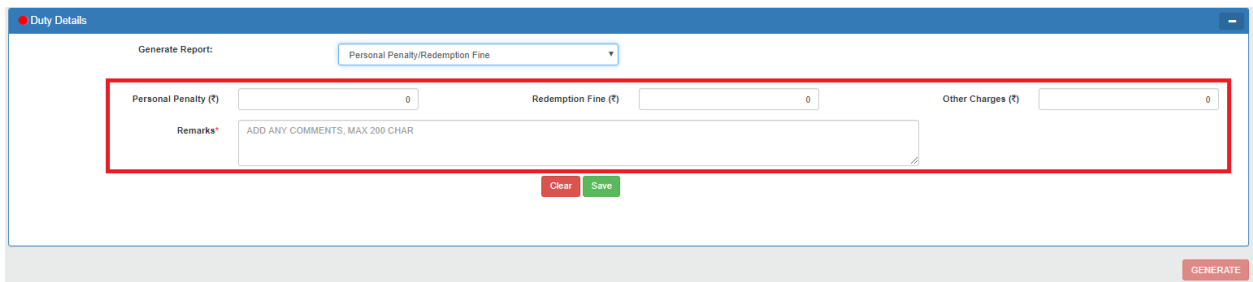


Fig. 4.33

e. After saving, the total amount gets calculated. The user can also edit the details in case required.

The receipt can now be generated.

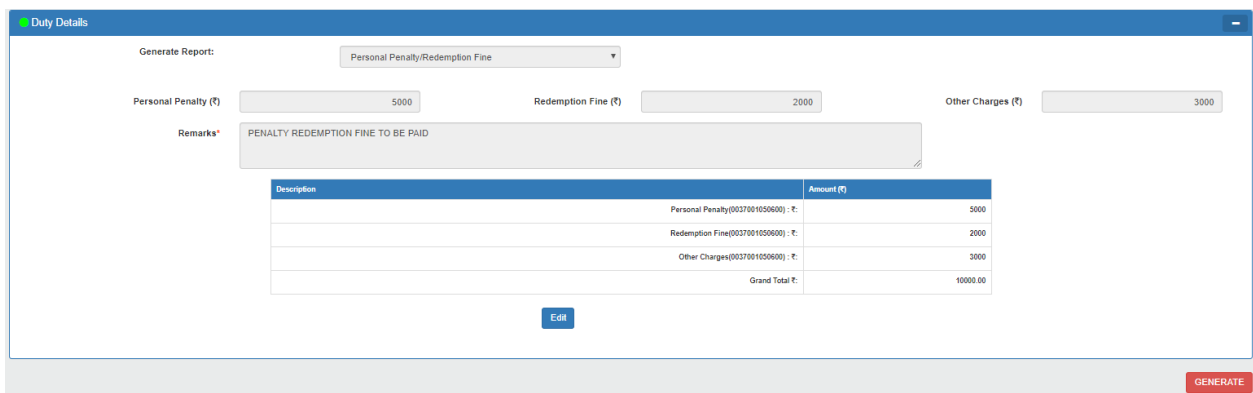


Fig. 4.34

(4.1.9) ENTERING PASSPORT NUMBER AND RETRIEVING DATA FROM MOBILE APP

- a. If the passenger has made a Mobile App declaration, upon **entering Passport No.**, click on **Mobile App Declarations** button as shown below-

The screenshot shows the 'Electronic Baggage Receipt' interface. At the top, there's a navigation bar with 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. Below that, a 'Select Action' section contains a 'Generate New Receipt' button and a 'New' button. The main section is titled 'Passport Details AY908678' and includes a prompt 'KEEP CURSOR AND SWIPE PASSPORT'. The 'Passport Number' field is populated with 'AY908678'. A red box highlights the 'Mobile App Declarations' button. Below this are input fields for 'Name', 'Sex', 'Nationality', 'Date Of Birth', and 'Country of Issue'. There are also 'Clear' and 'Save' buttons at the bottom.

Fig. 4.35

- b. A new window will open wherein you can view the declarations made via the mobile app by that passenger. There is a **View** option against each declaration under the View column.

The screenshot shows a 'Mobile App Declarations' window overlaid on the main interface. The window contains a table with the following data:

Select	Sr.No	Name	Nationality	Flight Number	DOA	Airport of Arrival	No. of Bags	Total Value	View
<input type="radio"/>	1	TESTER	IND	2806	2019-09-03	INBLR4	5	20000	View
<input type="radio"/>	2	TESTER	IND	RT2808	2019-08-08	INBLR4	8	33333	View

Below the table is an 'OK' button. The background shows the same passport details form as in Fig. 4.35, but it is dimmed.

Fig. 4.36

- c. Clicking on it enables you to view the details of the declarations like- declared dutiable goods, declared items etc. as shown below:

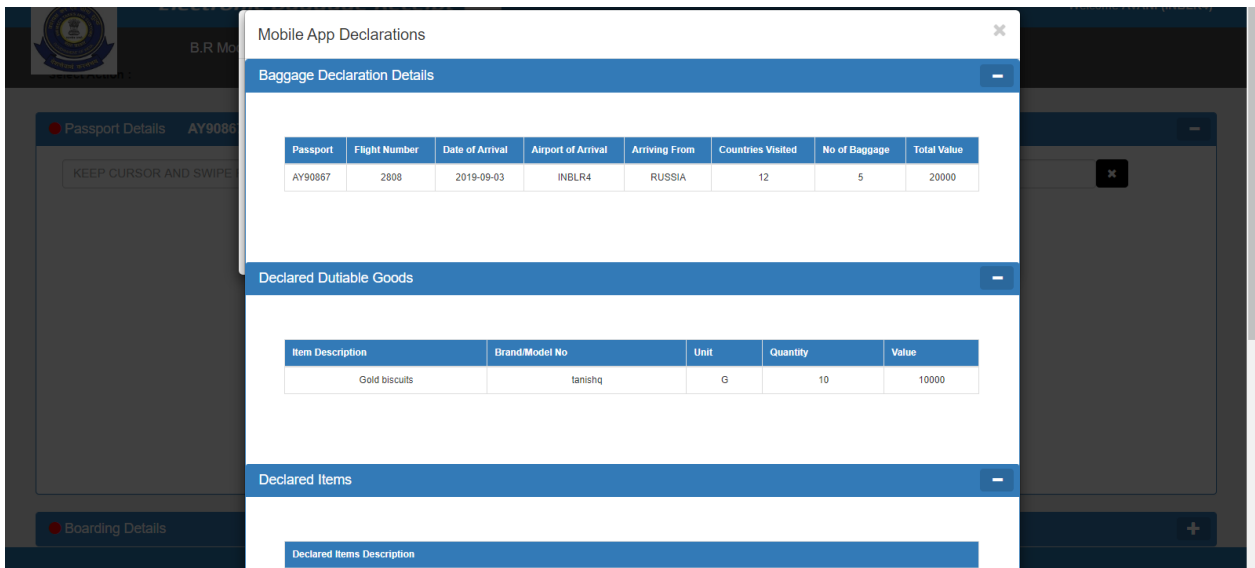


Fig 4.37

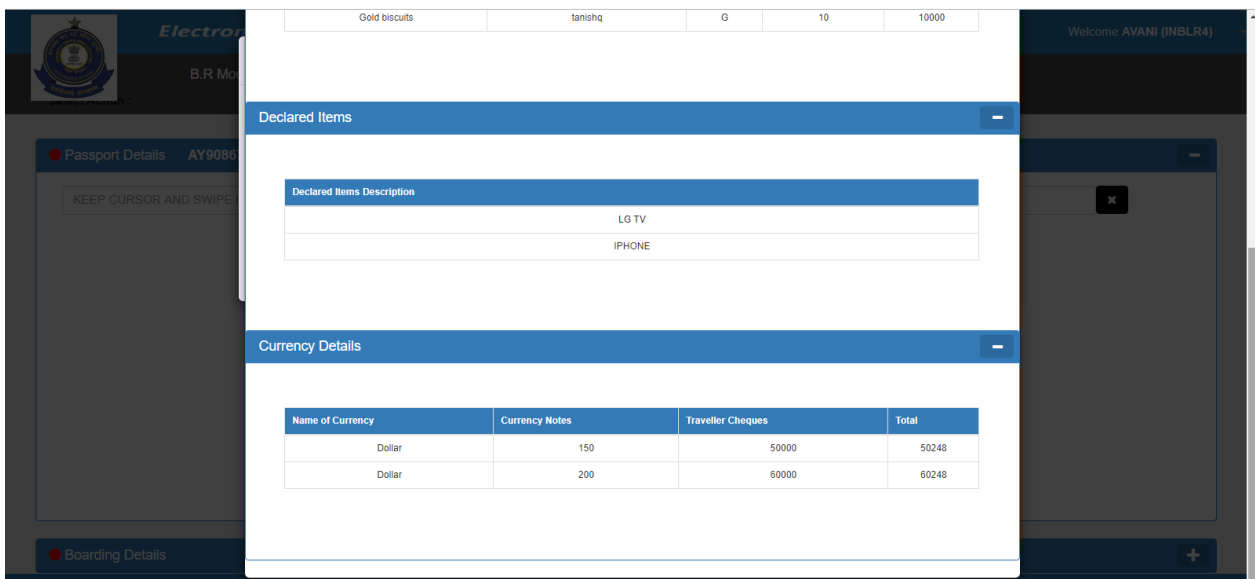


Fig. 4.38

d. Select the declaration for which you want to generate receipt and then click on "OK"

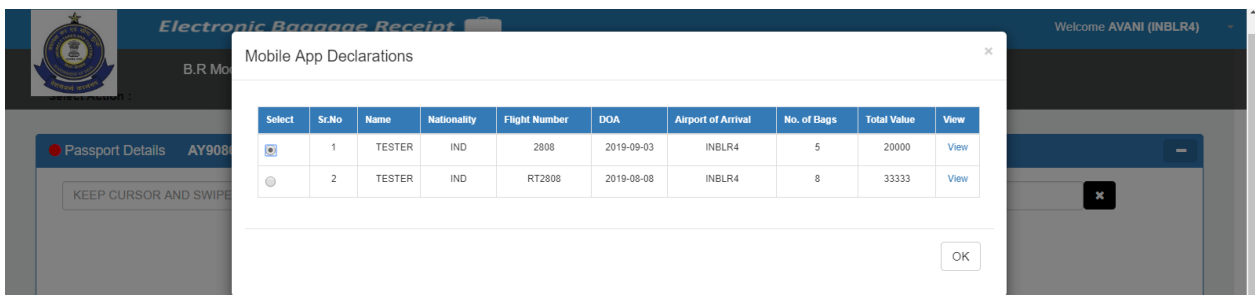


Fig. 4.39

e. After clicking on OK, you can see that few details get auto-populated in the respective tabs as shown –

The screenshot shows the 'Electronic Baggage Receipt' application. At the top, there is a header with the logo on the left, the title 'Electronic Baggage Receipt' in the center, and 'Welcome EBR TESTDELHI (INDEL4)' on the right. Below the header is a navigation bar with links: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The main interface has a 'Select Action' section with a 'Generate New Receipt' button and a 'New' button. Below this is a window titled 'Passport Details K3333333 Test'. Inside the window, there is a text box with the instruction 'KEEP CURSOR AND SWIPE PASSPORT'. The form contains the following fields:

- Passport Number *: K3333333
- Name *: TEST
- Sex *: M
- Nationality *: IND-INDIA
- Date Of Birth *: 01-10-2019
- Country of Issue *: IND-INDIA
- Date Of Expiry *: 02-01-2020

 There are also two buttons: 'Mobile App Declarations' and 'Previous BRs'. At the bottom of the form are 'Clear' and 'Save' buttons.

Fig. 4.40

The screenshot shows the 'Boarding Details' section of the EBR system. The window title is 'Boarding Details TESTER 2808'. The main instruction is 'KEEP CURSOR AND SCAN BOARDING PASS'. The form contains the following fields:

- Name *: TESTER
- PNR Number *: (empty)
- Last Port of Embarkation *: RUSSIA
- Port of Arrival *: INBLR4
- Carrier Code *: (empty)
- Flight Number *: 2808
- Seat #: (empty)
- Date of Arrival *: DD-MM-YYYY

 There are 'Clear' and 'Save' buttons at the bottom. Below the main form are two expandable sections: 'Passenger Details' (expanded) and 'Duty Details' (collapsed).

Fig. 4.41

f. Rest of the details is to be filled by the user so that it can be saved.

The screenshot shows the 'Passenger Details' section of the EBR system. The window title is 'Passenger Details'. The form contains the following fields:

- Address * (100 Chars Left): DELHI
- Phone Number: +91 1234567890
- Email Id: TEST@GMAIL.COM
- Classification of Pax: *
- Duration of Stay Abroad: * (Year, Mon, Days)
- Last Visit To India: DD-MM-YYYY
- Last Departure Date From India: DD-MM-YYYY
- Number of Baggage: 5

 There are 'Clear' and 'Save' buttons at the bottom.

Fig. 4.42

g. **Duty details** also get fetched via the app as shown below-

Generate Report:

Free Allowance (₹) Personal Penalty (₹) Redemption Fine (₹)

Other Charges (₹)

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	BCD%	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %	Modify
1		GOLD BISCUITS-TA	G -	1000	10	10000	0	0	0	0			0		0	
2		SILVER BISCUITS	G -	50	100	5000	0	0	0	0			0		0	
Total (Excluding Taxes):							Total BCD %:									

1. Please enter only the dutiable details for Gold, Silver, Alcohol liquor & Wines, Beer, Tobacco, Cigarettes, Cigars, Fire Arms and Fire Arm Cartridges
2. No free allowance is applicable in respect of Flat Panel (LCD/LED/Plasma) television
3. For "Cigarettes & Tobacco", feed the amount (in Rs.) after manually calculating the "Addl duty of Customs, NCCD & GST Compensation Cess" as applicable
4. For "Cigars, Cheroots and Cigarillos" feed the amount (in Rs.) after manually calculating the "Addl duty of Customs, Health Cess & GST Compensation Cess" as applicable

Fig. 4.43

h. The user has to choose the **“Item Category”** – like **Gold, Silver, Alcohol, Other Goods etc.** in the column after **S.no.** Upon selection, the duty also gets auto-calculated. The details just have to be saved and the duty gets auto-calculated. **Please check the duty rates & calculation at your end for correctness before generating the Baggage Receipt.** And then receipt can be generated.

(4.1.10) ENTERING PASSPORT NUMBER

If BR is already generated for the **entered passport number**, then all the basic details of that particular passport number will be auto-populated as shown in Fig 4.44.

The screenshot displays the 'Electronic Baggage Receipt' (EBR) system interface. At the top, there is a header with the system logo and the text 'Electronic Baggage Receipt' and 'Welcome EBR TESTDELHI (INDEL4)'. Below the header, there are navigation tabs for 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. A 'Select Action' section contains a 'Generate New Receipt' button and a 'New' button. The main content area is titled 'Passport Details K3333333 Test'. It features a large input field with the instruction 'KEEP CURSOR AND SWIPE PASSPORT'. Below this, the 'Passport Number' is entered as 'K3333333'. To the right of the input field are two buttons: 'Mobile App Declarations' and 'Previous BRs'. The form is populated with the following details:

Field	Value
Name *	TEST
Sex *	M
Nationality *	IND-INDIA
Date Of Birth *	01-10-2019
Country of Issue *	IND-INDIA
Date Of Expiry *	02-01-2020

At the bottom of the form, there are two buttons: 'Clear' and 'Save'.

Fig. 4.44

(4.1.11) ENTERING PASSPORT NUMBER

- a. To check Previous BRs, click on **Previous BRs** button.

Passport Details REPORT123 STARS

KEEP CURSOR AND SWIPE PASSPORT

Passport Number * REPORT123

Mobile App Declarations Previous BRs

Name * STARS Sex* M

Nationality* IND-INDIA Date Of Birth* 01-09-1997

Country of Issue* USA-UNITED STATES OF AMERICA Date Of Expiry* 28-09-2028

Clear Save

Fig. 4.45

- b. When you enter **Passport No.** and click on “**Previous BRs**” option, it displays a list of all previous Online/Offline BR generated against that Passport No.

Electronic Baggage Receipt

Welcome EBR TESTDELHI (INDEL4)

History BR details

BR Number	Passenger Name	Date	Value of the Goods	Duty	Redemption Fine	Personal Penalty
BR/INDEL4/25-09-2020/000142	STARS	25-09-2020	73000	109500	0	0
BR/INBOM4/23-11-2020/000022	STARS	23-11-2020	10000	1375	0	0
BR/INDEL4/16-12-2020/000146	STARS	16-12-2020	80000	25850	0	0
BR/Offline/INDEL4/23-12-2020/000009	STARS	23-12-2020	20000	3000	0	0

Fig. 4.46

- c. You can click on any **BR Number hyperlink** to open receipt for your reference.

Below is the preview for the same-

BAGGAGE RECEIPT - TO BE PAID

Customs International Airport, Delhi, India

Baggage Receipt : **BR/INDEL4/25-09-2020/000142**Name: **STARS**
Address: **MARRIOT**Date: **25-09-2020**Flight Number: **AB15**Nationality: **IND**Passport Number: **REPORT123**

S.No.	Item Description	Quantity	Total Value in Rs.	FA in Rs.(-)	Dutiable Value after FA in Rs.	BCD %	Amount in Rs.
1	WHISKEY	1.0 L	73000.00	0.00	73000.00	150.0	109500.00
Total BCD							109500.00
Grand Total (rounded to nearest Rupee)							109500.00

Amount in Words: **One Lakh Nine Thousand Five Hundred Rupees Only***Disclaimer - I hereby agree to abide by the following terms and conditions, if I exercise the option to pay Customs Duty through Debit/ Credit Card-*

1. Only genuine refund/ chargeback claims will be considered.
2. No refund/ chargeback will be considered by the payment gateway/ bank once the duty payment has been successfully transacted.
3. Claim, if any, regarding duty refund can only be made before the Pr. Commissioner/ Commissioner of Customs.

Passenger Signature

Name & Signature of Air Customs Officer	EBR TESTDELHI(25050448)	Name & Signature of Air Customs Supdt.
---	----------------------------	--

Fig. 4.47

4.2 MOBILE APP DECLARATIONS DASHBOARD

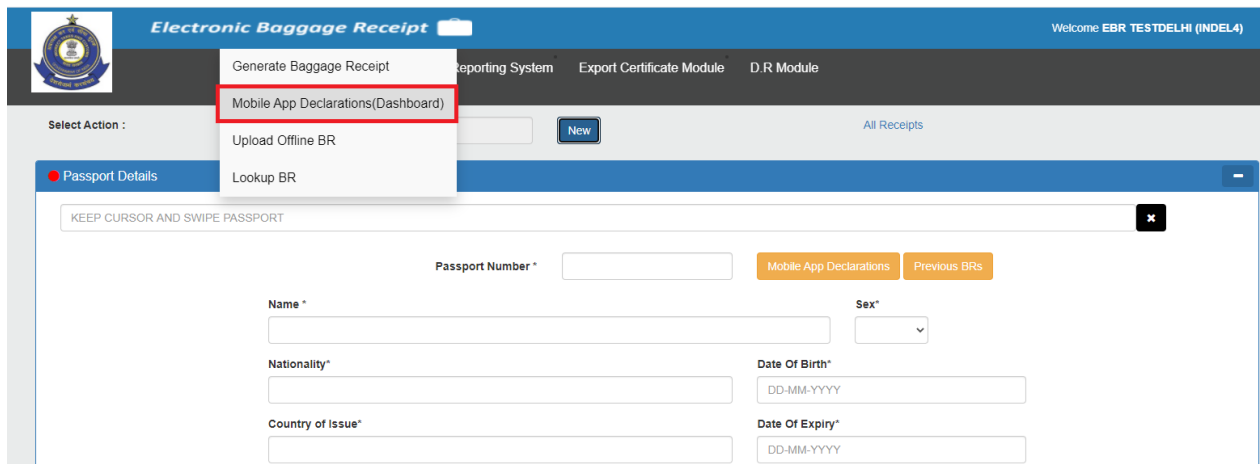


Fig. 4.48

- On selecting the second option, i.e., **“Mobile App Declarations (Dashboard)”**, the following screen (Fig. 4.49) opens wherein we can see the declarations for respective flight number entered via the mobile app.
- The declarations can be viewed for a particular location i.e. e.g. if the user is operating from Delhi then only declarations made from Delhi can be viewed.
- Also, we can view the details for the declaration against the Flight Number by clicking on **View**, under View Declarations column.

A new window opens which shows only the declaration selected. -

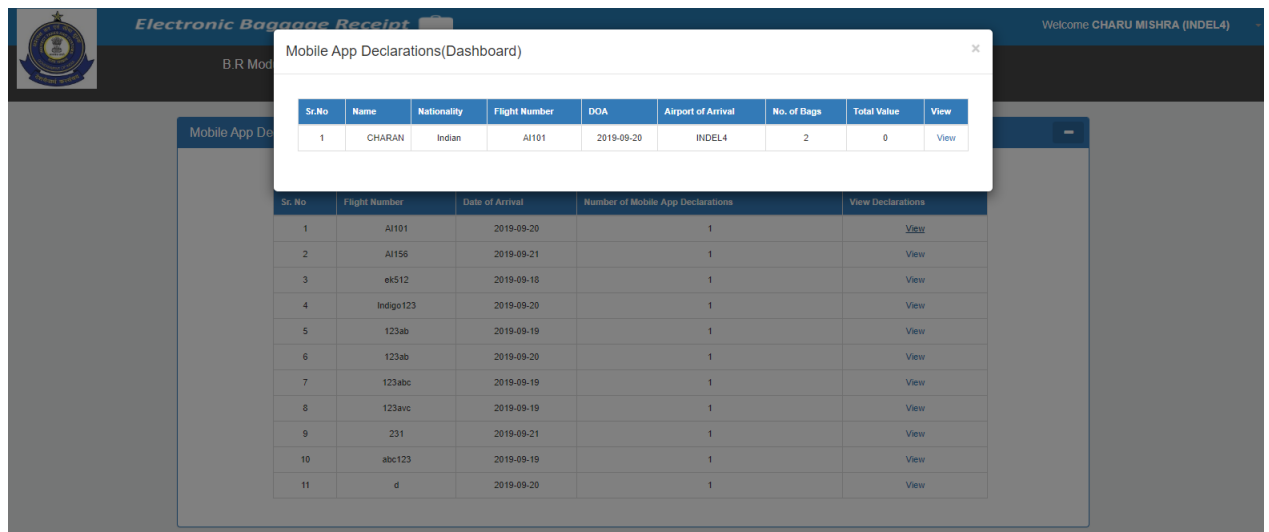


Fig. 4.49

- By again clicking on **View**, a detailed window opens which depicts declared dutiable goods, declared items etc. as shown below-

Electronic Baggage Receipt

Welcome CHARU MISHRA (INDEL4)

Mobile App Declarations(Dashboard)

Baggage Declaration Details

Passport	Flight Number	Date of Arrival	Airport of Arrival	Arriving From	Countries Visited	No of Baggage	Total Value
SRU234567	AI101	2019-09-20	INDEL4	USA		2	0

Declared Dutiable Goods

Item Description	Brand/Model No	Unit	Quantity	Value
TV	sony	U	1	25000
Fridge	videcon	U	1	50000

Declared Items

Declared Items Description
GoldBol

Fig. 4.50

Electronic Baggage Receipt

Welcome CHARU MISHRA (INDEL4)

Mobile App Declarations(Dashboard)

Declared Items

Declared Items Description
GoldBol
Meat
Seeds
Satellite
Foreign

Currency Details

Name of Currency	Currency Notes	Traveller Cheques	Total
Dollar	25000	25000	50000
pound	25500	25000	50500

Fig. 4.51

4.3 RETRIEVING ALL THE RECEIPT NUMBERS GENERATED FROM A USER'S LOCATION

- a. Click on “All Receipts” link

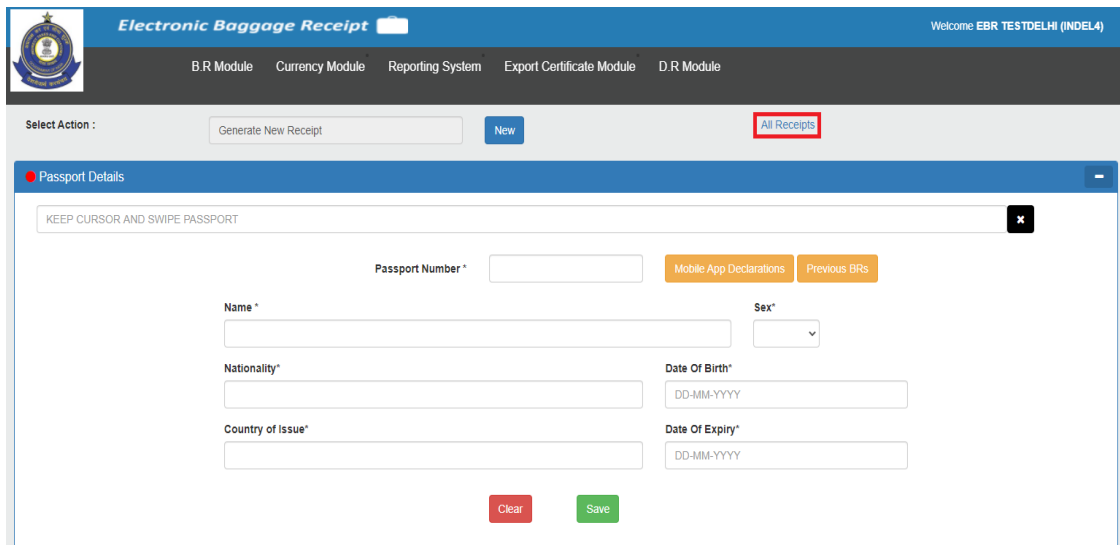


Fig. 4.52

- b. After Clicking on the link the user will be able to see only those receipts which are generated from his location. For Example: - If a user is logged in from Chennai then all receipts option will show only those receipts which were generated from Chennai.

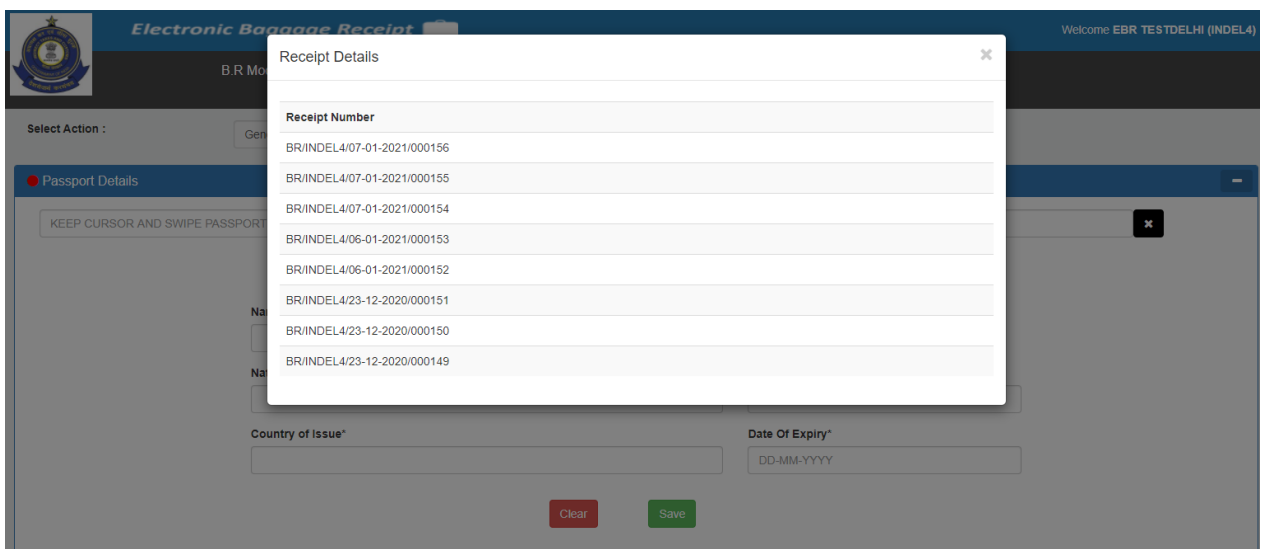


Fig. 4.53

4.4 UPLOAD OFFLINE BR

a) From the B.R Module tab, select “Upload Offline BR” for baggage receipt generation as highlighted below-

The screenshot shows the EBR system interface. At the top, there is a header with the system name and a user welcome message. Below the header, there are navigation tabs for 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The 'B.R Module' tab is selected. In the 'Select Action' dropdown menu, the 'Upload Offline BR' option is highlighted with a red box. Other options in the menu include 'Generate Baggage Receipt', 'Mobile App Declarations(Dashboard)', and 'Lookup BR'. The main form area is titled 'Passport Details' and contains fields for 'Passport Number *', 'Name *', 'Nationality*', 'Country of Issue*', 'Sex*', 'Date Of Birth*', and 'Date Of Expiry*'. There are also buttons for 'Clear' and 'Save'.

Fig. 4.54

b) A screen appears with “Upload Manual BR”, where by filling the details Offline BR will be generated.

The screenshot shows the EBR system interface with the 'Upload Manual BR' option selected in the 'Select Action' dropdown. The main form area is titled 'Passport Details' and contains fields for 'Original date of submission of manual BR*', 'Manual Document Number', 'Submitted before Officer', 'Passport Number *', 'Name *', 'Nationality*', 'Sex', and 'Date Of Birth'. There are also checkboxes for 'Data Not Available' next to the 'Manual Document Number' and 'Submitted before Officer' fields. There are buttons for 'New' and 'All Entries'.

Fig. 4.55

(4.4.1) Steps to Upload Manual BR

a). Enter Mandatory fields and all the relevant information in **Passport Details** section. Some of the fields are as follow (Refer Fig 4.56 and Fig 4.57):

- **The original date of submission of manual BR:** The date when the original BR was manually generated.
- **Manual Document Number:** User should fill in the manual document number in this field. In case, no number for the manual document is available, he/she may tick off the 'Data Not Available' option.
- **Submitted before officer:** User requires to enter the officer name who had generated the manual BR. In case the details are unavailable, then he/she can tick the 'Data Not Available' option.
- **Passport Number:** In this field, the user has to enter the passport number of the passenger. If a receipt was already generated with that passport number then some of the details like name, sex, nationality, Date of Birth, Country of Issue, Date of Expiry will be automatically filled.
- **Name:** In this field, the user has to enter the name of the passenger mentioned in the passport. If the passport number is already registered, then this field will be auto-populated.
- **Nationality:** In this field, the user has to enter the nationality of the passenger mentioned in the passport. If any BR against the passport number has already been generated, then this field will get auto-populated.
- Rest of the non-mandatory like **Sex, Date of Birth, Country of Issue, Date of Expiry** may or may not be filled. If any BR against the passport number has already been generated, then this field will get auto-populated.

The screenshot displays the 'Electronic Baggage Receipt' (EBR) system interface. At the top, there is a header with the system name and a user welcome message: 'Welcome EBR TESTDELHI (INDEL4)'. Below the header, a navigation menu includes 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The main content area is titled 'Passport Details' and contains the following fields:

- Original date of submission of manual BR***: A date input field with a placeholder 'DD-MM-YYYY'.
- Manual Document Number**: A text input field with a checkbox labeled 'Data Not Available'.
- Submitted before Officer**: A text input field with a placeholder 'NAME' and a checkbox labeled 'Data Not Available'.
- Passport Number ***: A text input field.
- Name ***: A text input field.
- Sex**: A dropdown menu.
- Nationality***: A text input field.
- Date Of Birth**: A date input field with a placeholder 'DD-MM-YYYY'.
- Country of Issue**: A text input field.
- Date Of Expiry**: A date input field with a placeholder 'DD-MM-YYYY'.

At the bottom of the form, there are two buttons: 'Clear' (red) and 'Save' (green).

Fig. 4.56

After entering the relevant details, click on the **Save** button:

The screenshot shows the 'Passport Details' section of the EBR system. The header includes the system logo, 'Electronic Baggage Receipt', and a user welcome message 'Welcome EBR TESTDELHI (INDEL4)'. Below the header are navigation tabs: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. A 'Select Action' dropdown is set to 'Upload Manual BR' with a 'New' button. The main form area is titled 'Passport Details TESTER345 TESTER'. It contains the following fields:

- Original date of submission of manual BR*: 01-01-2021
- Manual Document Number: DATA NOT AVAILABLE (with a checked 'Data Not Available' checkbox)
- Submitted before Officer: EBR TESTDELHI (with an unchecked 'Data Not Available' checkbox)
- Passport Number *: TESTER345
- Name *: TESTER
- Sex: (dropdown menu)
- Nationality*: IND-INDIA
- Date Of Birth: DD-MM-YYYY
- Country of Issue: (empty field)
- Date Of Expiry: DD-MM-YYYY

 At the bottom of the form are 'Clear' and 'Edit' buttons.

Fig. 4.57

ii) Enter Mandatory fields and all the relevant information in **Boarding Details** section. Some of the fields are as follow (Refer Fig 4.58 and Fig 4.59):

- **Name:** The name of the passenger will be auto-populated as soon as the name is entered in the passport detail section.
- Travel details are to be filled in **Last port of embarkation, the port of Arrival, Carrier Code, Flight Number, Seat#, Date of Arrival, PNR Number**. If the information related to Last of embarkation or Carrier Code /Flight Number is unavailable, then the user can click on **Data Not Available** checkbox present adjacent to their respective fields.
- **Seat # and PNR Number** are non-mandatory fields. The user may or may not fill these fields.

The screenshot shows the 'Boarding Details' section of the EBR system. The header includes the system logo, 'Electronic Baggage Receipt', and a user welcome message 'Welcome EBR TESTDELHI (INDEL4)'. Below the header are navigation tabs: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. A 'Select Action' dropdown is set to 'Upload Manual BR' with a 'New' button. The main form area is titled 'Boarding Details TESTER'. It contains the following fields:

- Name*: TESTER
- PNR Number: (empty field)
- Last Port of Embarkation *: (empty field) (with an unchecked 'Data Not Available' checkbox)
- Port of Arrival *: (empty field)
- Carrier Code *: (empty field)
- Flight Number *: (empty field) (with an unchecked 'Data Not Available' checkbox)
- Seat #: (empty field)
- Date of Arrival*: DD-MM-YYYY

 At the bottom of the form are 'Clear' and 'Save' buttons.

Fig. 4.58

After entering the relevant details, click on the **Save** button:

The screenshot shows a web form titled "Boarding Details" with the following fields and values:

- Name***: TESTER
- PNR Number**: (Empty)
- Last Port of Embarkation ***: 2AS-LIBERTY,UNITED STATE. There is a checkbox for "Data Not Available" which is unchecked.
- Port of Arrival ***: DELHI-HINDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Carrier Code ***: DATA NOT AVAILABLE
- Flight Number ***: DATA NOT AVAILABLE. There is a checkbox for "Data Not Available" which is checked.
- Seat #**: (Empty)
- Date of Arrival***: 02-01-2021

Buttons: "Clear" (red) and "Edit" (blue).

Fig. 4.59

b). Enter Mandatory fields and all the relevant information in **Passenger Details** section. Some of the fields are as follow (Refer Fig 4.60 and Fig 4.61):

- **Address:** The address details of the passenger needs to be filled here. It is a non-mandatory field. If any BR against the passport number has already been generated, then this field will get auto-populated.
- **Classification of Pax:** An option has to be selected based on the origin of the passenger. If any BR against the passport number has already been generated, then this field will get auto-populated.
- **Duration of Stay Abroad:** The no of years/months/days are to be filled here. In case the details are unavailable, then he/she can tick the **Data Not Available** option.
- Rest of the other available fields which are non-mandatory are **Phone Number, Email Id, Last Visit to India, Last Departure Date from India, Number of Baggage**. The user may or may not fill these fields.

The screenshot shows a web form titled "Passenger Details" with the following fields:

- Address (100 Chars Left)**: (Empty text area)
- Phone Number :** Includes a dropdown for country code (currently "+91") and a text input field.
- Email Id:**: (Empty text input field)
- Classification of Pax : ***: (Dropdown menu)
- Duration of Stay Abroad: ***: Includes input fields for Year, Mon, and Days. There is a checkbox for "Data Not Available" which is unchecked.
- Last Visit To India:**: (Text input field with format DD-MM-YYYY)
- Last Departure Date From India:**: (Text input field with format DD-MM-YYYY)
- Number of Baggage**: (Text input field)

Buttons: "Clear" (red) and "Save" (green).

Fig. 4.60

After entering the relevant details, click on the **Save** button:

Fig. 4.61

c). Enter Mandatory fields and all the relevant information in the **Duty Details** section. Some of the fields are as follow (Refer Fig 4.62, Fig 4.63, Fig 4.64 and Fig. 4.65):

Now, on the **Duty Details** tab, there are two options, namely :

- i) **Baggage Receipt**
- ii) [Personal Penalty/ Redemption Fine.](#) (Refer section 4.1.7)

Fig. 4.62

After selecting the **Baggage Receipt** option, click on **Add New Button** to fill the relevant inventory details.

Fig. 4.63

Enter the inventory details. If the bifurcation of taxes is known than enter the relevant taxes as per the item selected, otherwise enter the **Agg. Duty (%)**. On entering the **Agg. Duty (%)** other relevant taxes fields will get disabled and vice versa.

Duty Details

Generate Report: Baggage Receipt

Free Allowance (₹) Personal Penalty (₹) Redemption Fine (₹)

Other Charges (₹)

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	Agg. Duty(%)	BCD%	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %
1	Gold	GOLD COINS	G-	50000	10	500000	0	0	12	60000.00	20	0	0	0	0	0
2	Cigari	PACKETS CIGARET	U-	20000	20	400000	0	20	0	80000.00	0	0	0	0	0	0
3	Othe	TELEVISION	U-	55000	1	55000	0	30	0	16500.00	0	0	0	0	0	0
Total (Excluding Taxes):						955000.00	Total BCD ₹:			156500.00						

Fig. 4.64

After entering the relevant details, click on the **Save** button:

Duty Details

Generate Report: Baggage Receipt

Free Allowance (₹) Personal Penalty (₹) Redemption Fine (₹)

Other Charges (₹)

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	Agg. Duty(%)	BCD %	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %	Dutiable Value (₹)
1	1	GOLD COINS	G	50000	10	500000	0	0	12	60000.00	20	0	0	0	0	0	500000.00
2	7	PACKETS CIGARETTES	U	20000	20	400000	0	20	0	80000.00	0	0	0	0	0	0	400000.00
3	9	TELEVISION	U	55000	1	55000	0	30	0	16500.00	0	0	0	0	0	0	55000.00
										Total (Total BCD) ₹:							156500.00
										SWS (0037005080100) ₹:							12000.00
										Grand Total ₹:							168500.00

Fig. 4.65

(d). After saving all the sections, **GENERATE** button will get enabled. Click on **Generate** button to Upload Manual BR. (Refer Fig 4.66)

Other Charges (₹)

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	Agg. Duty(%)	BCD %	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %	Dutiable Value (₹)
1	1	GOLD COINS	G	50000	10	500000	0	0	12	60000.00	20	0	0	0	0	0	500000.00
2	7	PACKETS CIGARETTES	U	20000	20	400000	0	20	0	80000.00	0	0	0	0	0	0	400000.00
3	9	TELEVISION	U	55000	1	55000	0	30	0	16500.00	0	0	0	0	0	0	55000.00
										Total (Total BCD) ₹:							156500.00
										SWS (0037005080100) ₹:							12000.00
										Grand Total ₹:							168500.00

Note- Please check the duty rates & calculation at your end before generating eBR

Fig. 4.66

(e). Click on **Print BR** to print the BR (Refer Fig 4.67 and Fig 4.68). It will generate only one copy.

Receipt Details
BR/Offline/INDEL4/18-01-2021/000024

Receipt Number :	BR/Offline/INDEL4/18-01-2021/000024
Created By :	EBR TESTDELHI
Created Location :	INDEL4
Created Time :	18-01-2021 21:46:55
Associated DR :	
Status :	UNPAID
Change Status :	<input type="text" value=""/>

Fig. 4.67

Page 1 of 1 - BR/Offline/INDEL4/18-01-2021/000024

BAGGAGE RECEIPT

Customs International Airport, Delhi, India

Manual Doc : **BR/Offline/INDEL4/18-01-2021/000024**

Name : **TESTER**

Address :

Nationality : **IND**

Original Date of Submission of BR : **01-01-2021**

Flight Number : **DATA NOT AVAILABLE**

Passport Number : **TESTER345**

S.No.	Item Description	Quantity	Total Value in Rs.	FA in Rs.(-)	Aggregate	Dutiable Value after FA in Rs.	BCD	Amount in Rs.
1	GOLD COINS	10.0	500000.0	0	0.0	500000.0	12.0	60000
2	PACKETS	20.0	400000.0	0	20.0	400000.0	0.0	80000
3	TELEVISION	1.0	55000.0	0	30.0	55000.0	0.0	16500
Total BCD								156500.0
SWS								12000.0
Grand Total (rounded to nearest Rupee)								168500.0

Amount in Words: **One Lakh Sixty Eight Thousand Five Hundred Rupees Only**

Disclaimer - I hereby agree to abide by the following terms and conditions, if I exercise the option to pay Customs Duty through Debit/ Credit Card-

1. Only genuine refund/ chargeback claims will be considered.
2. No refund/ chargeback will be considered by the payment gateway/ bank once the duty payment has been successfully transacted.
3. Claim, if any, regarding duty refund can only be made before the Pr. Commissioner/ Commissioner of Customs.

Passenger Signature

Name & Signature of Air Customs Officer	Data Fed by_EBR TESTDELHI_2505044 8	Name & Signature of Air Customs Supdt.
---	---	--

Payment for Gold/Silver, eligible for concessional rate of duty is required to be paid only in convertible foreign exchange.

This document was filed manually and was uploaded in the system later.

Fig. 4.68

(f). To **Print Paid Receipt**, select the mode of payment through which payment was done (e.g. Cash Payment or E-Payment) and enter the **scroll no.** After that click on the **Update button** (Refer Fig 4.69)

Receipt Details BR/Offline/INDEL4/18-01-2021/000024

Receipt Number :	BR/Offline/INDEL4/18-01-2021/000024
Created By:	EBR TESTDELHI
Created Location:	INDEL4
Created Time:	18-01-2021 21:46:55
Associated DR:	
Status:	UNPAID
Change Status :	<input type="text" value="Cash Payment"/> Scroll No : <input type="text" value="7890000"/>

Fig. 4.69

Now click on **Print Paid Receipt** (Refer Fig 4.70 and Fig 4.71)

Receipt Details BR/Offline/INDEL4/18-01-2021/000024

Receipt Number :	BR/Offline/INDEL4/18-01-2021/000024
Created By:	EBR TESTDELHI
Created Location:	INDEL4
Created Time:	18-01-2021 21:46:56
Associated DR:	No DR Associated
Status:	Paid

18-01-2021 21:46:56:Entry Created By - EBR TESTDELHI
18-01-2021 21:55:29:Payment Done By Cash - Updated By - EBR TESTDELHI(Ref No:7890000)

Fig. 4.70

BAGGAGE RECEIPT - PAID

Customs International Airport, Delhi, India

Baggage Receipt No. **BR/Offline/INDEL4/18-01-2021/000024**



Name: **TESTER**

Address:



Payment Date: **18-01-2021 21:55:29**

Flight Number: **NANA**

Passport Number: **TESTER345**

Nationality: **IND**

Total Amount Paid		168500.00
Payment Mode		CASH Ref No : 7890000
Amount in Words	One Lakh Sixty Eight Thousand Five Hundred Rupees Only	
Baggage Officer	EBR TESTDELHI(25050448)	

BAGGAGE RECEIPT - PAID

Customs International Airport, Delhi, India

Baggage Receipt No. **BR/Offline/INDEL4/18-01-2021/000024**



Name: **TESTER**

Address:



Payment Date: **18-01-2021 21:55:29**

Flight Number: **NANA**

Passport Number: **TESTER345**

Nationality: **IND**

Total Amount Paid		168500.00
Payment Mode		CASH Ref No : 7890000
Amount in Words	One Lakh Sixty Eight Thousand Five Hundred Rupees Only	
Baggage Officer	EBR TESTDELHI(25050448)	

Fig. 4.71

(4.4.2) Steps to Upload New Manual BR

If the user has already uploaded manual BR and wants to upload another manual BR, then by clicking on “**New Button**” (Refer Fig 4.72) a new upload screen will appear and can follow the steps to upload new manual BR (Refer section 4.4.1 Steps to upload manual BR)

The screenshot shows the EBR system interface. At the top, there is a header with the system name 'Electronic Baggage Receipt' and a user welcome message 'Welcome EBR TESTDELHI (INDEL4)'. Below the header, there are navigation tabs for 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. The main content area has a 'Select Action' section with a dropdown menu set to 'Upload Manual BR' and a 'New' button highlighted with a red box. Below this, there are several expandable sections: 'Passport Details' (TESTER345 TESTER), 'Boarding Details' (TESTER NA NA), 'Passenger Details', 'Duty Details', and 'Receipt Details' (BR/Offline/INDEL4/18-01-2021/000024). The 'Receipt Details' section is expanded, showing a list of fields: Receipt Number, Created By, Created Location, Created Time, Associated DR, and Status.

Fig. 4.72

After clicking on **New Button** (Refer Fig 4.73)

The screenshot shows the EBR system interface after clicking the 'New' button. The 'New' button is now highlighted in a blue box. The 'Passport Details' section is expanded, showing a form with the following fields: 'Original date of submission of manual BR*' (DD-MM-YYYY), 'Manual Document Number' (with a 'Data Not Available' checkbox), 'Submitted before Officer' (NAME, with a 'Data Not Available' checkbox), 'Passport Number *', 'Name *', 'Sex' (dropdown menu), 'Nationality*', and 'Date Of Birth' (DD-MM-YYYY).

Fig. 4.73

(4.4.3) ALL ENTRIES (Upload Manual BR)

User can view recently uploaded manual BR by clicking on “**All Entries**” hyperlink. (Refer Fig. 4.74)

The screenshot displays the 'Electronic Baggage Receipt' (EBR) system interface. At the top, there is a blue header with the system name and a 'Welcome EBR TESTDELHI (INDEL4)' message. Below the header is a navigation menu with options: B.R Module, Currency Module, Reporting System, Export Certificate Module, and D.R Module. The main content area is titled 'Select Action :'. It contains a text input field for 'Upload Manual BR', a 'New' button, and a red-bordered hyperlink labeled 'All Entries'. Below this is a 'Passport Details' section with a blue header and a minus sign. The form contains several fields: 'Original date of submission of manual BR*' (DD-MM-YYYY), 'Manual Document Number' (with a 'Data Not Available' checkbox), 'Submitted before Officer' (NAME, with a 'Data Not Available' checkbox), 'Passport Number *', 'Name *', 'Sex' (dropdown), 'Nationality*', and 'Date Of Birth'.

Fig. 4.74

After clicking on “**All Entries**”, a list of recently uploaded manual BR appears on the screen. (Refer Fig. 4.75)

Receipt Details



Receipt Number

BR/Offline/INDEL4/18-01-2021/000024

BR/Offline/INDEL4/15-01-2021/000023

BR/Offline/INDEL4/15-01-2021/000022

BR/Offline/INDEL4/15-01-2021/000021

BR/Offline/INDEL4/08-01-2021/000020

BR/Offline/INDEL4/07-01-2021/000019

BR/Offline/INDEL4/07-01-2021/000018

BR/Offline/INDEL4/07-01-2021/000017

BR/Offline/INDEL4/07-01-2021/000016

BR/Offline/INDEL4/06-01-2021/000015

BR/Offline/INDEL4/06-01-2021/000014

BR/Offline/INDEL4/06-01-2021/000013

BR/Offline/INDEL4/06-01-2021/000012

BR/Offline/INDEL4/05-01-2021/000011

BR/Offline/INDEL4/23-12-2020/000010

BR/Offline/INDEL4/23-12-2020/000009

BR/Offline/INDEL4/23-12-2020/000008

Fig. 4.75

4.5 RETRIEVING AN EXISTING BAGGAGE RECEIPT

- a. Select “**Lookup BR**” from Action menu on the top. (Refer Fig 4.76)

The screenshot shows the EBR system interface. At the top, there is a navigation bar with the system name and user information. Below it, a menu is open, and 'Lookup BR' is highlighted. The main form area is titled 'Passport Details' and contains several input fields: 'Passport Number *', 'Name *', 'Sex*', 'Nationality*', 'Date Of Birth*', and 'Country of Issue*'. There are also 'Mobile App Declarations' and 'Previous BRs' buttons. At the bottom of the form are 'Clear' and 'Save' buttons.

Fig. 4.76

- b. There are two options available to search for an existing Online/Offline BR
 - i) By Passport Number
 - ii) By Receipt ID
- c. i) **By Passport Number**: Enter a **passport number**. If a BR is generated for that particular passport number then a table appears on screen with few details such as **Flight No, BR Date, Mode(Online/Offline)** and **View**. On click of **view**, you can view the queried receipt. (Refer Fig 4.77)

The screenshot shows the search results page. At the top, there are input fields for 'REPORT123' and 'RECEIPT ID' with a 'Search' button. Below the search area is a table with the following data:

S.No.	Flight No	BR Date	Mode	View
1	NANA	23-12-2020	OFFLINE	View
2	124444	16-12-2020	ONLINE	View
3	AB15	25-09-2020	ONLINE	View

Fig. 4.77

On click of **View** (Refer Fig 4.78 and Fig 4.79)

Electronic Baggage Receipt Welcome EBR TESTDELHI (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module

Enter Details :

S.No.	Flight No	BR Date	Mode	View
1	NANA	23-12-2020	OFFLINE	View
2	124444	16-12-2020	ONLINE	View
3	AB15	25-09-2020	ONLINE	View

Fig. 4.78

Electronic Baggage Receipt Welcome EBR TESTDELHI (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module

Enter Details :

- Passport Details **REPORT123 STARS** +
- Boarding Details **STARS 12 4444** +
- Passenger Details +
- Duty Details +
- Receipt Details **BR/INDEL4/16-12-2020/000146**

Receipt Number : BR/INDEL4/16-12-2020/000146

Created By : Anshul Kumar

Created Location : INDEL4

Created Time : 16-12-2020 20:56:51

Associated DR : No DR Associated

Status : Paid

16-12-2020 20:56:51:Entry Created By - Anshul Kumar

16-12-2020 20:56:57:Payment Done By Cash - Updated By - Anshul Kumar(Ref No.TRY)

Note- Please check the duty rates & calculation at your end before printing eBR

Fig. 4.79

- d. II) **By Receipt ID:** Enter **Receipt ID** – Sample – BR/INDEL4/16-12-2020/000146 and click on **search**. The queried Receipt will be displayed. (Refer Fig 4.70)

Enter Details :

- Passport Details STARS
 - Boarding Details STARS 12 4444
 - Passenger Details
 - Duty Details
 - Receipt Details BR/INDEL4/16-12-2020/000146

Receipt Number :	BR/INDEL4/16-12-2020/000146
Created By:	Anshul Kumar
Created Location:	INDEL4
Created Time:	16-12-2020 20:56:51
Associated DR:	No DR Associated
Status:	Paid

16-12-2020 20:56:51:Entry Created By - Anshul Kumar

16-12-2020 20:56:57:Payment Done By Cash - Updated By - Anshul Kumar(Ref No:TRY)

Note- Please check the duty rates & calculation at your end before printing eBR

Fig.4.80

4.6 BRs Pending for payment

- a. Select **“BRs Pending for Payment”** from Action menu on the top. (Refer Fig 4.76)

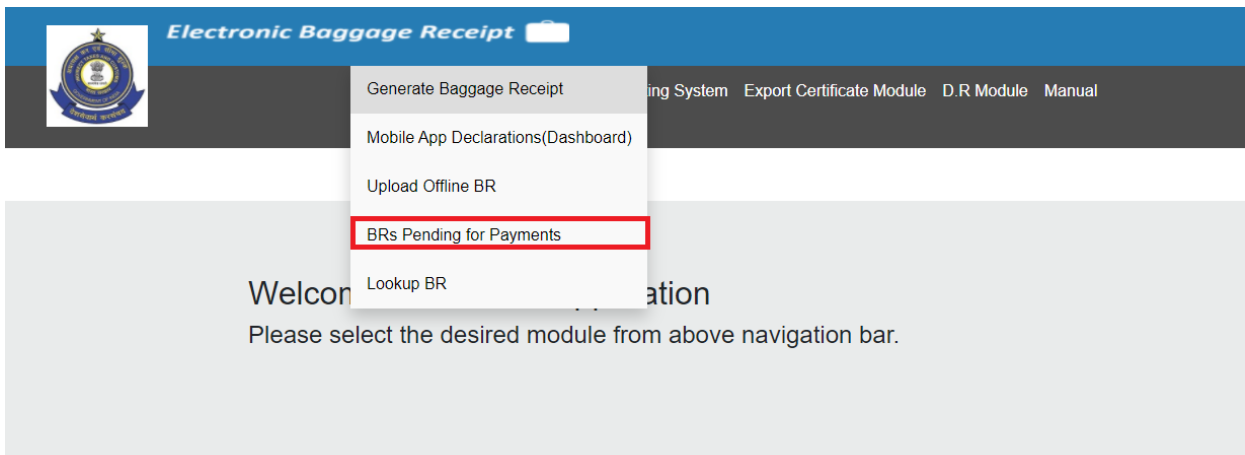


Fig. 4.81

On clicking **“BRs Pending for Payment”**, the officer can view all the (Online/Offline) BRs whose payment has not been done within the selected time limit i.e. the BRs which are generated but are unpaid. There are two inputs available on the screen, **“From Date”** and **“To Date”**. The screenshot is shown below (Fig. 4.82):

BRs Pending for Payments

From Date* To Date*

S.No.	Date	Receipt No.	Amount to be Paid (In Rs.)	View
1	19-08-2021	BR/INDEL4/19-08-2021/000335	31700	View

Fig. 4.82

On clicking “**View**”, the officer can view the respective BR screen whose payment has not been done. The officer can then enter the payment details if the passenger has paid the amount. After entering the details and generating the paid BR, the entry of pending payment for that particular BR will disappear from that list of BRs pending for payment. The screenshot is shown below (Fig. 4.73):

BRs Pending for Payments

From Date* To Date*

S.No.	Date	Receipt No.	Amount to be Paid (In Rs.)	View
1	19-08-2021	BR/INDEL4/19-08-2021/000335	31700	View

Fig. 4.83

After clicking on View (Fig 4.74), autopopulated screen will appear on screen which will contain the same data which was filled during the time of BR creation. **Officer has two options:** 1) to make the payment or 2) to convert the BR to DR.

Receipt Details BR/INDEL4/19-08-2021/000335

Receipt Number : BR/INDEL4/19-08-2021/000335
 Created By: Avani Bajpai
 Created Location: INDEL4
 Created Time: 19-08-2021 22:41:34
 Associated DR: NA
 Status: Unpaid
 Receipt Currently In: BR

19-08-2021 22:41:34::Entry Created By - Avani Bajpai

Change Status :

Note- Please check the duty rates & calculation at your end before printing eBR

Update Convert BR to DR

Receipt History

S.No.	Original Receipt Number	Generation Date	Conversion	Conversion Date	Converted Receipt Number
No Conversion History Available for the Receipt					

PRINT BR

Fig 4.84

If officer selects **option 1** then officer has to select mode of payment by selecting an option from “Change Status” dropdown and then click on Update button to enter the payment details as shown in Fig 4.85 and 4.86.

Receipt Details BR/INDEL4/19-08-2021/000335

Receipt Number : BR/INDEL4/19-08-2021/000335
 Created By: Avani Bajpai
 Created Location: INDEL4
 Created Time: 19-08-2021 22:41:34
 Associated DR: NA
 Status: Unpaid
 Receipt Currently In: BR

19-08-2021 22:41:34::Entry Created By - Avani Bajpai

Change Status :

Note- Please check the duty rates & calculation at your end before printing eBR

E-Payment
Cash Payment

Update Convert BR to DR

Fig 4.85

● Receipt Details BR/INDEL4/19-08-2021/000335

Receipt Number : BR/INDEL4/19-08-2021/000335
 Created By: Avani Bajpai
 Created Location: INDEL4
 Created Time: 19-08-2021 22:41:34
 Associated DR: NA
 Status: Unpaid
 Receipt Currently In: BR

19-08-2021 22:41:34::Entry Created By - Avani Bajpai

Change Status : Scroll No :

Note- Please check the duty rates & calculation at your end before printing eBR

Fig 4.86

If the officer selects **option 2** i.e. to convert the pending for payment BR to DR then he can click on Convert BR to DR button as shown in Fig 4.87 and follow the steps mentioned in section . **Note** : Once the BR is converted to DR then the payment of that particular BR can only be done when it is converted back to BR.

● Receipt Details BR/INDEL4/19-08-2021/000335

Receipt Number : BR/INDEL4/19-08-2021/000335
 Created By: Avani Bajpai
 Created Location: INDEL4
 Created Time: 19-08-2021 22:41:34
 Associated DR: NA
 Status: Unpaid
 Receipt Currently In: BR

19-08-2021 22:41:34::Entry Created By - Avani Bajpai

Change Status : Scroll No :

Note- Please check the duty rates & calculation at your end before printing eBR

Fig 4.87

5. CURRENCY MODULE

“Currency Module” is the second tab beside “B.R. Module”. Click on “Currency Module” as shown in below Fig. 5.1.

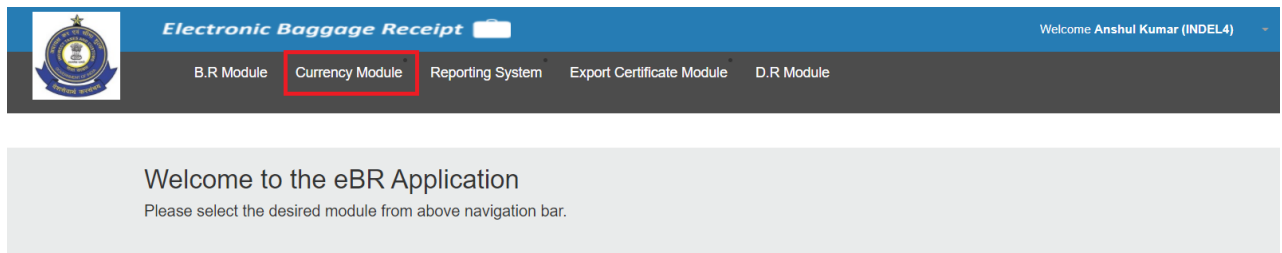


Fig. 5.1

There are seven options within “Currency Module”:

- 1) Generate CDF or Seized/Detained Form,
- 2) All CDF/CSD,
- 3) Mobile app Currency Declarations (Dashboard)
- 4) Upload Offline CDF
- 5) Upload Offline CSD
- 6) Lookup CDF
- 7) Lookup CSD

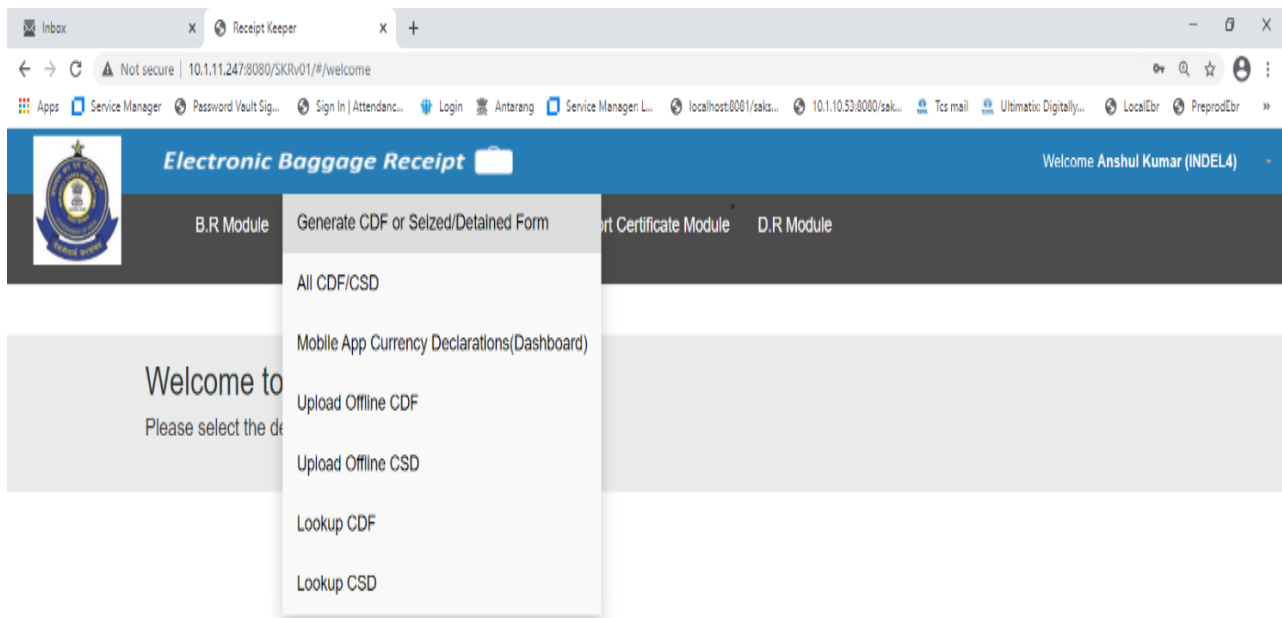


Fig. 5.2

5.1 Generate CDF or Seized/Detained Form

(5.1.1) Steps to generate new CDF

- 1) Click on “**Currency Module**” (Refer Fig. 5.1)
- 2) Select **Generate CDF or Seized/Detained Form** (Refer Fig. 5.3)
- 3) Select **Generate New CDF** (Refer Fig. 5.4).
- 4) Fill in all the necessary details in the **Currency Declaration Form**. (Refer Fig. 5.8 & 5.9).
- 5) Click on **Generate** Button to Generate the Currency Declaration Form (Refer Fig. 5.10).
- 6) Click on **Print** Option to print PDF of Currency Declaration Form. (Refer Fig. 5.11 & Fig. 5.12). A detailed description of the above steps is explained below-

Step 2:

Click on “**Generate CDF or Seized/Detained Form**” to generate currency declaration form or Currency Seized/Detained Form as shown in below screenshot as shown in Fig 5.3:

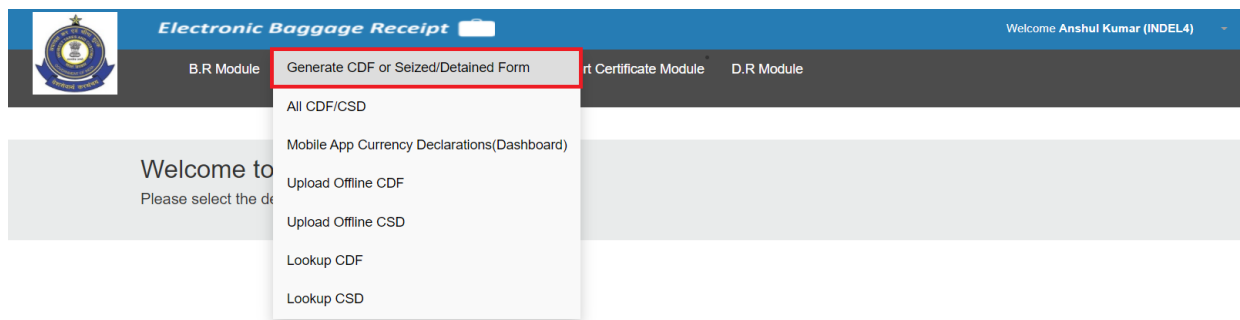


Fig. 5.3

On clicking “**Generate New CDF**” option, Fig. 5.4 will appear.

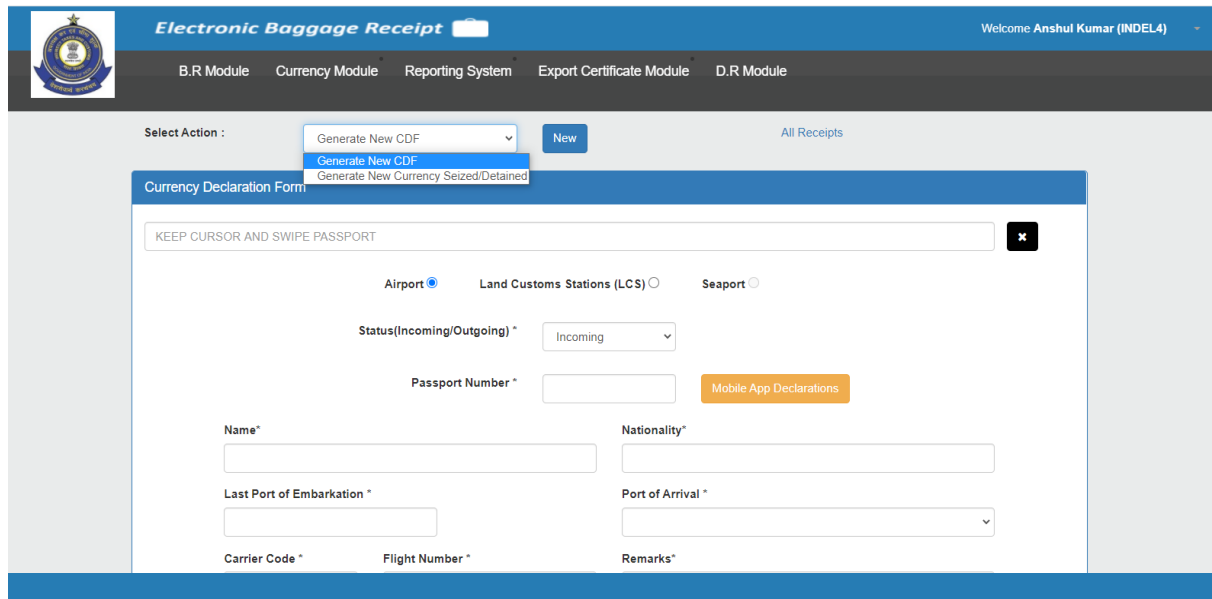


Fig. 5.4

There will be two sections:

- 1) Currency Declaration Form **for Airport** (Refer Fig. 5.5), **for Land Customs Stations(LCS)** (Refer Fig. 5.6) and **for Seaport** (This option is disabled for time being).
- 2) Encashment Certification Details. (Refer to Fig. 5.7).

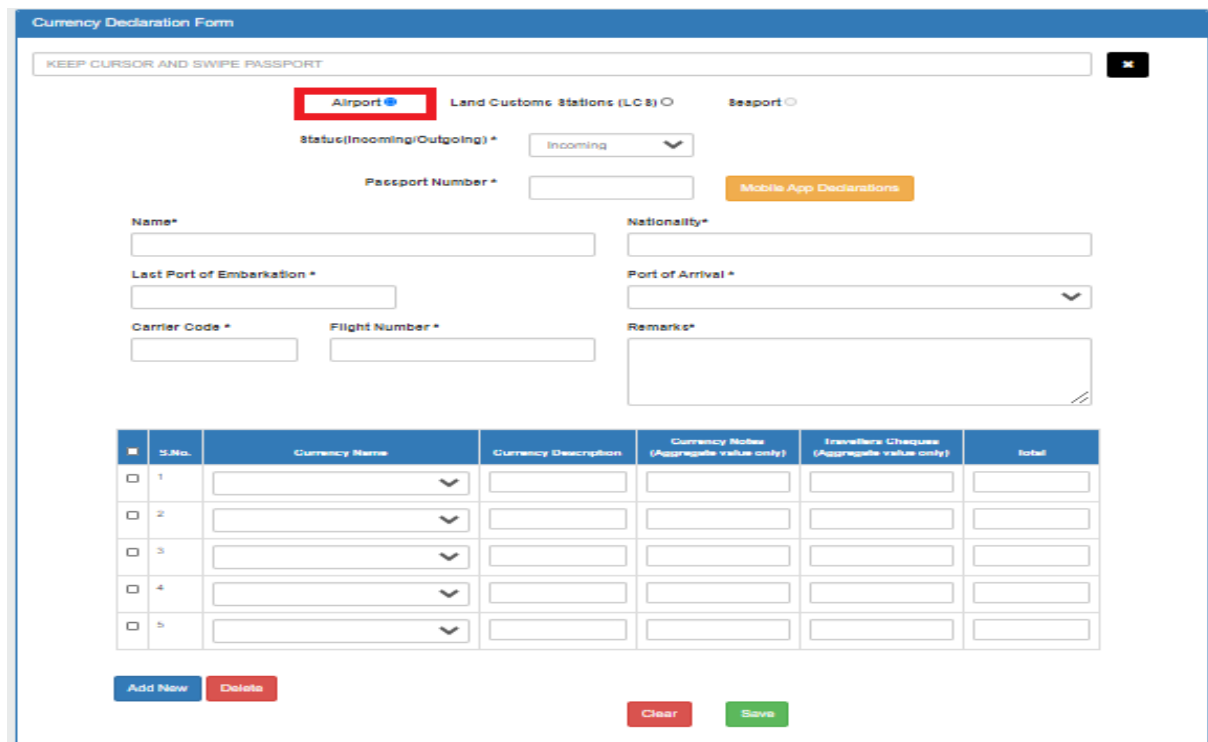


Fig. 5.5

Fig. 5.6

Fig. 5.7

a) **Currency Declaration Form(CDF)-**

- i) **For Airport:** Officer can enter details like **Status, Passport Number, Passenger Name, Nationality, Last Port of Embarkation, Port of Arrival, Carrier Code Flight Number, Remarks** and **Currency Details**. All Details are mandatory except **Remarks**.
- ii) **For Land Customs Stations(LCS):** Officer can enter details like **Status, Passport Number/Other Identification Proof Number, Passenger Name, Nationality, Place of Departure, LCS of Arrival, Vehicle Type, Vehicle Number, Remarks** and **Currency Details**. If the officer enters **Other Identity Proof Number**, then **Remarks** field also become mandatory in LCS.
- iii) **For Seaport:** This option will be disabled for the time being.

There will be two options provided to the baggage officer for status:

- 1) Incoming
- 2) Outgoing: This option will be disabled for the time being

There will be by default five empty rows to save currency details. The officer can add a new row using **Add New** to add currency details. Officer can delete an existing row using the **Delete** button. Officer can click on the **Save** button before generating “Currency Declaration Form”.

CDF fields can be filled in the following way as shown in Fig.5.8. If Officer is unable to find the desired currency name from the dropdown, then he can opt for “other” option. In this case, System will ask for entering **currency description**. In other cases, a currency description is a non-mandatory option.

The screenshot shows a web-based form for a Currency Declaration Form (CDF). At the top, there's a dropdown for 'Status(Incoming/Outgoing)' set to 'Incoming'. Below it is a 'Passport Number' field with 'AY9086712' and a 'Mobile App Declarations' button. The form is divided into two columns. The left column contains 'Name*' (TESTERNAME), 'Last Port of Embarkation*' (0V4-BROOKNEAL,UNITED STATES), 'Carrier Code*' (ACD), and 'Flight Number*' (12121). The right column contains 'Nationality*' (AFG-AFGHANISTAN), 'Port of Arrival*' (DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4), and a 'Remarks' text area. Below the form is a table with 5 rows. The first two rows are populated with data, while the last three are empty. A red message bar at the bottom of the table area says 'Please Enter Currency Description for Row 2'. At the very bottom, there are buttons for 'Add New', 'Delete', 'Clear', and 'Save'.

S.No.	Currency Name	Currency Description	Currency Notes	Travellers Cheques	Total
1	Euro (EUR)		123	122	245
2	OTHER (OTS)		333	333	666
3					
4					
5					

Fig. 5.8

On clicking **Save button**, currency declaration form section will be turned into a non-editable form. The **Edit** button will appear on the screen. If the officer wants to edit some details, then he can change the details and save them again. Please Refer Fig. 5.9

Status(Incoming/Outgoing) * Incoming

Passport Number * AY9086712 Mobile App Declarations

Name* TESTERNAME

Nationality* AFG-AFGHANISTAN

Last Port of Embarkation * 0V4-BROOKNEAL UNITED STATES

Port of Arrival * DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Carrier Code * ACD Flight Number * 12121

Remarks

S.No.	Currency Name	Currency Description	Currency Notes	Travellers Cheques	Total
1	Euro (EUR)		123	122	245
2	OTHER (OTS)	CURRENCYDESC	333	333	666
3					
4					
5					

Edit

Fig. 5.9

b) Encashment Certification Details: - Currency Name, currency description, encashment certificate number, encashment date, amount changed, name of the bank are the fields which can be filled along with Currency Declaration Form as shown in Fig 5.10.

In the same way, Encashment Certification details can be entered. After entering encashment certification details, the officer can click on **Save button**. Encashment Certification details section will be turned into a non-editable mode. The **Edit** button will appear on screen after pressing the save button. This is **Non-mandatory** section.

1	Euro (EUR)		123	122	245
2	OTHER (OTS)	CURRENCYDESC	333	333	666
3					
4					
5					

Edit

Encashment Certification Details

S.No.	Currency	Currency Description	Encashment Certificate No.	Encashment Date	Amount Changed	Name of Bank
1	Euro (EUR)	ABC	123	05-12-2019	123	PNB

Edit

Generate CDF

Fig. 5.10

Step-3

Click on the **Generate button** highlighted in above screenshot (Fig. 5.10) to generate Currency Declaration Form. A **unique CDF Number** will be generated for the corresponding form.

Nomenclature of CDF No. of Currency Declaration Form should follow the following sequence:

For Airport: **CDF/ Airport Code/ Flight No./ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.11

For Land Customs Stations(LCS): **CDF/ Location/ LCS/ LCS Code/ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.12

10.1.11.247:8080 says
Details have been saved successfully and CDF number is CDF/INDEL4/ACD12121/000019

S.No.	Currency Name	Total
1	Euro (EUR)	245
2	OTHER (OTS)	666
3		
4		
5		

Encashment Certification Details

S.No.	Currency	Currency Description	Encashment Certificate No.	Encashment Date	Amount Changed	Name of Bank
1	Euro (EUR)	ABC	123	05-12-2019	123	PNB

Generate CDF

Fig. 5.11

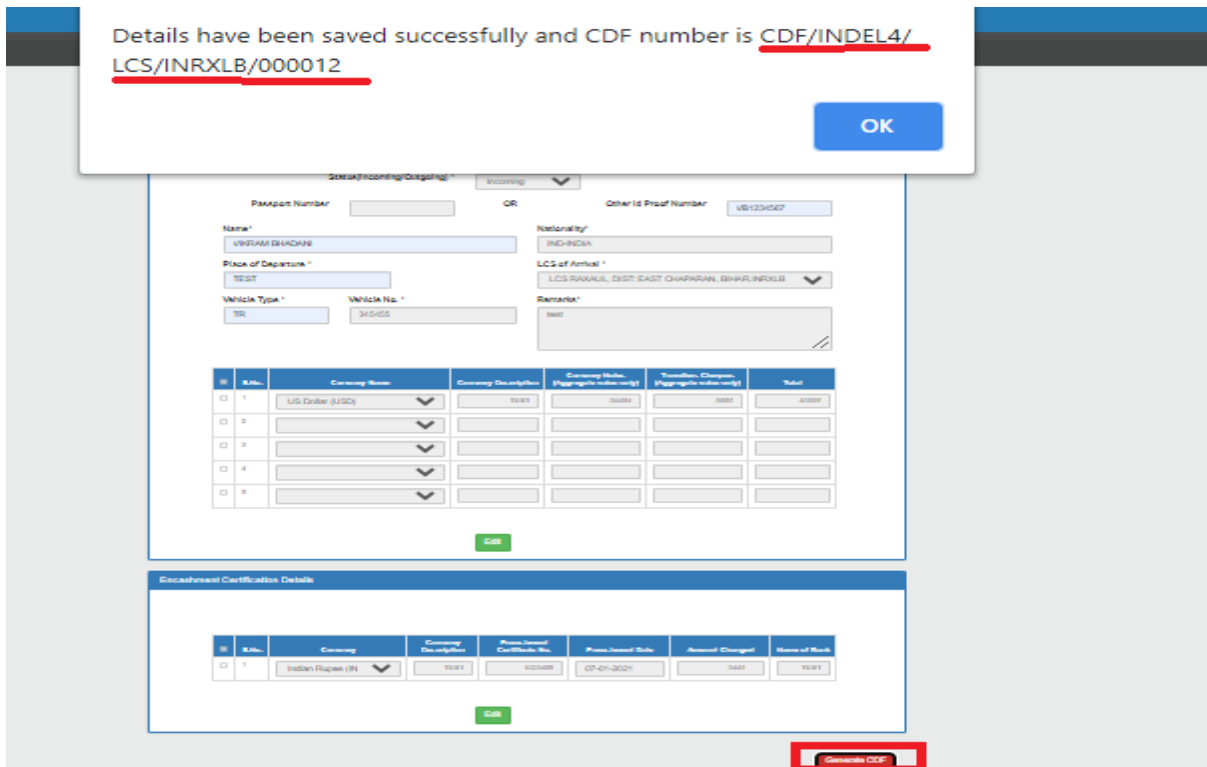


Fig. 5.12

Step-4

After the successful generation of CDF form. **Print** Option will get enabled. After this, the officer can generate PDF of Currency Declaration Form. Please refer Fig. 5.13

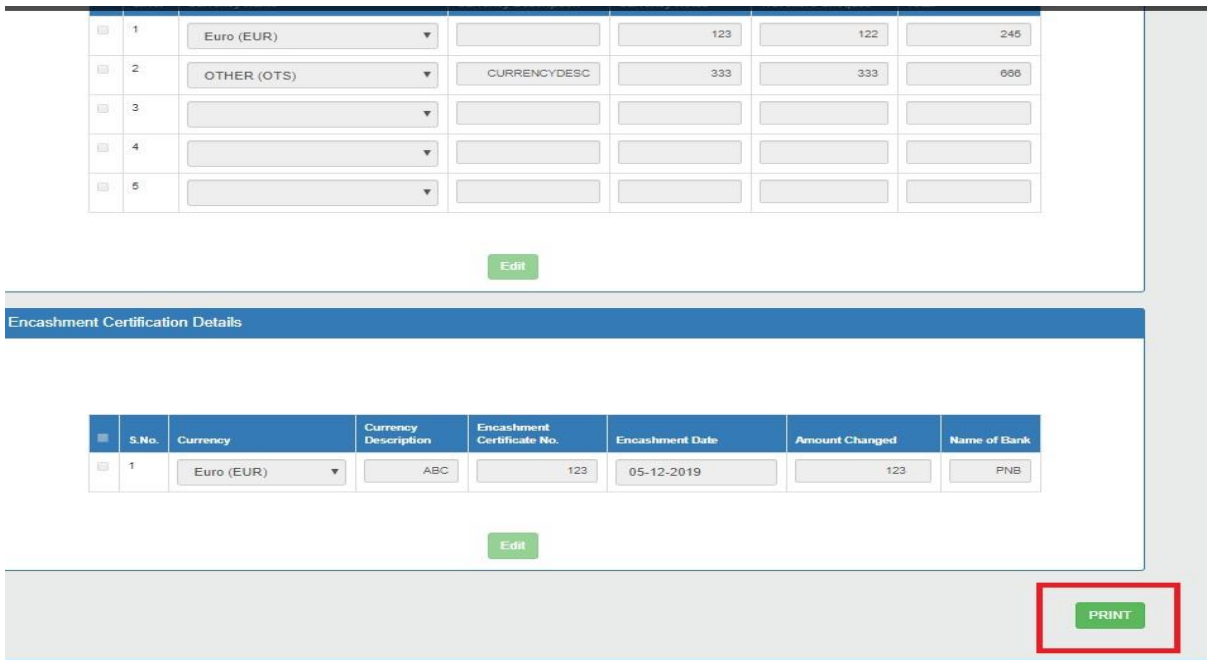


Fig. 5.13

After clicking on the **Print button**, PDF for Currency Declaration Form will appear on the screen. Kindly refer Fig.5.14 and Fig 5.15. There will be **two copies** of Currency Declaration Form, **one is for Passenger** and **other is for Office Purpose**.

(Original for Passenger)
Date- 31-01-2020 16:34:06

CURRENCY DECLARATION FORM (CDF)

[See Regulation 6]

Instructions for Passengers : CDF No.- CDF/INDEL4/ACD12121/000019

- This form need not be completed in cases where the aggregate value of the foreign exchange brought in by the passenger in the form of currency notes, bank notes, or travellers cheques does not exceed U.S.\$ 10,000/- or its equivalent and/or the value of foreign currency notes does not exceed U.S.\$ 5,000 or its equivalent.
- Passengers are advised to produce this form to a bank authorised to deal in foreign exchange or money changer at the time of conversion of foreign exchange into Indian rupees or reconversion of rupees into foreign exchange.
- Visitors to India may please note that in case they do not wish to encash all the foreign exchange declared above they should retain this form with them for production to the Customs at the time of their departure from India to enable them to take with them the unutilised balance.
- Details of travellers' cheques/currency notes need not be furnished.
- Foreign tourists need not indicate their address.

(To be completed by passenger)

I, TESTERNAME
hereby, declare that the following foreign exchange is in my possession at the time of my arrival in India:

(Aggregate value only)

S.No.	Name of the Currency	Currency Notes	Travellers Cheques	Total
1	Euro	123.00	122.00	245.00
2	OTHER - CURRENCYDESC	333.00	333.00	666.00

Signature : _____
Passport No : AY9086712
Nationality : AFG-AFGHANISTAN

To be completed by Customs Officer

This is to certify that the above named person has brought with him foreign exchange as indicated above.

Date: _____

(Stamp and Signature of Customs Officer)

Fig. 5.14

(Space for endorsement)

Date	Distinctive Number of Encashment Certificate	Amount changed	Stamp and Signature of Bank or Money changer
1	2	3	4
05-12-2019	123	123.0	

Fig. 5.15

(5.1.2) All Receipts in Generate New CDF Screen

Officer can view recently generated Currency declarations by clicking on “All Receipts” hyperlink. (Refer Fig. 5.16)

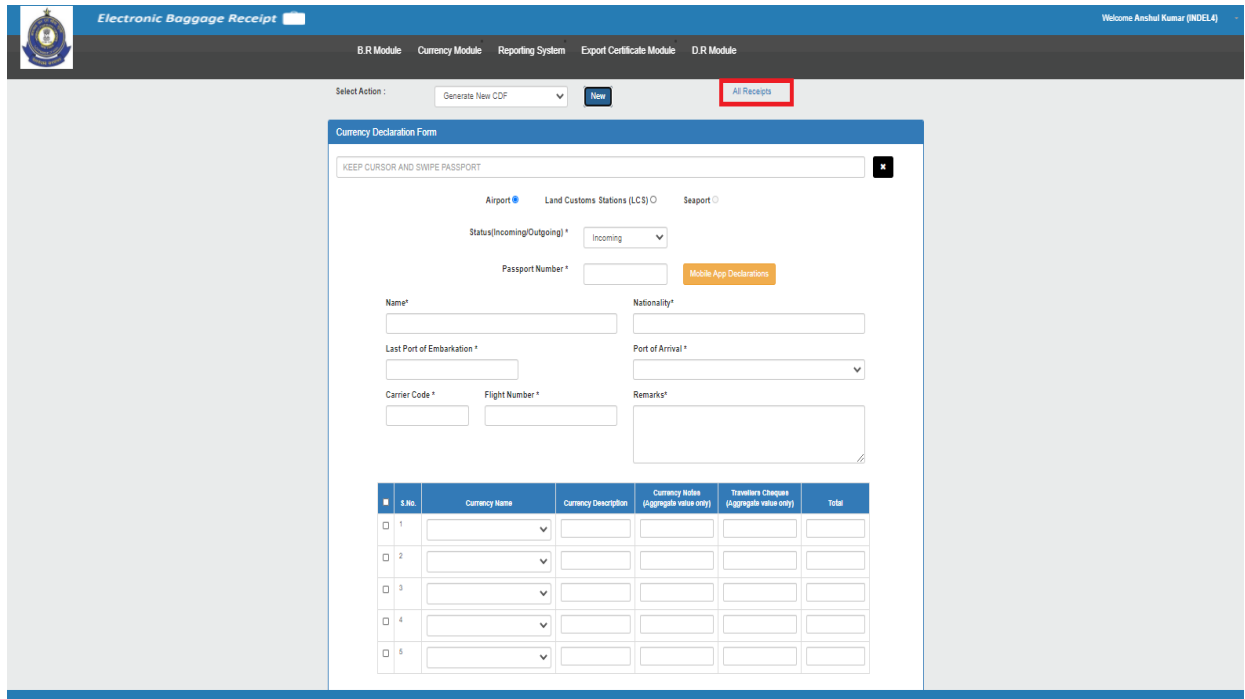


Fig. 5.16

“All receipts” will have all the CDFs generated up to last 30 days. A tabular Form Screen will pop out showing the details of passenger - **Passport number, Name, Nationality, Number of Currencies, Type (Currency Notes/Travellers Cheques), App Type and View** as shown in Fig.5.17.

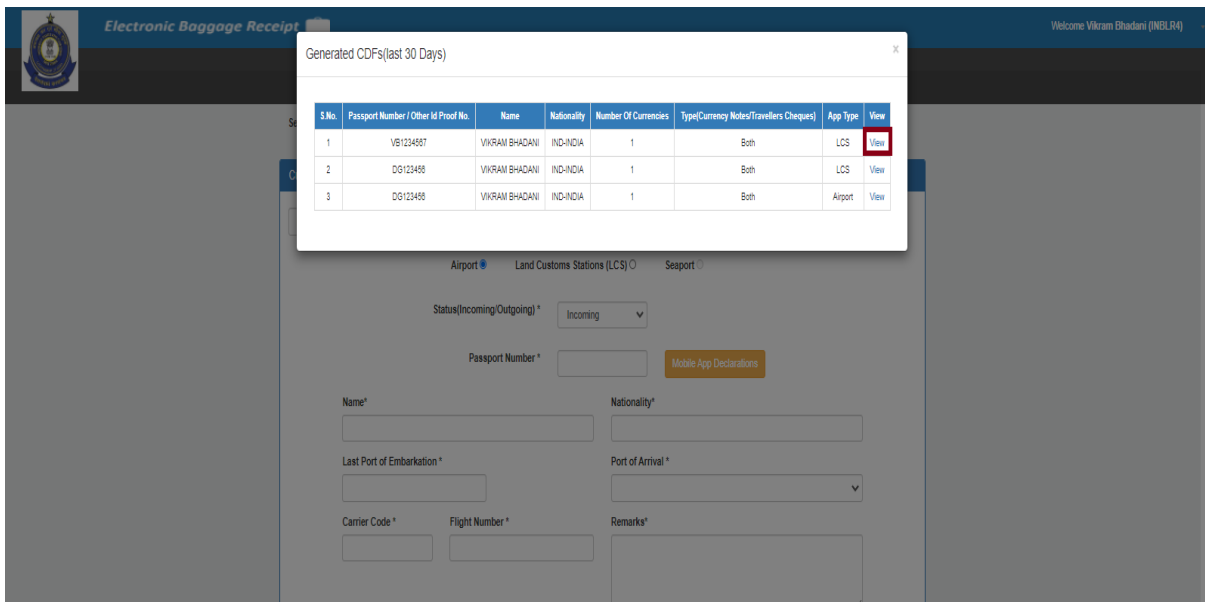


Fig. 5.17

On clicking **View** link from Fig. 5.17, PDF Format of CDF details appears on the screen. For Screenshot kindly refer Fig. 5.14 and Fig. 5.15

(5.1.3) Steps to generate new CSD

- 1) Click on “**Currency Module**” (Refer Fig. 5.1)
- 2) Select **Generate CDF or Seized/Detained Form** (Refer Fig. 5.3)
- 3) Select **Generate New Currency Seized/Detained** (Refer Fig. 5.4)
- 4) Fill in all the necessary details for Currency Seized/Detained (Refer Fig. 5.18 & Fig. 5.19)
- 5) Click on **Generate Currency Seized/Detained** Button to Generate the Currency Seized/Detained Form (Refer Fig. 5.23)
- 6) Click on **Print** Option to print PDF of Currency Declaration Form. (Refer Fig. 5.21) A detailed description of the above steps is explained below-

Generate New Currency Seized/Detained

Officer can click on **Generate new currency seized/ detained(CSD)** form to generate seized/detained Form.

Currency Seized/Detained Form **for Airport** (Refer Fig. 5.18), **for Land Customs Stations(LCS)** (Refer Fig. 5.19) and **for Seaport** (This option is disabled for time being).

Officer has to click on the **Save** button before proceeding for CSD generation Form. **Remark field will be mandatory** in case of currency seized/detained.

KEEP CURSOR AND SWIPE PASSPORT

Airport Land Customs Stations (LCS) Seaport

Status(Incoming/Outgoing)*

Passport Number*

Name* Nationality*

Last Port of Embarkation* Port of Arrival*

Carrier Code* Flight Number* Remarks*

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
<input type="checkbox"/> 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fig. 5.18

Currency Seized/Detained Form

B.R Module Currency Module Reporting System Export Certificate Module D.R Module

KEEP CURSOR AND SWIPE PASSPORT

Airport **Land Customs Stations (LCS)** Seaport

Status(Incoming/Outgoing) *

Passport Number OR Other Id Proof Number

Name* Nationality*

Place of Departure * LCS of Arrival *

Vehicle Type * Vehicle No. * Remarks* *

■	S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
<input type="checkbox"/>	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fig. 5.19

On clicking **Generate Seized/Detained button**, an alert will appear having confirmation message before Currency seized /detained generation as shown in the below screenshot Fig. 5.20.

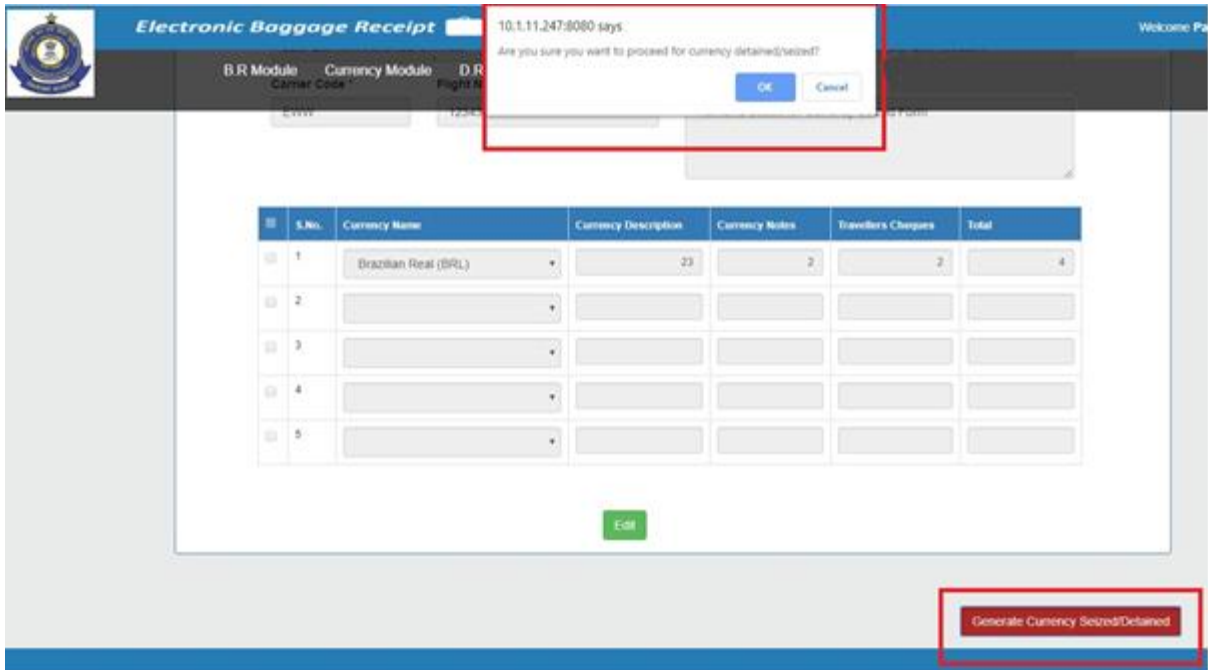


Fig. 5.20

A unique CSD number will generate.

Nomenclature of CSD No. Currency Seized/Detained Form should follow the following sequence:

For Airport: **CSD/ Airport Code/ Flight No./ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.21

For Land Customs Stations(LCS): **CSD/ Location/ LCS/ LCS Code/ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.22.

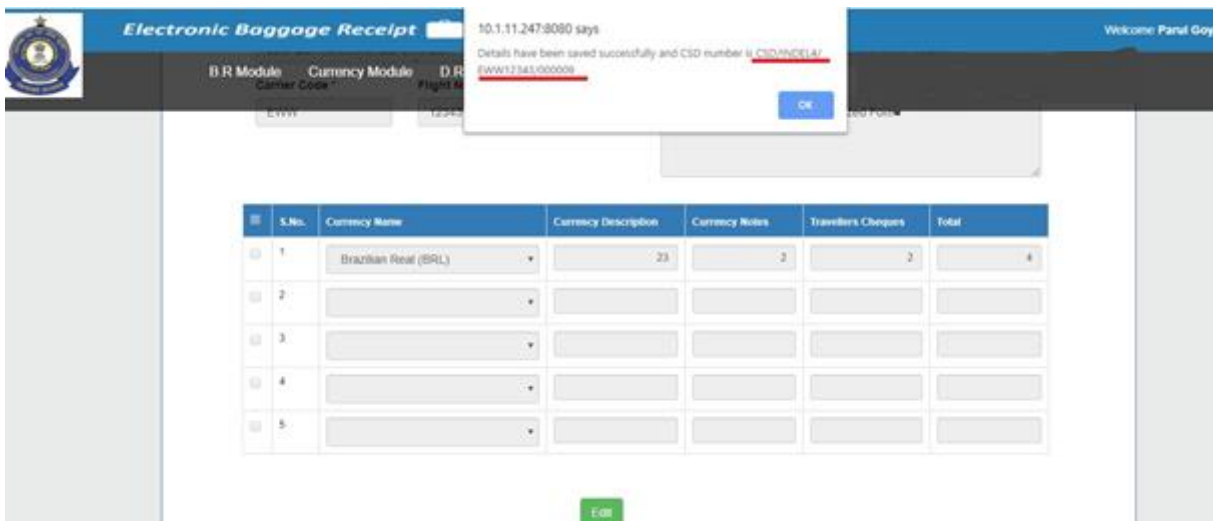


Fig. 5.21

Electronic Baggage Receipt

Details have been saved successfully and CSD number is CSD/INDEL4/
LCS/INRXLB/000008

OK

Passport Number: 34807

Name*: VIKRAM BHADANI Nationality*: IND-INDIA

Place of Departure*: TEST LCS of Arrival*: LCS RAXAUL, DIST. EAST CHAPARRAN, BIHAR, INRXLB

Vehicle Type*: TR Vehicle No.*: 54444454 Remarks*: test

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
1	Kyat (MMK)	TEST	34543	55698	90241
2					
3					
4					
5					

Edr

Fig. 5.22

Print option will get enable after the successful generation of currency seized /detained form as shown in Fig. 5.23.

Remarks added for Currency Seized Form

S.No.	Currency Name	Currency Description	Currency Notes	Travellers Cheques	Total
1	Brazilian Real (BRL)	23	2	2	4
2					
3					
4					
5					

Edr

PRINT

Fig. 5.23

On click of **Print Button**, A Currency Seized/Detained Form PDF appears on the screen. Please refer Fig. 5.24 and 5.25

Currency Seized/Detained Form

Passenger Name :WEWE

CSD No.- CSD/INDEL4/EWR32432/000006

(Aggregate value only)

S.No.	Name of the Currency	Currency Notes	Travellers Cheques	Total
1	Yen	0.00	768.00	768.00
2	OTHER - OTS	0.00	234.00	234.00
3	Malaysian Ringgit	0.00	434.00	434.00
4	New Zealand Dollar	0.00	34543544.00	34543544.00
5	Turkish Lira	0.00	4354354.00	4354354.00

Fig. 5.24

Signature : _____

Passport No : AY90867WE

Nationality : ARG-ARGENTINA

Date _____

(Stamp and Signature of Customs Officer)

CHARU MISHRA(charu)

1/2

Currency Seized/Detained Form(attachment)

CSD No.- CSD/INDEL4/EWR32432/000006

REMARKS-

432432434

Fig. 5.25

(5.1.4) All Currency Seized/Detained List in Generate New Currency Seized/Detained Screen

Officer can view recently generated Currency Seized/Detained List by clicking on “All Currency Seized/Detained List” hyperlink. (Refer Fig. 5.26)

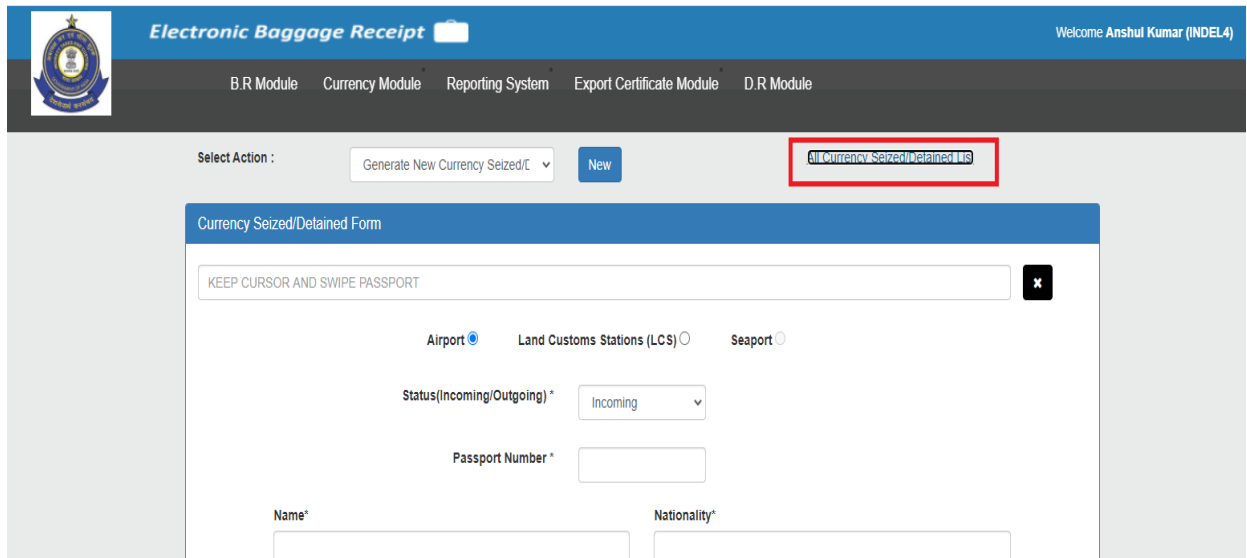


Fig. 5.26

“All Currency Seized/Detained List” will have all the CSDs generated up to last 30 days. A tabular Form Screen will pop out showing the details of passenger - **Passport number, Name, Nationality, Number of Currencies, Type (Currency Notes/Travellers Cheques), App Type and View** as shown in Fig.5.27.

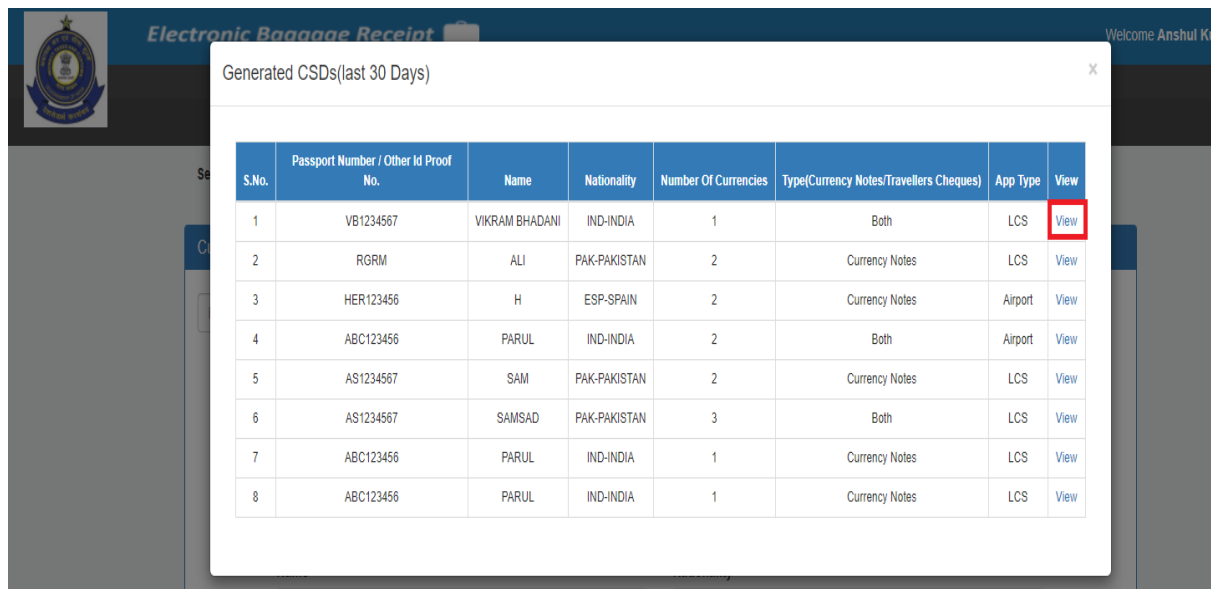


Fig. 5.27

On clicking **View** link from Fig. 5.27, PDF Format of CSD details appears on the screen. For Screenshot kindly refer Fig. 5.24 and Fig. 5.25

5.2 All CDF/CSD

From the currency module, select the second option “All CDF/CSD” as shown in Fig. 5.28.

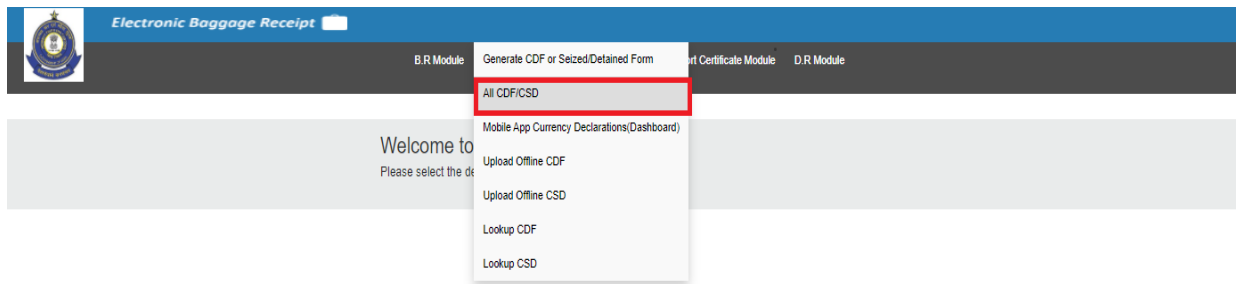


Fig. 5.28

On clicking “All CDF/CSD”, the officer can view all the CDF/CSD generated form within a time limit. **By default**, this time limit is for **6 months**. There is three input available on the screen, “**From Date**”, “**To Date**”, and “**Select Form Type(CDF/CSD)**”. The screenshot is shown below (Fig. 5.29):

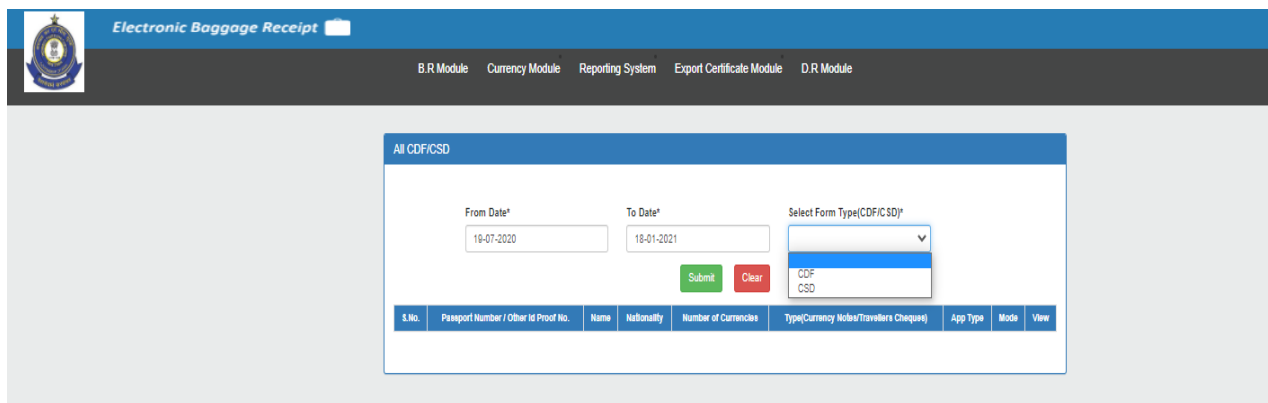


Fig. 5.29

On clicking the **submit button**, all the CDF/CSD (Both **Online/Offline**) within the given time limit will be shown on screen. From date and to date can be changed according to the requirement. A tabular Form Screen will pop out showing the details of passenger - **Passport number, Name, Nationality, Number of Currencies, Type (Currency Notes/Travellers Cheques), App Type, Mode and View** as shown in Fig. 5.30.

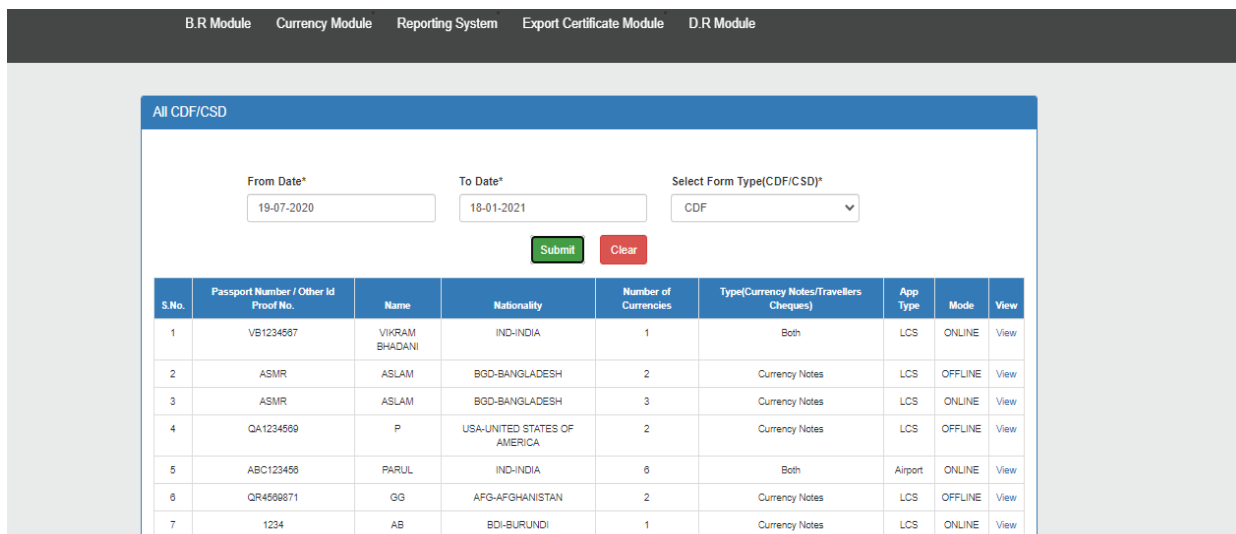


Fig. 5.30

5.3 Mobile App Currency Declarations (Dashboard)

Click on the currency module, select the third option “**Mobile App Currency Declarations(Dashboard)**” as shown in Fig. 5.31.

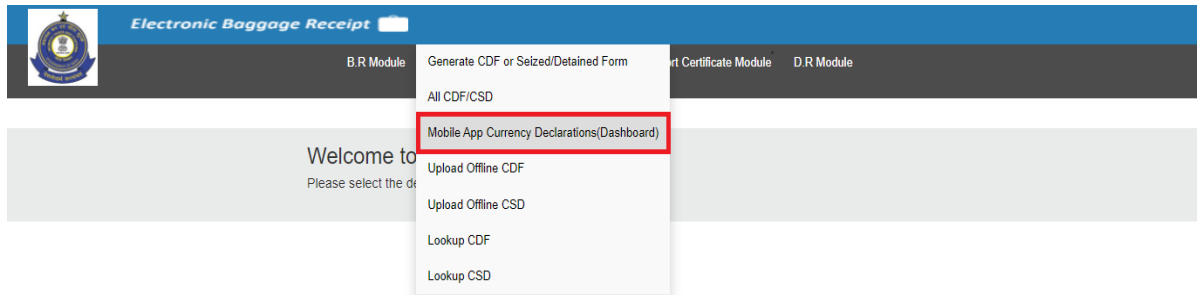


Fig. 5.31

After clicking on “Mobile App Currency Declarations(Dashboard)”, a table will appear on the screen. This table contains the currency declared through **Atithi Mobile App**. If you want to see the number of declarations made on a particular flight, then click on **View** Hyperlink as shown in Fig. 5.32.

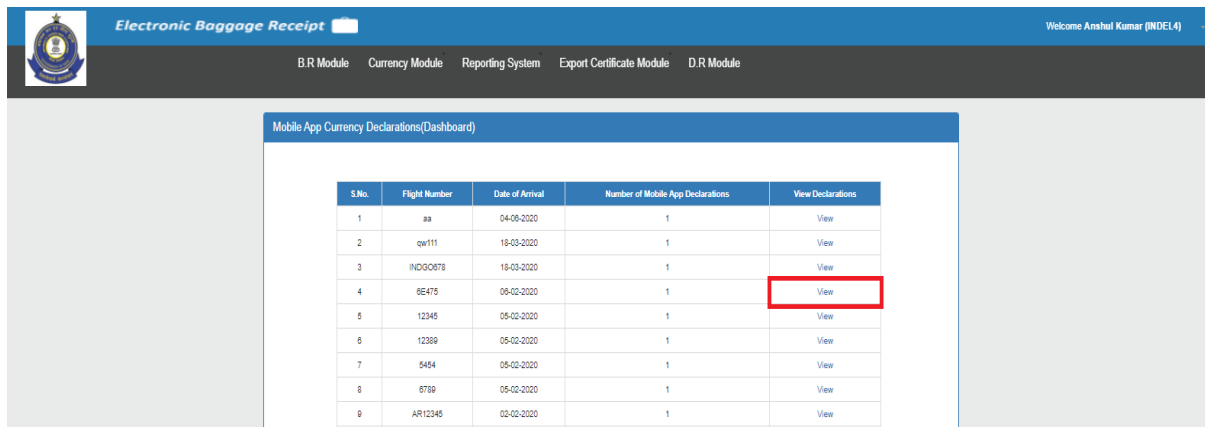


Fig. 5.32

After clicking on **View**, the Name, Passport Number and other relevant information of the mobile app users who have declared the currency appears on the screen. To see further details, click on **View** hyperlink of a particular passport number as shown in Fig. 5.33.

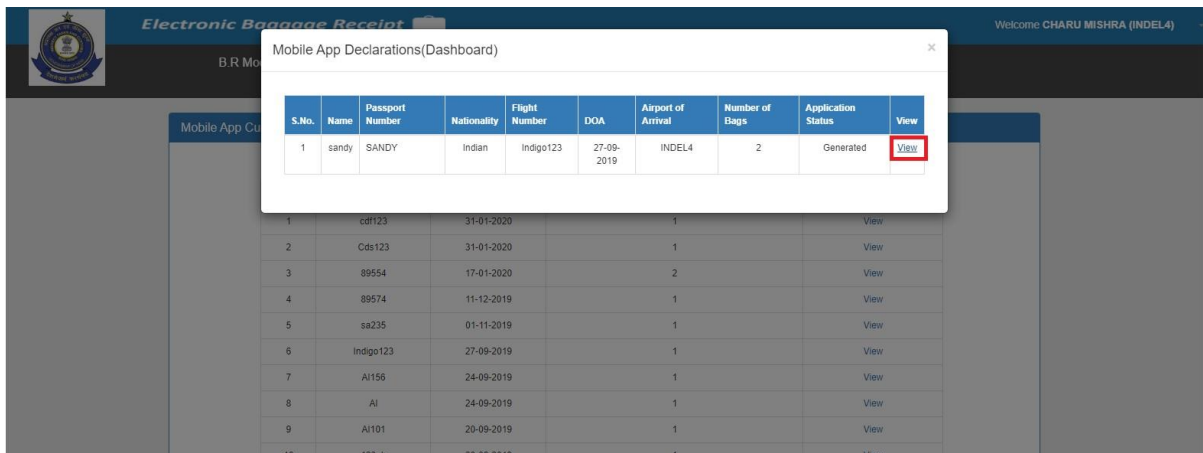


Fig. 5.33

After clicking on **View**, detailed information regarding a particular passport number appears on the screen. As a mobile app user can edit declarations through **Atithi Mobile App**, the system is maintaining the history and amendments done in the declarations through Mobile App. User can see the history of that declaration by clicking on the **Original declaration, 1st amendment** and so on (depending on its history) as shown in Fig. 5.34.

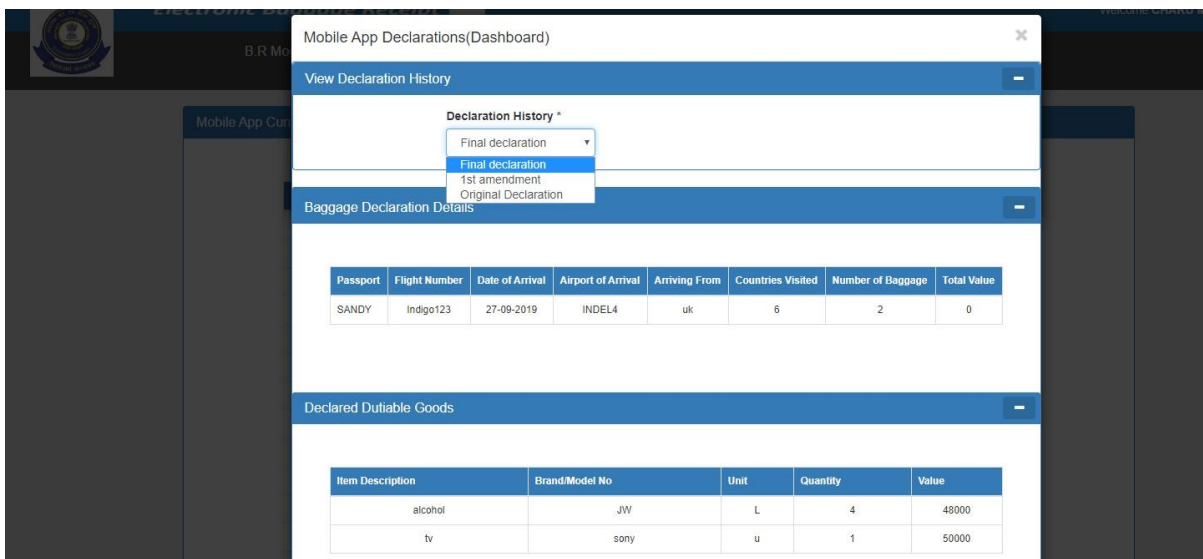


Fig. 5.34

One can see the currencies declared through Atithi app in the **Currency Details** Tab as shown in Fig. 5.35.

Declared Items Description

Prohibited
GoldJewel
GoldBul
Meat
Seeds
Satellite
IndianCurrency
Foreign
Drones

Currency Details

Name of Currency	Currency Notes	Travellers Cheques	Total
dollar	50000	25000	75000

Fig. 5.35

5.4 Upload Offline CDF

Click on **“Upload Offline CDF”** to generate offline currency declaration form as shown in below screenshot as shown in Fig 5.36:

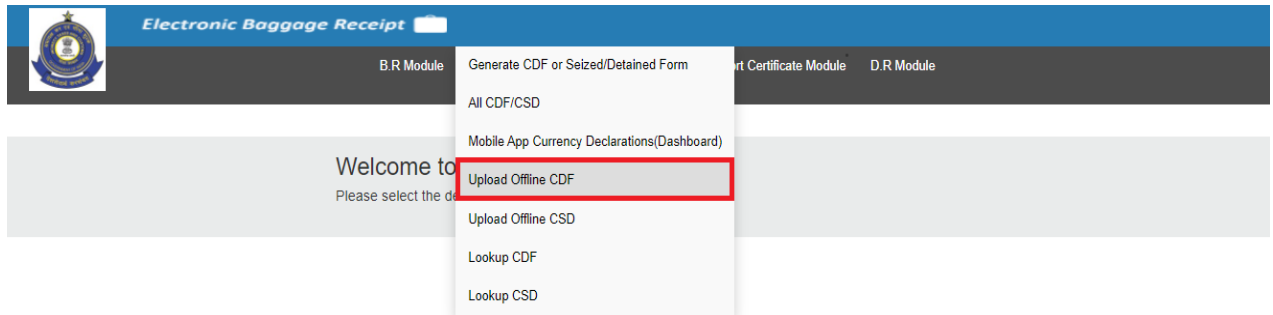


Fig. 5.36

On clicking **“Upload Offline CDF”** option, Fig. 5.37 will appear.

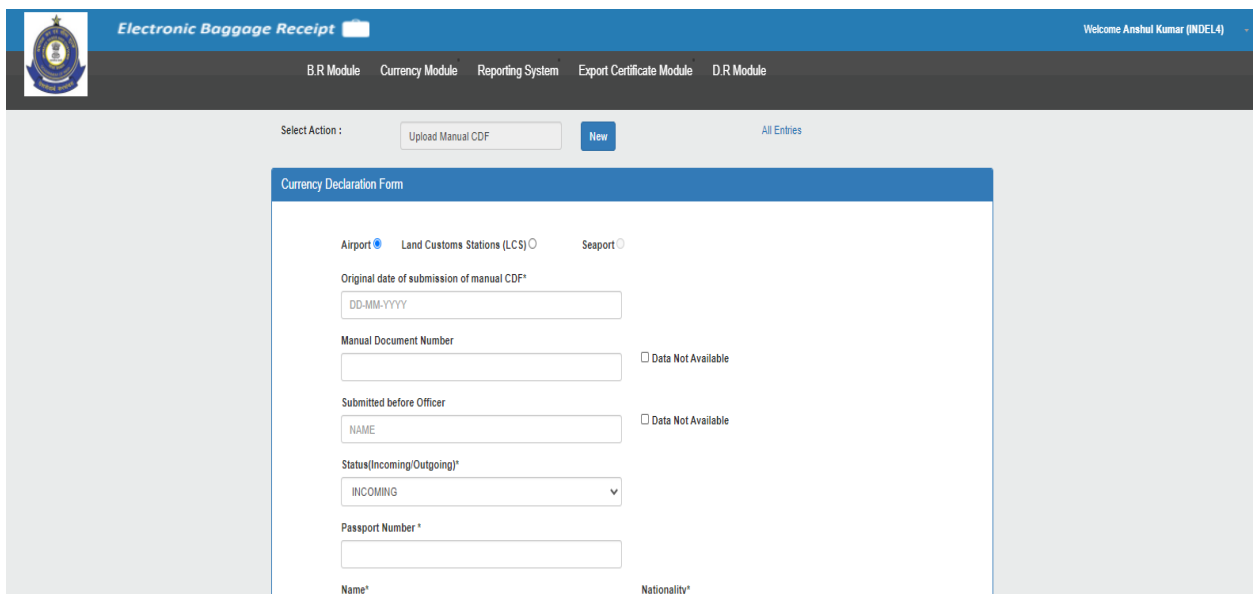
The screenshot displays the 'Currency Declaration Form' interface. At the top, it says 'Select Action : Upload Manual CDF' and 'New'. Below this, there are radio buttons for 'Airport' (selected), 'Land Customs Stations (LCS)', and 'Seaport'. The form includes several input fields: 'Original date of submission of manual CDF*' (format DD-MM-YYYY), 'Manual Document Number' (with a 'Data Not Available' checkbox), 'Submitted before Officer' (NAME field, with a 'Data Not Available' checkbox), 'Status(Incoming/Outgoing)*' (dropdown menu showing 'INCOMING'), 'Passport Number *', 'Name*', and 'Nationality*'. The system logo and 'Welcome Anshul Kumar (INDEL4)' are visible at the top.

Fig. 5.37

(5.4.1) Upload Manual CDF

There will be two sections:

- 1) "Currency Declaration Form" for **Airport** (Refer Fig. 5.38), for **Land Customs Stations(LCS)** (Refer Fig. 5.39) and for **Seaport** (This option is disabled for time being).
- 2) "Encashment Certification" Details. (Refer to Fig. 5.40).

Currency Declaration Form

Airport
 Land Customs Stations (LCS)
 Seaport

Original date of submission of manual CDF*

Manual Document Number Data Not Available

Submitted before Officer Data Not Available

Status(Incoming/Outgoing)*

Passport Number *

Name* Nationality*

Last Port of Embarkation * Port of Arrival *

Carrier Code * Flight Number *

Remarks

#	S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheque (Aggregate value only)	Total
<input type="checkbox"/>	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add New
Delete

Clear
Save

Fig. 5.38

Currency Declaration Form

Airport Land Customs Stations (LCB) Seaport

Original date of submission of manual GDP*

Manual Document Number Data Not Available

Submitted before Officer
 Data Not Available

Status(Incoming/Outgoing)*

Passport Number OR Other Identity Proof Number

Name* Nationality*

Place of Departure * LCB of Arrival *

Vehicle Type * Vehicle No. * Remarks*

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
<input type="checkbox"/> 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fig. 5.39

Encashment Certification Details

S.No.	Currency	Currency Description	Encashment Certificate No.	Encashment Date	Amount Changed	Name of Bank
<input type="checkbox"/> 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="DD-MM-YYYY"/>	<input type="text"/>	<input type="text"/>

Fig. 5.40

a) **Currency Declaration Form(CDF)-**

- i) **The original date of submission of manual CDF:** The date when the original CDF was manually generated.
- ii) **Manual Document Number:** User should fill in the manual document number in this field. In case, no number for the manual document is available, he/she may tick off the 'Data Not Available' option.
- iii) **Submitted before officer:** User requires to enter the officer name who had generated the manual CDF. In case the details are unavailable, then he/she can tick the 'Data Not Available' option.
- iv) There will be two options provided to the baggage officer for status: **Incoming** and **Outgoing** (This option will be disabled for the time being).
- v) **Passport Number:** In this field, the user has to enter the passport number of the passenger.
- vi) **Name:** In this field, the user has to enter the name of the passenger mentioned in the passport. If the passport number is already registered, then this field will be auto-populated.
- vii) **Nationality:** In this field, the user has to enter the nationality of the passenger mentioned in the passport. If any CDF/BR against the passport number has already been generated, then this field will get auto-populated.
- viii) **For Airport:** User can enter details like **Last Port of Embarkation, Port of Arrival, Carrier Code, Flight Number.**
- ix) **For Land Customs Stations(LCS):** User can enter details like **Other Identification Proof Number, Place of Departure, LCS of Arrival, Vehicle Type, Vehicle Number.**
- x) **Remarks:** This field is **optional**. User can enter any remark if he/she wants to. If the officer enters **Other Identity Proof Number**, then **Remarks** field also **become mandatory** in LCS.

There will be by **default five empty rows** to save currency details. User can add a new row using the **Add New** button to add currency details. User can delete an existing row using the **Delete** button. User can click on the **Save** button before generating a Currency Declaration Form.

CDF fields can be filled in the following way as shown in Fig.5.41. If the user is unable to find the desired currency name from the dropdown, then he can opt for **"other"** option. In this case, System will ask for entering currency description. In other cases, a currency description is a **non-mandatory** option.

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
1	US Dollar (USD)	TEST	45455	6666	52121
2	UAE Dirham (AED)	TEST	5556	6666	12222
3					
4					
5					

Fig. 5.41

On clicking save button, the currency declaration form section will be turned into a non-editable form. The **Edit** button will appear on the screen. If the user wants to edit some details, then he can change the details and save them again. Please Refer Fig. 5.42

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
1	US Dollar (USD)	TEST	45455	6666	52121
2	UAE Dirham (AED)	TEST	5556	6666	12222
3					
4					
5					

Fig. 5.42

b) Encashment Certification Details: - Currency Name, Currency Description, Encashment Certificate Number, Encashment Date, Amount Changed, Name of Bank are the fields which can be filled along with Currency Declaration Form as shown in Fig 5.43.

In the same way, Encashment Certification details can be entered. After entering encashment certification details, the user can click on the **Save** button. Encashment Certification details section will be turned into a non-editable mode. The **Edit** button will appear on screen after pressing the save button. This is **Non-mandatory** section.

S.No.	Currency	Currency Description	Encashment Certificate No.	Encashment Date	Amount Changed	Name of Bank
1	Hong Kong Dollar	TEST	ED3455	07-01-2021	23434	TEST

Fig. 5.43

Click on the **Generate button** highlighted in the above screenshot (Fig. 5.43) to generate the Currency Declaration Form. A **unique CDF Number** will be generated for the corresponding form.

Nomenclature of CDF No. of Currency Declaration Form should follow the following sequence:

For Airport: **CDF/Offline/ Airport Code/ Flight No./ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.44

For Land Customs Stations(LCS): **CDF/Offline/ Location/ LCS/ LCS Code/ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.45

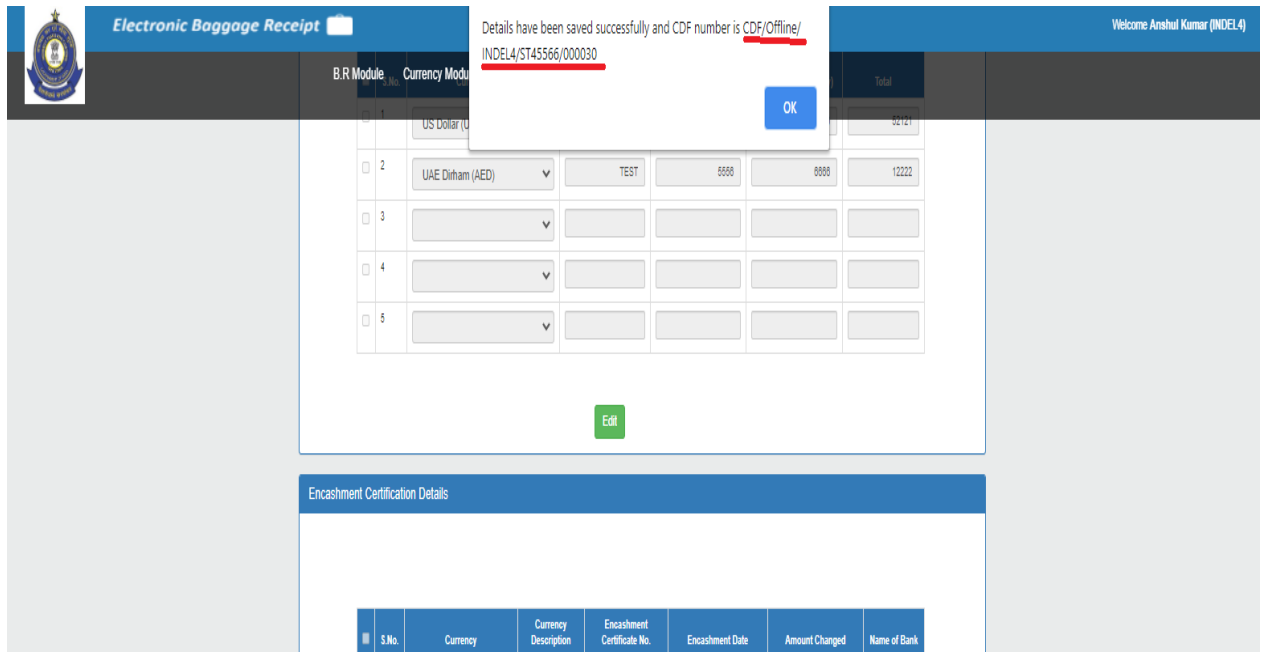


Fig. 5.44

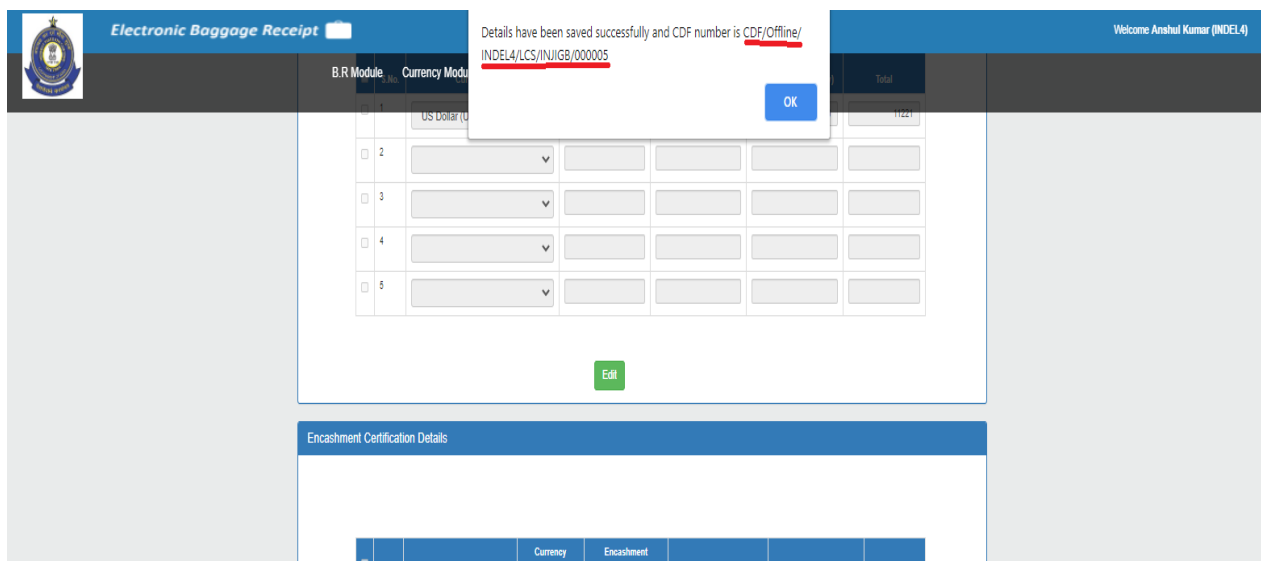


Fig. 5.45

After the successful generation of CDF form, **Print** Option will get enabled. After this, the user can generate PDF of "Currency Declaration Form". Please refer Fig. 5.46

1	Euro (EUR)		123	122	245
2	OTHER (OTS)	CURRENCYDESC	333	333	666
3					
4					
5					

[Edit](#)

Encashment Certification Details

S.No.	Currency	Currency Description	Encashment Certificate No.	Encashment Date	Amount Changed	Name of Bank
1	Euro (EUR)	ABC	123	05-12-2019	123	PNB

[Edit](#)

[PRINT](#)

Fig. 5.46

After clicking on the **Print** button, PDF for "Currency Declaration Form" will appear on the screen. Kindly refer Fig.5.47, Fig.5.48 and Fig 5.49. There will be **one copy** of the "Currency Declaration Form" for **Office Purpose only**.

Date : 18-01-2021 18:02:11

CURRENCY DECLARATION FORM
[See Regulation 6]

Instructions for Passengers : CDF No. CDF/Offline/INDEL4/LCS/INJIGB/000005
Original Date of Submission of CDF : 01-01-2021 Manual Doc No. DATA NOT AVAILABLE

- This form need not be completed in cases where the aggregate value of the foreign exchange brought in by the passenger in the form of currency notes, bank notes, or travellers cheques does not exceed U.S.\$ 10,000/- or its equivalent and/or the value of foreign currency notes does not exceed U.S.\$ 5,000 or its equivalent.
- Passengers are advised to produce this form to a bank authorised to deal in foreign exchange or money changer at the time of conversion of foreign exchange into Indian rupees or reconversion of rupees into foreign exchange.
- Visitors to India may please note that in case they do not wish to encash all the foreign exchange declared above they should retain this form with them for production to the Customs at the time of their departure from India to enable them to take with them the unutilised balance.
- Details of travellers' cheques/currency notes need not be furnished.
- Foreign tourists need not indicate their address.

(To be completed by the Passanger)

I, VIKRAM BHADANI
hereby declare that the following foreign exchange is in my possession at the time of my arrival in India:

(Aggregate value only)

S.No.	Name of the Currency	Currency Notes	Travellers Cheques	Total
1	US Dollar	4,555.00	6,666.00	11,221.00

Submitted before Officer : DATA NOT AVAILABLE

Signature : _____
Passport Number : Not Available
Other Id Proof No : VB1234567

Fig. 5.47

1 / 3

Order ID/Profile No : 947204807
Nationality : IND

(To be completed by Customs Officer)

This is to certify that the above named person has brought with him foreign exchange as indicated above

Date : _____ (Stamp and Signature of Customs Officer)

Data Fed by: Anshul Kumar(80004037) 1/3

This document was filed manually and was uploaded in the system later

Date : 18-01-2021 18:02:11
CDF No. : CDF/Offline/INDEL4/LCS/INJIGB/000005

(Space for endorsement)

Date	Distinctive Number of Encashment Certificate	Amount changed	Stamp and Signature of Bank or Money changer
1	2	3	4
08-01-2021	ED4555	45,666	

Fig. 5.48

Data Fed by: Anshul Kumar(80004037) 2/3

This document was filed manually and was uploaded in the system later

Date : 18-01-2021 18:02:11
CDF No. : CDF/Offline/INDEL4/LCS/INJIGB/000005

Remarks :

test

Fig. 5.49

(5.4.2) All Entries in Upload Manual CDF Screen

User can view recently generated Currency declarations by clicking on **“All Entries”** hyperlink. (Refer Fig. 5.50)

The screenshot shows the 'Currency Declaration Form' interface. At the top, there are navigation tabs: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. Below these, there are buttons for 'Upload Manual CDF', 'New', and 'All Entries' (highlighted with a red box). The form itself has a blue header and contains several input fields and a dropdown menu. The 'Status (Incoming/Outgoing)' dropdown is currently set to 'INCOMING'. The 'All Entries' button is highlighted with a red box.

Fig. 5.50

All entries will have all the **Offline CDFs** generated **up to the last 30 days**. A tabular Form Screen will pop out showing the details of passenger like **Passport number, Nationality, Number of Currencies, Type (Currency Notes/Travellers Cheques), App Type and View** as shown in Fig.5.51.

The screenshot shows a pop-up window titled 'Uploaded Manual CDFs (last 30 Days)'. It contains a table with the following data:

S.No.	Passport Number / Other Id Proof No.	Name	Nationality	Number Of Currencies	Type (Currency Notes/Travellers Cheques)	App Type	View
1	VE1234567	VIRAM BHADANI	IND-INDIA	1	Both	LCS	View
2	DG123456	VIRAM BHADANI	IDN-INDONESIA	2	Both	Airport	View
3	ASMR	ASLAM	BGD-BANGLADESH	2	Currency Notes	LCS	View
4	QA1234569	P	USA-UNITED STATES OF AMERICA	2	Currency Notes	Airport	View
5	QR4569871	GG	AFG-AFGHANISTAN	2	Currency Notes	Airport	View
6	ABC123458	PARUL	IND-INDIA	1	Currency Notes	Airport	View
7	AS1234587	TEST	PAK-PAKISTAN	2	Currency Notes	LCS	View
8	HER123458	H	ESP-SPAIN	1	Both	LCS	View
9	HER123458	H	ESP-SPAIN	2	Both	LCS	View

Fig. 5.51

5.5 Upload Offline CSD

Click on **“Upload Offline CSD”** to generate offline currency seized/detained form as shown in below screenshot as shown in Fig 5.52:

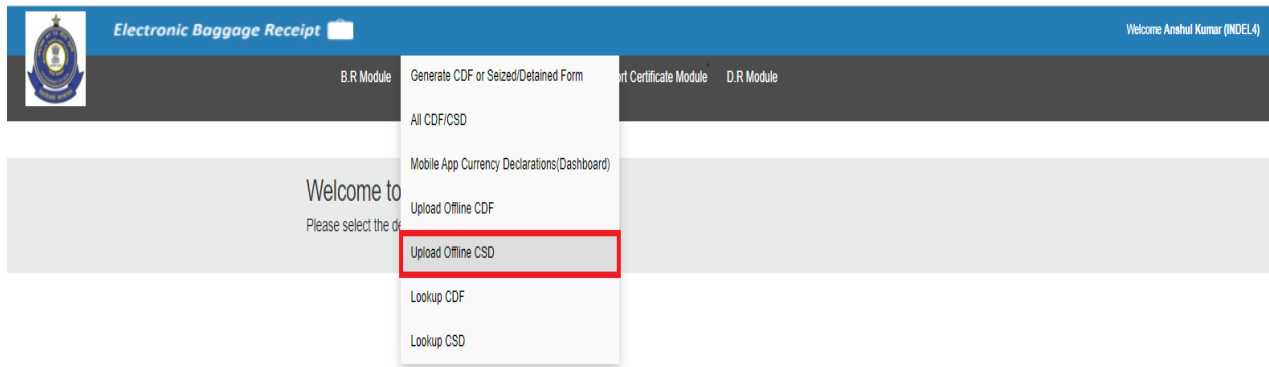
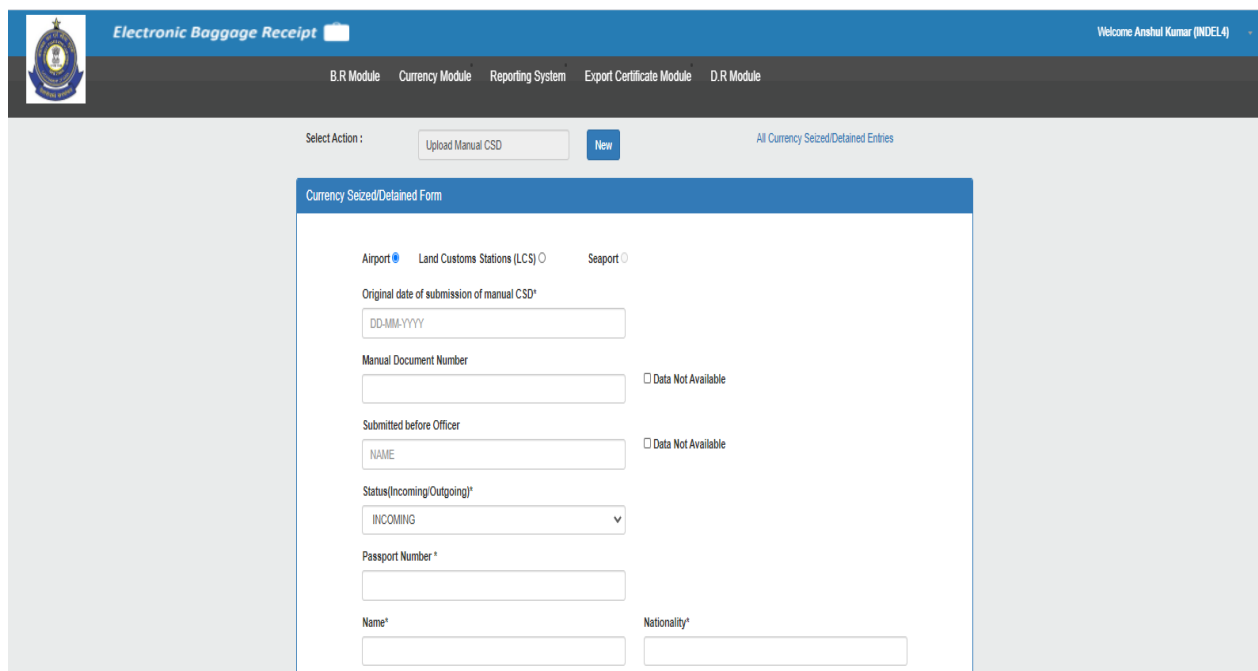


Fig. 5.52

On clicking **“Upload Offline CSD”** option, Fig. 5.53 will appear.

The screenshot shows the 'Currency Seized/Detained Form' interface. At the top, there are navigation tabs: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'D.R Module'. Below the tabs, there is a 'Select Action:' section with a dropdown menu set to 'Upload Manual CSD' and a 'New' button. To the right, there is a link for 'All Currency Seized/Detained Entries'. The main form area is titled 'Currency Seized/Detained Form' and contains the following fields:

- Location: Radio buttons for 'Airport' (selected), 'Land Customs Stations (LCS)', and 'Seaport'.
- Original date of submission of manual CSD*: A date input field with the format 'DD-MM-YYYY'.
- Manual Document Number: An input field with a 'Data Not Available' checkbox.
- Submitted before Officer: An input field with a 'NAME' placeholder and a 'Data Not Available' checkbox.
- Status(Incoming/Outgoing)*: A dropdown menu currently showing 'INCOMING'.
- Passport Number*: An input field.
- Name*: An input field.
- Nationality*: An input field.

Fig. 5.53

(5.5.1) Upload Manual CSD

- i) "Currency Seized/Detained Form **for Airport** (Refer Fig. 5.54).
- ii) "Currency Seized/Detained Form" **for Land Customs Stations(LCS)** (Refer Fig. 5.55).
- iii) "Currency Seized/Detained Form" **for Seaport** (This option is disabled for time being).

Currency Seized/Detained Form

Airport

Land Customs Stations (LCS)

Seaport

Original date of submission of manual CSD*

Manual Document Number

Data Not Available

Submitted before Officer

Data Not Available

Status(Incoming/Outgoing)*

Passport Number *

Name*

Nationality*

Last Port of Embarkation *

Port of Arrival *

Carrier Code *

Flight Number *

Remarks *

#	S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheque (Aggregate value only)	Total
<input type="checkbox"/>	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add New

Delete

Clear

Save

Fig. 5.54

Currency Seized/Detained Form

Airport **Land Customs Stations (LC8)** Seaport

Original date of submission of manual CSD*

Manual Document Number Data Not Available

Submitted before Officer Data Not Available

Status(Incoming/Outgoing)*

Passport Number OR Other Identity Proof Number

Name* Nationality*

Place of Departure * LC8 of Arrival *

Vehicle Type * Vehicle No.* Remarks *

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
<input type="checkbox"/> 1	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 2	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 3	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 4	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 5	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fig. 5.55

a) **Currency Seized/Detained Form(CSD)-**

- i) **The original date of submission of manual CSD:** The date when the original CSD was manually generated.
- ii) **Manual Document Number:** User should fill in the manual document number in this field. In case, no number for the manual document is available, he/she may tick off the 'Data Not Available' option.
- iii) **Submitted before officer:** User requires to enter the officer name who had generated the manual CSD. In case the details are unavailable, then he/she can tick the 'Data Not Available' option.
- iv) There will be two options provided to the baggage officer for status: **Incoming** and **Outgoing** (This option will be disabled for the time being).
- v) **Passport Number:** In this field, the user has to enter the passport number of the passenger.
- vi) **Name:** In this field, the user has to enter the name of the passenger mentioned in the passport. If the passport number is already registered, then this field will be auto-populated.
- vii) **Nationality:** In this field, the user has to enter the nationality of the passenger mentioned in the passport. If any CDF/BR against the passport number has already been generated, then this field will get auto-populated.
- viii) **For Airport:** User can enter details like **Last Port of Embarkation, Port of Arrival, Carrier Code, Flight Number.**
- ix) **For Land Customs Stations(LCS):** User can enter details like **Other Identification Proof Number, Place of Departure, LCS of Arrival, Vehicle Type, Vehicle Number.**
- x) **Remarks:** This field is **Mandatory** in Currency Seized/Detained Section in all cases.

There will be **by default** five empty rows to save currency details. User can add a new row using the **Add New** button to add currency details. User can delete an existing row using the **Delete** button. User can click on the **Save** button before generating "Currency Seized/Detained" Form.

CSD fields can be filled in the following way as shown in Fig.5.56. If the user is unable to find the desired currency name from the dropdown, then he can opt for "other" option. In this case, System will ask for entering currency description. In other cases, a currency description is a non-mandatory option.

S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
1	US Dollar (USD)	TEST	46543	436534	483077
2	Yen (JPY)	TEST	35325	3553225	3588550
3					
4					
5					

Fig. 5.56

On clicking **save** button, currency seized/detained form section will be turned into a non-editable form. The edit button will appear on the screen. If the officer wants to edit some details, then he can change the details and save them again. Please Refer Fig. 5.57

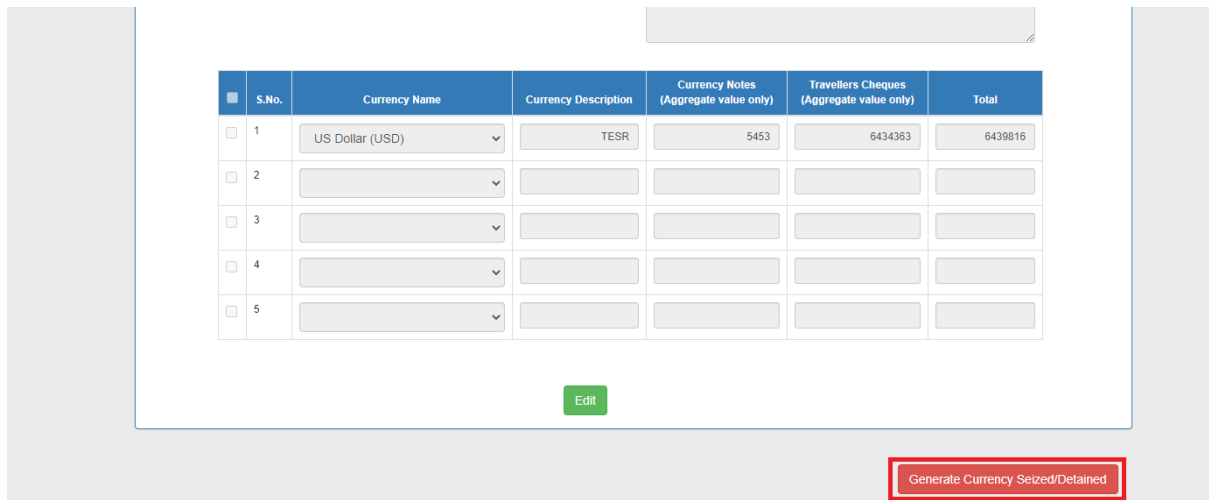


Fig. 5.57

Click on the **Generate** button highlighted in the above screenshot (Fig. 5.57) to generate “Currency Seized/Detained Form”. A **unique CSD Number** will be generated for the corresponding form.

Nomenclature of CSD No. of Currency Declaration Form should follow the following sequence:

For Airport: **CSD/Offline/ Airport Code/ Flight No./ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.58

For Land Customs Stations(LCS): **CSD/Offline/ Location/ LCS/ LCS Code/ Sr. No.** having six digits (i.e. 000001). Refer Fig. 5.59

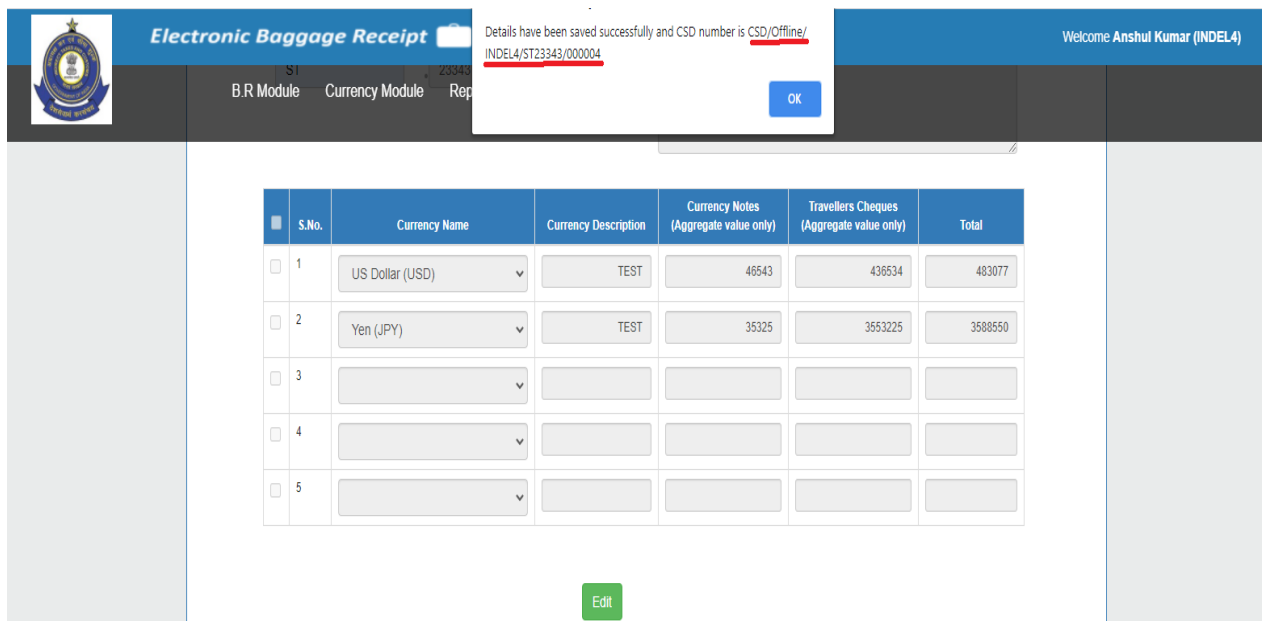


Fig. 5.58

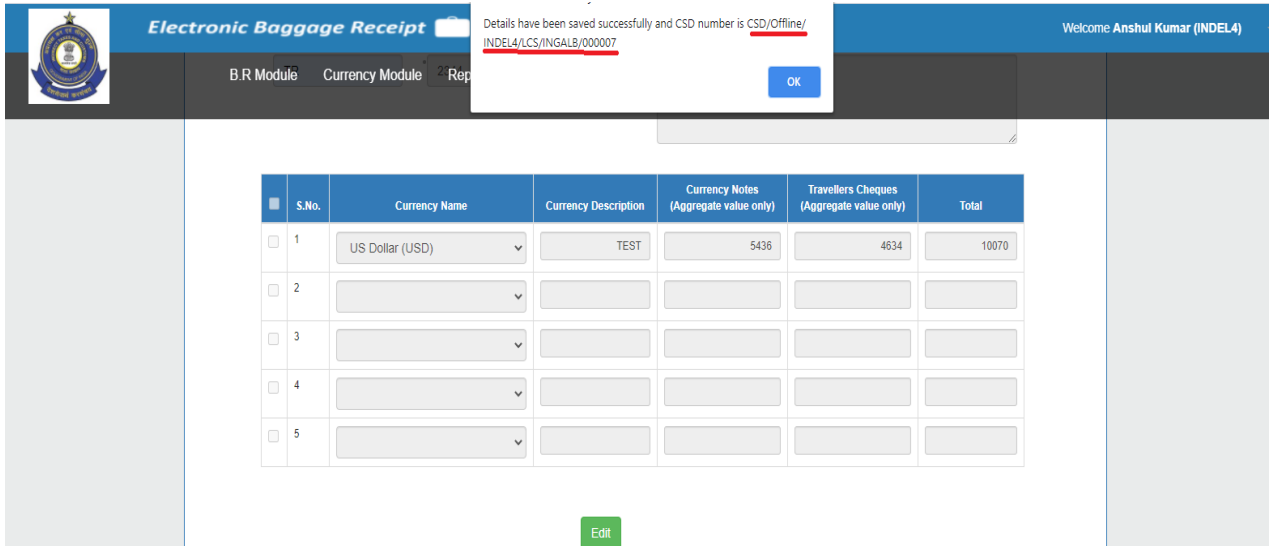


Fig. 5.59

After the successful generation of CSD form. **The print button** will get enabled. After this, the user can generate PDF of "Currency Seized/Detained Form". Please refer Fig. 5.60

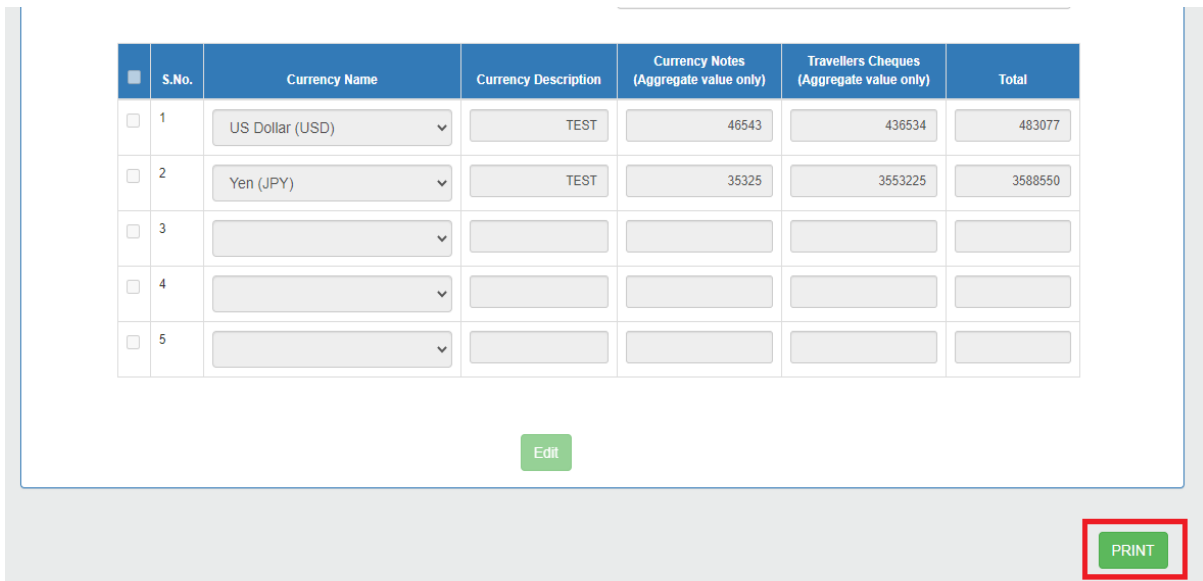


Fig. 5.60

After Clicking on the **Print button**, PDF for "Currency Seized/Detained Form" will appear on the screen. Kindly refer Fig. 5.61, Fig. 5.62 and Fig. 5.63. There will be **one copy** of "Currency Seized/Detained Form" for **Office Purpose only**.

Date : 18-01-2021 19:41:09

Currency Seized/Detained Form

Passenger VIKRAM BHADANI

Original Date of
Submission of CSD : 01-01-2021

CSD No.

CSD/Offline/INDEL4/LCS/INJIGB/000008

Manual Doc No.

DATA NOT AVAILABLE

(Aggregate value only)

S.No.	Name of the Currency	Currency Notes	Travellers Cheques	Total
1	US Dollar	5,453.00	6,434,363.00	6,439,816.00

Fig. 5.61

Submitted before Officer : DATA NOT AVAILABLE Passport Number : DG123456

Nationality : IDN-INDONESIA

Date : _____ _____ (Stamp and Signature of Customs Officer)

Data Fed by: Anshul Kumar(80004037)

1/2

This document was filed manually and was uploaded in the system later

Date : 18-01-2021 19:41:09
CSD No. : CSD/Offline/INDEL4/LCS/INJIGB/000008

Currency Seized/Detained Form(attachment)

Remarks :

test

Fig. 5.62

2/2

Data Fed by: Anshul Kumar(80004037)

This document was filed manually and was uploaded in the system later

Fig. 5.63

(5.5.2) All Currency Seized/Detained Entries in Upload Manual CSD Screen

User can view recently generated Currency declarations by clicking on **“All Currency Seized/Detained Entries”** hyperlink. (Refer Fig. 5.64)

Fig. 5.64

All entries will have all the **Offline CSDs** generated **up to the last 30 days**. A tabular Form Screen will pop out showing the details of passenger like **Passport Number, Nationality, Number of Currencies, Type (Currency Notes/Travellers Cheques), App Type** and **View** as shown in Fig.5.65.

S.No.	Passport Number	Name	Nationality	Number Of Currencies	Type(Currency Notes/Travellers Cheques)	App Type	View
1	DG123456	VIKRAM BHADANI	IDN-INDONESIA	1	Both	LCS	View
2	VB1234567	VIKRAM BHADANI	IND-INDIA	1	Both	LCS	View
3	DG123456	VIKRAM BHADANI	IDN-INDONESIA	2	Both	Airport	View
4	ABC123456	PARUL	IND-INDIA	2	Both	LCS	View
5	AS1234567	TEST	PAK-PAKISTAN	1	Currency Notes	LCS	View
6	AS1234567	TEST	PAK-PAKISTAN	1	Currency Notes	LCS	View
7	AS1234567	PK	BGD-BANGLADESH	2	Both	LCS	View
8	HER123456	H	ESP-SPAIN	2	Both	Airport	View
9	HER123456	H	ESP-SPAIN	1	Both	LCS	View
10	HER123456	H	ESP-SPAIN	1	Both	LCS	View

Fig. 5.65

5.6 Lookup CDF

Click on “**Lookup CDF**” to search CDFs by two ways: - (Refer Fig.5.66)

- 1) Entering **Passport No.** Only
- 2) Entering **CDF No.** Only

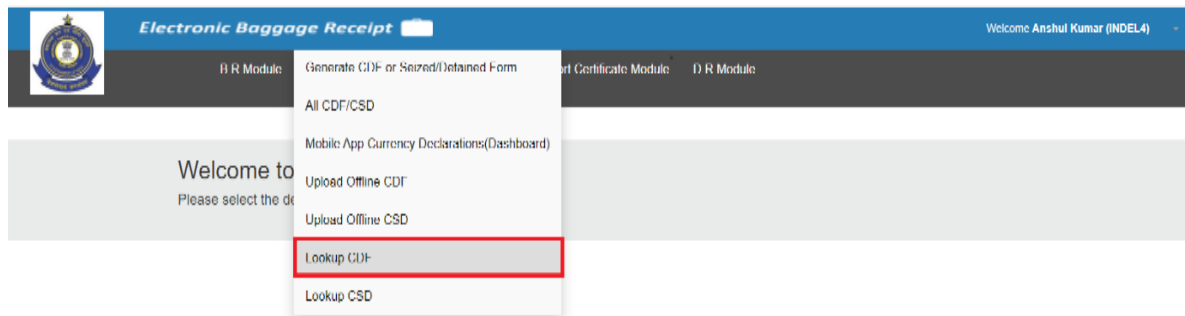


Fig. 5.66

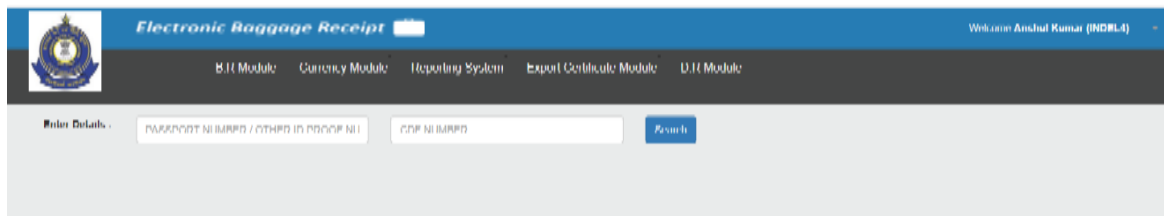


Fig. 5.67

(5.6.1) Lookup Existing CDF based on Passport Number/Other Id Proof Number

Officer can enter **Passport Number** (Refer Fig. 5.68) or **Other Id Proof Number** (Refer Fig. 5.69) and click on **Search button** CDF as shown in

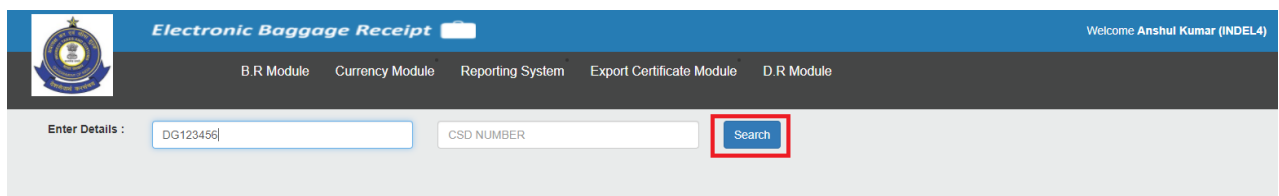


Fig. 5.68

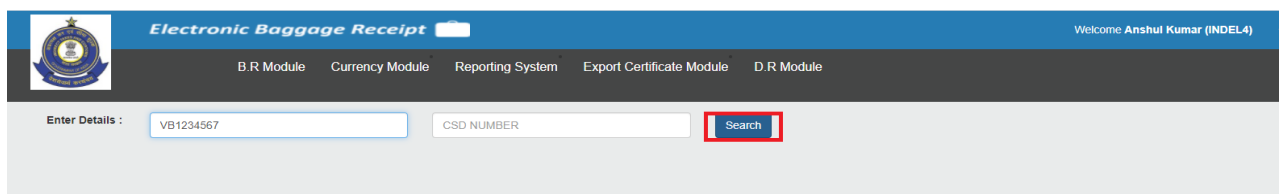


Fig. 5.69

All the generated CDFs will be listed up based on the entered passport number (Refer Fig. 5.70) or Other Id Proof Number (Refer Fig. 5.71). On the click of **View**, the officer can view the details of the corresponding entry.

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R. Module Currency Module Reporting System Export Certificate Module D.R. Module

Enter Details : CDF NUMBER

S.No.	Flight No / Vehicle No	CDF Date	Mode	App Type	View
1	0T49566	10-01-2021	OFFLINE	Alert	View
2	495666	10-12-2020	ONLINE	LCG	View

Fig. 5.70

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R. Module Currency Module Reporting System Export Certificate Module D.R. Module

ENTER DETAILS : CDF NUMBER

S.No.	Flight No / Vehicle No	CDF Date	Mode	App Type	View
1	4353	10-01-2021	OFFLINE	LCG	View
2	345155	10-01-2021	ONLINE	LCG	View
3	44166	18-12-2020	ONLINE	LCG	View

Fig. 5.71

Below screen (Fig. 5.72 & Fig. 5.73) will appear on click on **View**. “Currency Declaration Form (CDF)” will be in non-editable form. Officer can print the CDF Form using the **Print** button.

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R. Module Currency Module Reporting System Export Certificate Module D.R. Module

Enter Details : CDF/OFFLINE/INDEL4/ST45566/000030

Currency Declaration Form

Original date of submission of manual CDF*

Manual Document Number
 Data Not Available

Submitted before Officer
 Data Not Available

Status(Incoming/Outgoing)*

Passport Number *

Name* Nationality*

Fig. 5.72

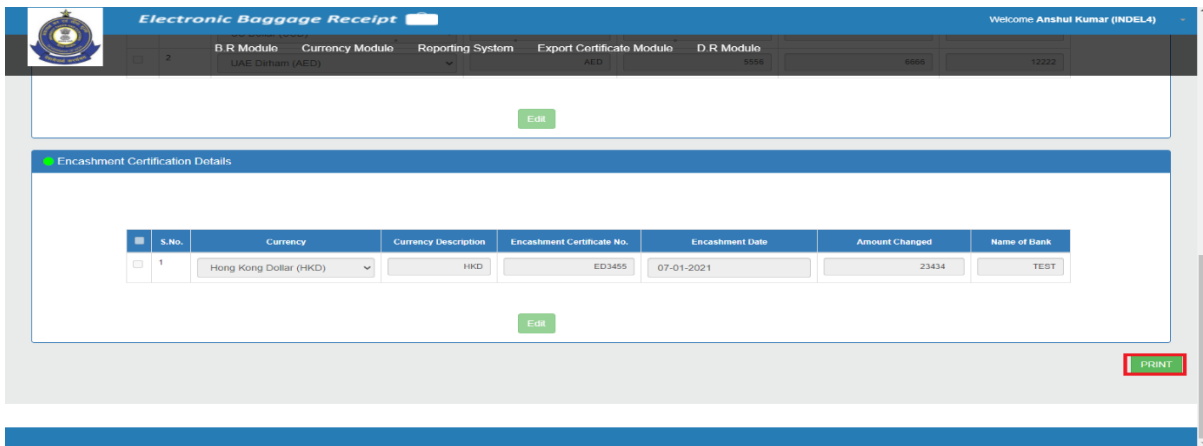


Fig. 5.73

Officer can print the CDF using the **print button**. Kindly refer Fig. 5.14 and Fig. 5.15 for the screenshot of “Currency Declaration Form” PDF.

(5.6.2) Lookup Existing CDF based on CDF Number

Officer can search for the previously generated CDF on **entering CDF Number** as shown in Fig. 5.74

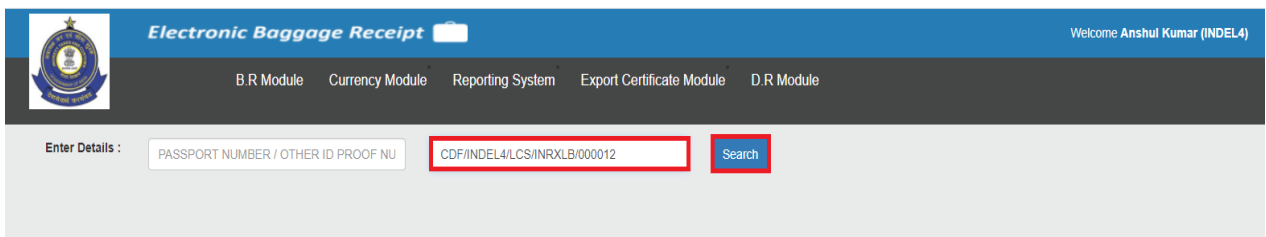


Fig. 5.74

The officer can view the details of corresponding entry CDF as shown in Fig. 5.75 & 5.76.

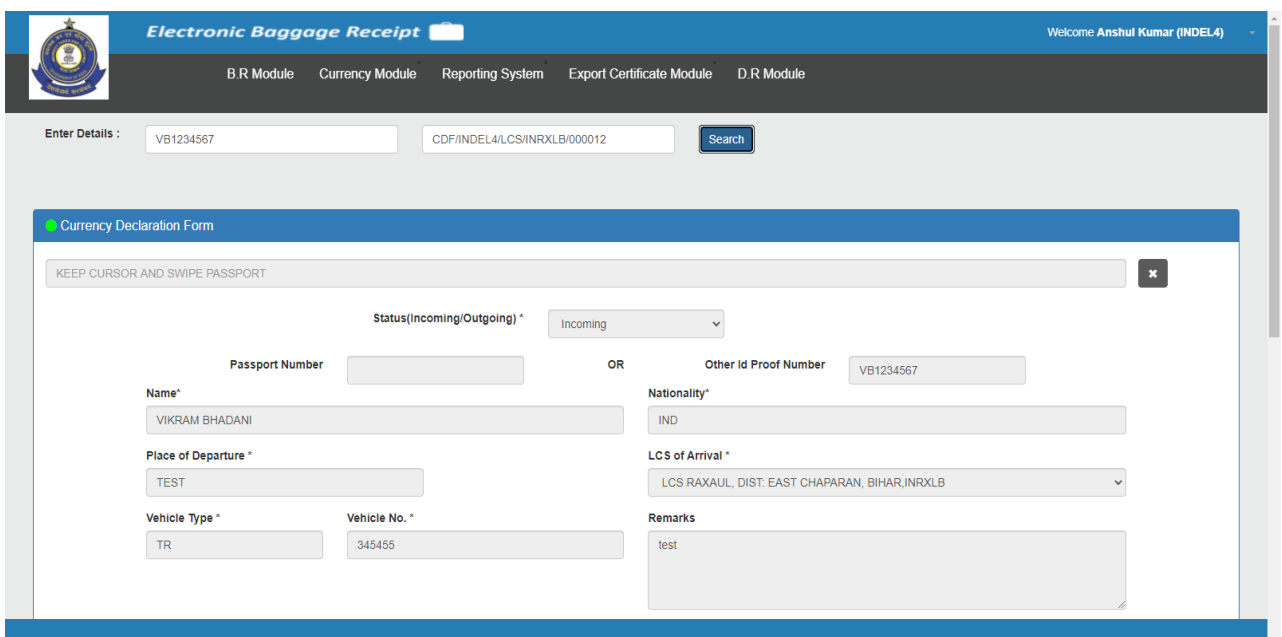


Fig. 5.75

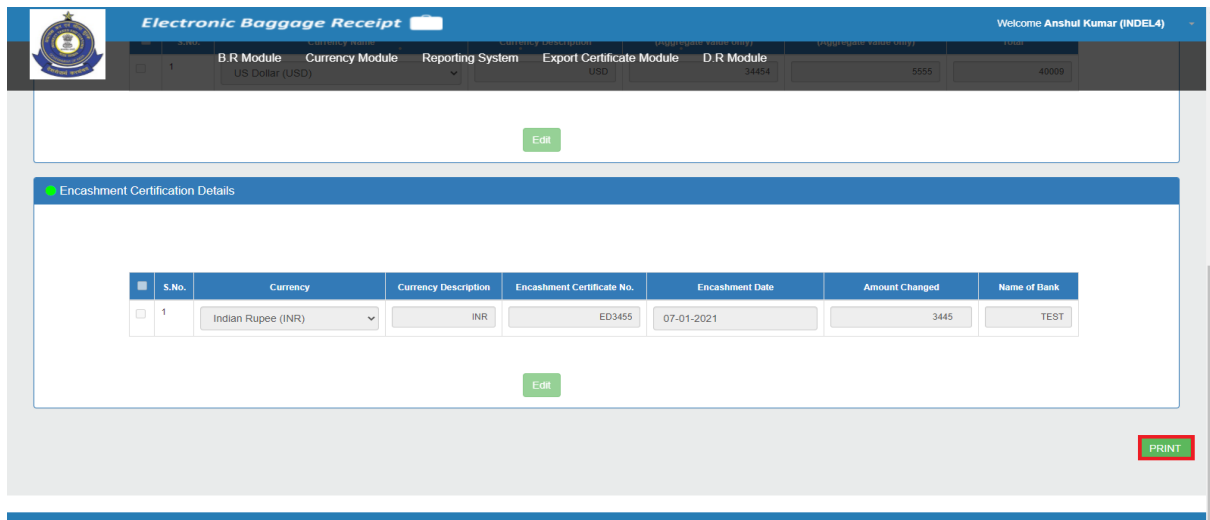


Fig. 5.76

Officer can print the CDF using the **print button**. Kindly refer Fig. 5.14, Fig. and 5.15 for the screenshot of “Currency Declaration Form” PDF.

5.7 Lookup CSD

Click on “**Lookup CSD**” to search CSDs by two ways: - (Refer Fig.5.77)

- 1) Entering **Passport No.** Only
- 2) Entering **CSD No.** Only

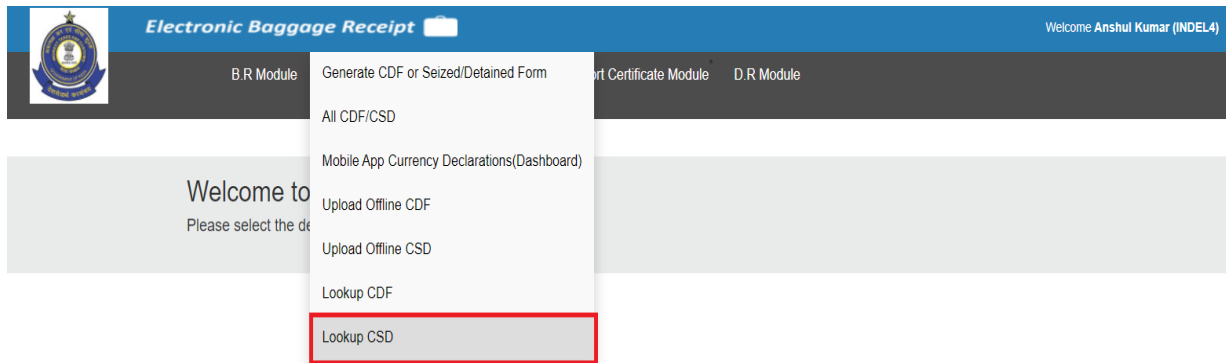


Fig. 5.77

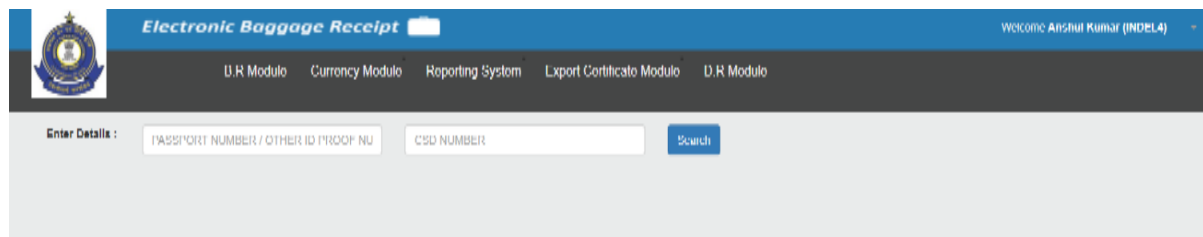


Fig. 5.78

(5.7.1) Lookup Existing CSD based on Passport Number/Other Id Proof Number

Officer can enter **Passport Number** (Refer Fig. 5.79) or **Other Id Proof Number** (Refer Fig. 5.80) and click on **Search button** CSD as shown in

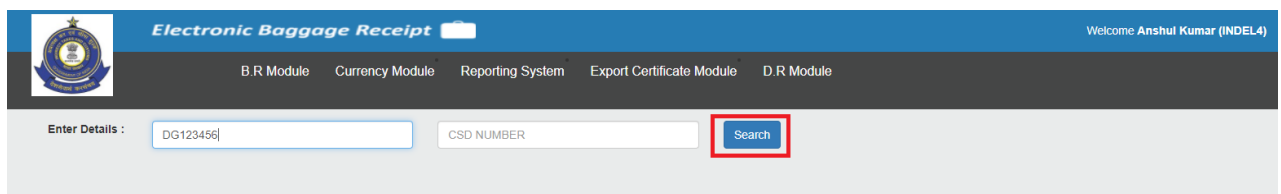


Fig. 5.79

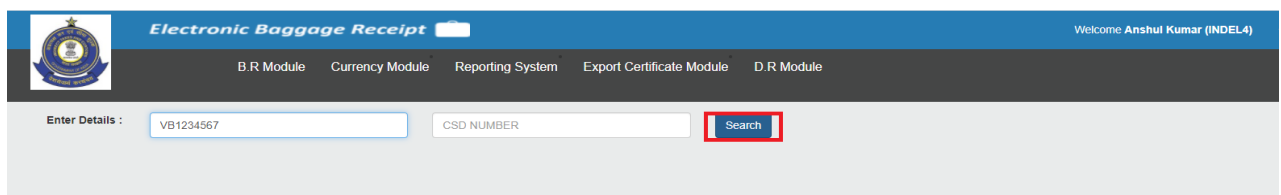


Fig. 5.80

All the generated CSDs will be listed up based on the entered passport number (Refer Fig. 5.81) or Other Id Proof Number (Refer Fig. 5.82). On the click of **View**, the officer can view the details of the corresponding entry.

S.No.	Flight No / Vehicle No	CSD Date	Mode	App Type	View
1	43543	18-01-2021	OFFLINE	LCS	View
2	ST23343	18-01-2021	OFFLINE	Airport	View

Fig. 5.81

S.No.	Flight No / Vehicle No	CSD Date	Mode	App Type	View
1	2344	18-01-2021	OFFLINE	LCS	View
2	54444454	18-01-2021	ONLINE	LCS	View

Fig. 5.82

Below screen (Fig. 5.83 & Fig. 5.84) will appear on click of view. "Currency Seized/Detained(CSD)" Form will be in non-editable form. Officer can print the CSD Form using the **Print** button.

Currency Seized/Detained Form

Original date of submission of manual CDF*
01-01-2021

Manual Document Number
DATA NOT AVAILABLE Data Not Available

Submitted before Officer
DATA NOT AVAILABLE Data Not Available

Status(Incoming/Outgoing)*
INCOMING

Passport Number OR Other Id Proof Number
OR
VB1234567

Name*
VIKRAM BHADANI

Nationality*
IND-INDIA

Fig. 5.83

	S.No.	Currency Name	Currency Description	Currency Notes	Travellers Cheques	Total
<input type="checkbox"/>	1	Yen (JPY)	JPY	0	768	768
<input type="checkbox"/>	2	OTHER (OTS)	OTS	0	234	234
<input type="checkbox"/>	3	Malaysian Ringgit (MYR)	MYR	0	434	434
<input type="checkbox"/>	4	New Zealand Dollar (NZD)	NZD	0	34543544	34543544
<input type="checkbox"/>	5	Turkish Lira (TRY)	TRY	0	4354354	4354354

Fig. 5.84

Officer can print the CSD using the **print button**. Kindly refer Fig. 5.24 and Fig. 5.25 for the screenshot of “Currency Seized/Detained Form” PDF.

(5.7.2) Lookup Existing CSD based on CSD Number

Officer can search for the previously generated CSD on **entering CSD Number** as shown in Fig. 5.85

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module

Enter Details :

Fig. 5.85

The officer can view the details of corresponding entry CSD as shown in Fig. 5.86 & 5.87.

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module

Enter Details :

Currency Seized/Detained Form

Original date of submission of manual CDF*
01-01-2021

Manual Document Number
DATA NOT AVAILABLE Data Not Available

Submitted before Officer
DATA NOT AVAILABLE Data Not Available

Status(Incoming/Outgoing)*
INCOMING

Passport Number *
DG123456

Name*
VIKRAM BHADANI

Nationality*
IDN-INDONESIA

Fig. 5.86

<input type="checkbox"/>	S.No.	Currency Name	Currency Description	Currency Notes (Aggregate value only)	Travellers Cheques (Aggregate value only)	Total
<input type="checkbox"/>	1	US Dollar (USD)	USD	46543	436534	483077
<input type="checkbox"/>	2	Yen (JPY)	JPY	35325	3553225	3588550

Fig. 5.87

Officer can print the CSD using the **print button**. Kindly refer Fig. 5.24 and Fig 5.25 for the screenshot of “Currency Seized/Detained Form” PDF.

6. REPORTING MODULE

In Reporting System, officer can view the generated BR/CDF/CSD related statistics. Details regarding number of BR/CDF/CSD generated and their corresponding Revenue for every report is included.

Reporting System is the tab beside Currency Module . Click on **Reporting System** as shown in below Fig. 6.1.

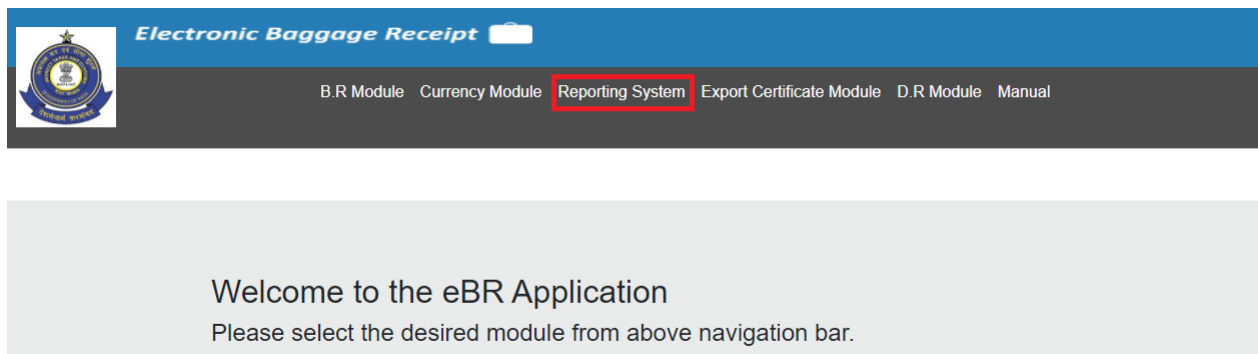


Fig. 6.1

On Clicking Reporting System Tab, below screen will appear as shown in Fig. 6.2

Fig. 6.2

Officer can generate the various reports based on the report name and report type. This screen consists of a dropdown named **Location** which would autopopulate the location of logged in user and is disabled for operating officers.

Mode of Generation field consists of three options namely Both(i.e. BR/CDF/CSD which are generated Online and Offline both),Online,Offline and an officer can select any one of the options based on his requirements.By default its value will be selected as Both.

Select Report Name and **Select Report Type** are the drop down options in the Reporting System. Options under Select Report Name are-

- 1) Passport Based Search Report
- 2) BR Shift-wise Report
- 3) BR Batch-wise Report
- 4) BR Nationality-wise Report

- 5) BR Sensitive Port of embarkation-wise Report/ BR Port of embarkation-wise Report
- 6) BR Classification of Passenger-wise Report
- 7) BR Item-wise Report
- 8) BR Master Report
- 9) BR Register
- 10) BR Personal Penalty/Redemption Fine/Other Charges Report

Please refer Fig. 6.3 for **Select Report Name** drop down.

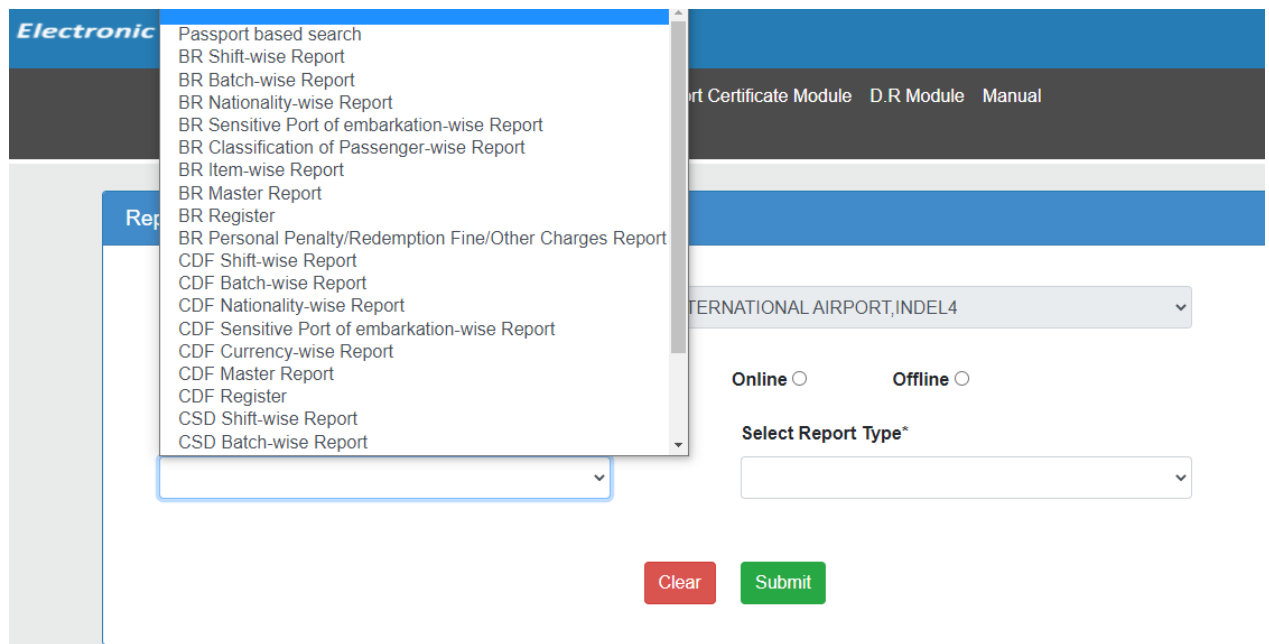


Fig. 6.3

Select Report Type

Officer can generate report based on the following report type:

- 1) Monthly Report- If officer wishes to select this option then he/she has to choose for the **select month** and **select year** to view the list of generated reports as shown in screenshot Fig. 6.4.

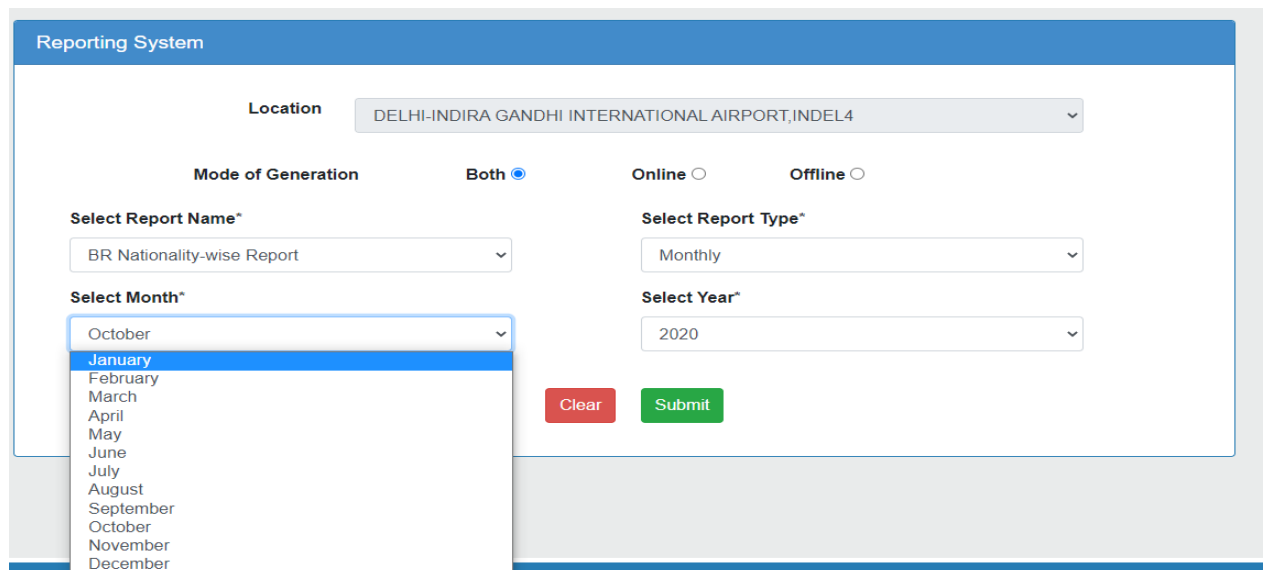


Fig. 6.4

- 2) Yearly Report (Financial Year-wise)- If officer selects this option. Another dropdown will be appeared on the screen named "Select Annual Year". Officer can select for the financial year. Please refer Fig. 6.5

Reporting System

Location: DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation: Both Online Offline

Select Report Name*: BR Nationality-wise Report

Select Report Type*: Annually

Select Annual Year*

- 2019-2020
- 2020-2021
- 2021-2022

Clear Submit

Fig. 6.5

- 3) Date Range- Reports can be generated based on the some particular date. Officer can enter From Date and To Date to find receipts generated between mentioned time period as shown in Fig. 6.6

Reporting System

Location: DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation: Both Online Offline

Select Report Name*: BR Nationality-wise Report

Select Report Type*: Date Range

From Date*: 01-08-2021

To Date*: 19-08-2021

Clear Submit

Fig. 6.6

6.1 Passport Based Search

Officer can search for the generated receipts(BR/CDF/CSD/DR) by entering passport number. All the Receipts generated related to entered passport number will be listed up on the screen.

On Clicking Submit Button all the receipts related to entered input fields will be shown in table format. All the details related to Passport No.,name,Nationality,Airport of Arrival,Receipt Type,Mode,Status,Document Number, date and view will be depicted in the form of table as shown in below screen. Please refer Fig 6.7. Yearly Report,Monthly Report, Date Range Report can be generated for passport based search Report.

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4 ▾

Mode of Generation **Both** **Online** **Offline**

Select Report Name*

Passport based search ▾

Select Report Type*

Date Range ▾

From Date*

01-06-2021

To Date*

11-08-2021

Passport Number *

TESTER123

Clear Submit

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S. No.	Passport No	Name	Nationality	Airport Of Arrival ↕	Type ↕ (BR/DR/CDF/CSD)	Mode ↕	Status	Document No	Date ↕ ▾	View
1	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	---	CDF/INDEL4/2536/000050	11-08-2021	View
2	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	---	CDF/INDEL4/89289/000048	11-08-2021	View
3	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	---	CDF/INDEL4/1225/000047	22-07-2021	View
4	TESTER123	TEST	IND-INDIA	INCNN4-Kannur International Airport	BR	ONLINE	Not Paid	BR/INCNN4/11-06-2021/000089	11-06-2021	View
5	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/07-06-2021/000154	07-06-2021	View
6	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/07-06-2021/000153	07-06-2021	View
7	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	DR	DR/Offline/INDEL4/07-06-2021/000052	04-06-2021	View
8	TESTER123	STAR	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/03-06-2021/000151	03-06-2021	View
9	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	Paid	BR/Offline/INDEL4/03-06-2021/000078	01-06-2021	View

Download PDF
Download Excel
Download PDF With Documents
Download Excel With Documents

Fig. 6.7

Officer can view the PDF for a particular receipt by clicking on **View** button as shown in below Fig 6.8

Passport based search										
S. No.	Passport No	Name	Nationality	Airport Of Arrival	Type (BR/DR/CDF/CSD)	Mode	Status	Document No	Date	View
1	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	----	CDF/INDEL4/2536/000050	11-08-2021	View
2	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	----	CDF/INDEL4/89289/000048	11-08-2021	View
3	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	----	CDF/INDEL4/1225/000047	22-07-2021	View
4	TESTER123	TEST	IND-INDIA	INCNN4-Kannur International Airport	BR	ONLINE	Not Paid	BR/INCNN4/11-06-2021/000089	11-06-2021	View
5	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/07-06-2021/000154	07-06-2021	View
6	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/07-06-2021/000153	07-06-2021	View
7	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	DR	DR/Offline/INDEL4/07-06-2021/000052	04-06-2021	View
8	TESTER123	STAR	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR	DR/INDEL4/03-06-2021/000151	03-06-2021	View
9	TESTER123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	Paid	BR/Offline/INDEL4/03-06-2021/000078	01-06-2021	View

Fig. 6.8

A sample for generated PDF after clicking on the view button is shown in the following Screenshot Fig. 6.9

BAGGAGE RECEIPT - TO BE PAID

Customs International Airport, Delhi, India

Baggage Receipt : **BR/INDEL4/16-12-2020/000146**Name: **STARS**
Address: **MARRIOT**Date: **16-12-2020**Flight Number: **124444**Nationality: **IND**Passport Number: **REPORT123**

S.No.	Item Description	Quantity	Total Value in Rs.	FA in Rs.(-)	Dutiable Value after FA in Rs.	BCD %	Amount in Rs.
1	PACKETS	10.0 G	20000.00	0.00	20000.00	12.5	2500.00
2	PACKETS CIGARETTES	20.0 U	60000.00	0.00	60000.00	35.0	21000.00
Total BCD							23500.00
SWS							2350.00
Grand Total (rounded to nearest Rupee)							25850.00

Amount in Words: Twenty Five Thousand Eight Hundred and Fifty Rupees Only

Disclaimer - I hereby agree to abide by the following terms and conditions, if I exercise the option to pay Customs Duty through Debit/ Credit Card-

1. Only genuine refund/ chargeback claims will be considered.
2. No refund/ chargeback will be considered by the payment gateway/ bank once the duty payment has been successfully transacted.
3. Claim, if any, regarding duty refund can only be made before the Pr. Commissioner/ Commissioner of Customs.

Passenger Signature

Name & Signature of Air Customs Officer	Anshul Kumar(80004037)	Name & Signature of Air Customs Supdt.	
---	------------------------	--	--

Payment for Gold/Silver, eligible for concessional rate of duty is required to be paid only in convertible foreign exchange.

Fig. 6.9

6.1.1 Download PDF

Officer can look for the list of all generated receipts related to entered passport number in PDF Format on clicking **Download PDF** Button for every report as shown in Fig. 6.10

S. No.	Passport No	Name	Nationality	Airport Of Arrival	Type (BR/DR/CDF/CSD)	Mode	Status	Document No	Date	View
1	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CSD	ONLINE	----	CSD/INDEL4/7843543/000021	12-08-2021	View
2	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	----	CDF/INDEL4/89900/000046	22-07-2021	View
3	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	BR	DR/Offline/INDEL4/01-07-2021/000053	01-07-2021	View

Fig. 6.10

After Clicking on **Download Button**, a separate tab will open beside the application tab having the list of all generated receipts for the entered passport number.Refer Fig. 6.11



Report Name: Passport based search

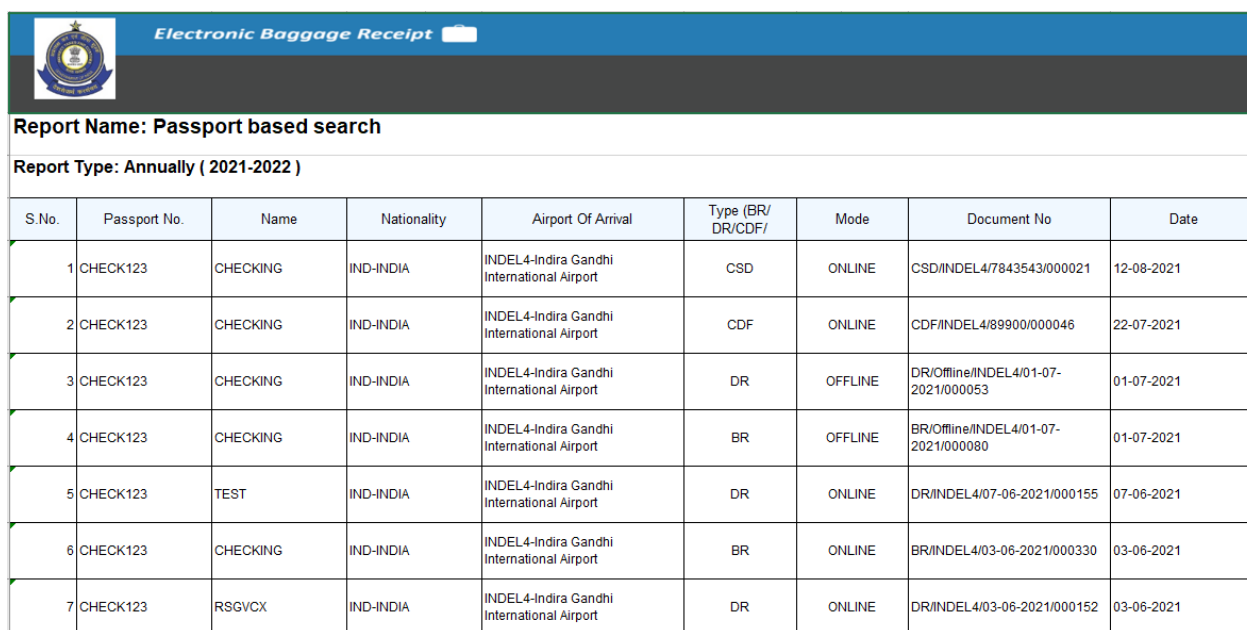
Report Type: Annually (2021-2022)

S.No.	Passport No.	Name	Nationality	Airport Of Arrival	Type (BR/DR/CDF/)	Mode	Document No	Date
1	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CSD	ONLINE	CSD/INDEL4/7843543/000021	12-08-2021
2	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	CDF/INDEL4/89900/000046	22-07-2021
3	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	DR/Offline/INDEL4/01-07-2021/000053	01-07-2021
4	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	BR/Offline/INDEL4/01-07-2021/000080	01-07-2021
5	CHECK123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR/INDEL4/07-06-2021/000155	07-06-2021
6	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	ONLINE	BR/INDEL4/03-06-2021/000330	03-06-2021
7	CHECK123	RSGVCX	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR/INDEL4/03-06-2021/000152	03-06-2021
8	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR/INDEL4/03-06-2021/000150	03-06-2021
9	CHECK123	RSGVCX	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	ONLINE	BR/INDEL4/03-06-2021/000331	03-06-2021
10	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	BR/Offline/INDEL4/03-06-2021/000079	01-06-2021

Fig. 6.11

6.1.2 Download Excel

Officer can view having list of all generated receipts related to entered passport number in excel format after clicking on **Download Excel** Button as shown in Fig. 6.12



The screenshot displays the 'Electronic Baggage Receipt' system interface. At the top, there is a blue header with the system name and a logo. Below the header, the report title 'Report Name: Passport based search' and the report type 'Report Type: Annually (2021-2022)' are shown. The main content is a table with 9 columns: S.No., Passport No., Name, Nationality, Airport Of Arrival, Type (BR/DR/CDF/), Mode, Document No, and Date. The table contains 7 rows of data, each representing a baggage receipt entry.

S.No.	Passport No.	Name	Nationality	Airport Of Arrival	Type (BR/DR/CDF/)	Mode	Document No	Date
1	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CSD	ONLINE	CSD/INDEL4/7843543/000021	12-08-2021
2	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	CDF/INDEL4/89900/000046	22-07-2021
3	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	DR/Offline/INDEL4/01-07-2021/000053	01-07-2021
4	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	BR/Offline/INDEL4/01-07-2021/000080	01-07-2021
5	CHECK123	TEST	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR/INDEL4/07-06-2021/000155	07-06-2021
6	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	ONLINE	BR/INDEL4/03-06-2021/000330	03-06-2021
7	CHECK123	RSGVCX	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	ONLINE	DR/INDEL4/03-06-2021/000152	03-06-2021

Fig. 6.12

6.1.3 Download PDF with Attachments/ Download Excel with Attachments

If officer clicks **Download PDF with Attachments/ Download Excel with Attachments** button then PDF having list of all receipts along with detailed receipts will be generated as shown in below Fig 6.13.

B.R Module
Currency Module
Reporting System
Export Certificate Module
D.R Module
Manual

Select Annual Year*

2021-2022

Passport Number *

CHECK123

Clear
Submit

Download PDF

Download Excel

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Download Excel With Documents

Passport based search

S. No.	Passport No	Name	Nationality	Airport Of Arrival	Type (BR/DR/ CDF/CSD)	Mode	Status	Document No	Date	View
1	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CSD	ONLINE	----	CSD/INDEL4/7843543/000021	12-08-2021	View
2	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	CDF	ONLINE	----	CDF/INDEL4/89900/000046	22-07-2021	View
3	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	DR	OFFLINE	BR	DR/Offline/INDEL4/01-07-2021/000053	01-07-2021	View
4	CHECK123	CHECKING	IND-INDIA	INDEL4-Indira Gandhi International Airport	BR	OFFLINE	Not Paid	BR/Offline/INDEL4/01-07-2021/000080	01-07-2021	View

Fig. 6.13

6.2 BR Shift-wise Report

BR Shift-wise report shows the number of BRs and total revenue generated for all the shift(Day/Night) respectively on particular location (login officer location)as shown in below screen Fig. 6.14. By default it will contain the data of those BRs which were generated online only.PDF /Excel can be downloaded for batch wise report on clicking **Download PDF/ Download Excel**. Please Refer 6.10,6.11 & Fig. 6.12.

Reporting System

Location

Mode of Generation Online

Select Report Name*

Select Report Type*

Select Annual Year*

BR Shift Wise Report

S.No.	Name of Shift	No. of BRs Generated ↕	Total Revenue(In Rs.) ↕
1	Day	49	6987761.00
2	Night	0	0.00
Grand Total		49	6987761.00

Fig. 6.14

6.2.1 Filter Functionality

Filter component has been added for filtering, organizing, and arranging the values based on input requirements. For example- If officer selects for the Day shift from the list and click on OK button then all the BRs generated in day shift will be listed up in the screen only as shown in Fig. 6.15. More than one option can be chosen to filter the list based on user's requirement.

The screenshot displays the 'Electronic Baggage Receipt' system interface. A 'Shift List' dialog box is open, allowing users to filter the report by shift type. The dialog box contains a table with the following data:

Select	Shift
<input type="checkbox"/>	No Data Available
<input checked="" type="checkbox"/>	Day
<input type="checkbox"/>	Night

Below the dialog box, the 'BR Shift Wise Report' table is visible. It includes a 'Filter Shift' button and a table with the following data:

S.No.	Name of Shift	No. of BRs Generated	Total Revenue(In Rs.)
1	No Data Available	38	9367016.00
2	Day	0	0.00
3	Night	0	0.00
Grand Total		38	9367016.00

Fig. 6.15

6.3 BR Batch-wise Report

BR Batch-wise report shows the number of BRs and total revenue generated for all the batches(A/B/C/D) respectively on particular location (login officer location)as shown in below screen Fig. 6.16. By default it will contain the data of those BRs which were generated online only. PDF /Excel can be downloaded for batch wise report on clicking **Download PDF/ Download Excel**. Please Refer 6.10,6.11 & Fig. 6.12.

S.No.	Name of Batch	No of BRs generated	Total Revenue(In Rs.)
1	No Data Available	12	3801953.00
2	A	14	548298.00
3	B	1	107400.00
4	C	2	3031597.00
5	D	0	0.00
Grand Total		29	7287248.00

Fig. 6.16

6.4 BR Nationality -wise Report

BR Nationality-wise report depicts the number of BRs and the total revenue generated will be shown nationality wise in the table format as shown in below Fig. 6.17. BR Nationality-wise report will be generated for all the nationalities respectively. User can also filter the list by using **Filter Nationality** button.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation **Both** **Online** **Offline**

Select Report Name* BR Nationality-wise Report **Select Report Type*** Annually

Select Annual Year* 2020-2021

Clear
Submit

Download PDF
Download Excel

BR Nationality Wise Report

Filter Nationality

S.No.	Nationality ↕	No of BRs generated ↕	Total Revenue(In Rs.) ↕
1	IND-INDIA	53	15608002.00
2	ALA-ALAND ISLANDS	3	18.00
3	UTO	2	39600.00
4	BES-BONAIRE, SINT EUSTATIUS AND SABA	1	15700.00
5	ABW-ARUBA	1	3850.00
6	CCK-COCOS (KEELING) ISLANDS	1	3850.00
7	ARE-UNITED ARAB EMIRATES	1	68750.00
8	IDN-INDONESIA	1	275000.00
9	BLM-SAINT BARTHELEMY	1	9429220.00
10	GIB-GIBRALTAR	1	119270.00
Grand Total		65	25563260.00

Fig. 6.17

6.5 BR Sensitive Port of embarkation-wise Report/ Port of embarkation-wise Report

Officer can also look for the BR reports on the basis of Sensitive Port of embarkation wise. Statistics related to Total number of BRs generated and their total Revenue will be listed up in the screen. Retrieved list after clicking on submit button will have those BR receipts which are generated from officer's login location. Sensitive port of embarkation for 6 major airports viz. Delhi, Mumbai, Hyderabad, Chennai, Kolkata, Bengaluru are-

1. Dubai International Airport(DXB)-UAE
2. Sharjah International Airport(SHJ)-UAE
3. King Abdulaziz International Airport(JED)
4. Suvarnabhumi international Airport (BKK)-BANGKOK
5. Hong Kong International Airport(HKG)-HONGKONG
6. Guangzhou Baiyun International Airport(CAN)
7. King Fahd International Airport(DMM)
8. Don Mueang International Airport(DMK)-BANGKOK
9. Bandaranaike International Airport(CMB)- Colombo
10. Aéroport International de Phnom Penh(PNH)
11. Velana International Airport(MLE) -Male
12. Kuala Lumpur International Airport (KUL)
13. Bahrain International Airport (BAH)
14. Singapore Changi Airport (SIN)
15. Abu Dhabi International Airport (AUH)- UAE

In the given screenshot Fig. 6.18, As Login officer is from Delhi Location, **Select Report Name** dropdown will have Sensitive port of embarkation option in the list. All the above mentioned 15 ports will be listed on the top in the retrieved list after submit Button. Remaining port of embarkation will be reflected after S.No. 15 from where flights are arriving at the airport.

Port of embarkation-wise Report- Port of Embarkation-wise report will be generated for remaining 25 airports other than 6 major airports.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

B.R Module Currency Module Reporting System Export Certificate Module D.R Module Manual

Location **DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4**

Mode of Generation **Both** Online Offline

Select Report Name* **BR Sensitive Port of embarkation-wise Report**

Select Report Type* **Annually**

Select Annual Year* **2021-2022**

Clear **Submit**

Download PDF

Download Excel

BR Sensitive Port of embarkation-wise Report

Filter Port of Embarkation

S.No.	Port of Embarkation	No of BRs generated	Total Revenue(In Rs.)
1	SHJ-United Arab Emirates	1	53521.00
2	NA	17	5233645.00
3	ADF-Turkey	10	5266500.00
4	23M-United States	4	75325.00
5	2A5-United States	4	13462.00
8	BED-United States	3	101478.00
9	ARV-United States	2	92051.00
10	ASD-Bahamas	2	329816.00
11	AZ3-Afghanistan	2	271.00
12	4A7-United States	2	115421.00
13	AFW-United States	2	9000.00
14	FDF-Martinique	2	5394.00
15	4U9-United States	1	7425.00
16	57C-United States	1	173250.00
17	7W6-United States	1	0.00
18	AAE-Algeria	1	14952.00
19	AAM-South Africa	1	11990.00
20	BFD-United States	1	5346.00
21	2K7-United States	1	1494.00
22	ACY-United States	1	498.00
23	BFF-United States	1	49688.00
24	3AU-United States	1	30265.00
25	BST-Afghanistan	1	10170.00
	Grand Total	68	12237852.00

Fig. 6.18

6.6 BR Classification of Passenger-wise Report

This Report shows the number of BRs generated and total revenue generated for all the Classification of Passenger i.e. Any pax coming from Bhutan, Nepal, Myanmar, Pax of Indian origin, Foreigner residing in India, Tourist of Foreign origin, Crew, Infant (not more than 2 years) respectively. All the returned list details will be shown in table format as shown in Fig. 6.19. PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Electronic Baggage Receipt' system interface. At the top, there is a navigation bar with the following modules: B.R Module, Currency Module, Reporting System, Export Certification Module, and D.R Module. The 'Reporting System' section is active, showing a form with the following fields:

- Select Report Name*: BR Classification of Passenger-wise Report
- Select Report Type*: Annually
- Select Annual Year*: 2020-2021

Buttons for 'Clear' and 'Submit' are located below the form. Below the form, there are two buttons: 'Download PDF' and 'Download Excel'. The main data table is titled 'BR Classification of Passenger-wise Report' and contains the following data:

S.No.	Classification of Passenger	No of BRs generated	Total Revenue(In Rs.)
1	Pax of Indian origin	7	427271.00
2	Any pax coming from Bhutan, Nepal, Myanmar	3	250630.00
3	Foreigner residing in India	2	3467.00
4	Tourist of Foreign origin	1	3500.00
Grand Total		13	684888.00

Fig. 6.19

6.7 BR Item-wise Report

This report shows the number of BRs containing the Item and Total Revenue generated for all the items i.e. Gold (Eligible Passengers), Silver (Eligible Passengers), Gold Jewellery (Non-eligible passengers), Silver Jewellery (Non-eligible passengers), Alcoholic Liquors and Wines, Beer, Cigarettes & Tobacco, Fire Arms and Fire Arm Cartridges, Other Goods, Cigars, Cheroots & Cigarillos containing tobacco respectively of particular location (login officer location) as shown in below screen Fig. 6.20. PDF /Excel can be downloaded for batch wise report on clicking **Download PDF/Download Excel**. Please Refer 6.10,6.11 & Fig. 6.12.

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4 ▾

Mode of Generation **Both** **Online** **Offline**

Select Report Name* **Select Report Type***

BR Item-wise Report ▾ Annually ▾

Select Annual Year*

2020-2021 ▾

Clear
Submit

Download PDF
Download Excel

BR Item-wise Report

S.No.	Item Category	No. of BRs containing the Item ↕	Total Revenue(In Rs.) ↕
1	Other Goods	31	397160.00
2	Gold (Eligible Passengers)	13	886164.00
3	Alcoholic Liquors and Wines	11	641700.00
4	Cigarettes & Tobacco	7	43103.00
5	Silver (Eligible Passengers)	5	3659366.00
6	Fire Arms and Fire Arm Cartridges	4	124197.00
7	Cigars, Cheroots&Cigarillos containing tobacco	4	248388.00
8	Gold Jewellery (Non-eligible passengers)	3	1940554.00
9	Beer	2	33011.00
10	Silver Jewellery (Non-eligible passengers)	0	0.00
Grand Total			7973643.00

Fig. 6.20

6.8 BR Master Report

BR Master Report contains the data of all BR receipts generated through BR Portal or Atithi application. Total Revenue is the total amount to be paid by passengers. Monthly based, annually based and date range based report can be retrieved and downloaded based on officer's requirement. This report contains the details like Date, number of BRs generated, Total Revenue and mobile app based BR's declared/generated related information as shown in Fig. 6.21.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

B.R Module Currency Module Reporting System Export Certificate Module D.R Module Manual

Location
DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation **Both** **Online** **Offline**

Select Report Name*

BR Master Report

Select Report Type*

Annually

Select Annual Year*

2021-2022

Clear
Submit

Download PDF
Download Excel

BR Master Report

S.No.	Date	No of BRs generated	Total Revenue(In Rs.)	Mobile App Based		
				BRs Declaration	BRs Generated	Revenue(In Rs.)
1	02-04-2021	1	1494.00	0	0	0.00
2	05-04-2021	1	49138.00	0	0	0.00
3	06-04-2021	1	7365.00	0	0	0.00
4	07-04-2021	1	0.00	0	0	0.00
5	14-04-2021	1	10170.00	0	0	0.00
6	24-04-2021	3	12059.00	0	0	0.00
7	28-04-2021	3	28489.00	0	0	0.00
8	29-04-2021	2	45102.00	0	0	0.00
9	30-04-2021	5	242508.00	0	0	0.00
10	01-05-2021	3	3040052.00	0	0	0.00
11	02-05-2021	1	14952.00	0	0	0.00
12	04-05-2021	1	8800.00	0	0	0.00
13	05-05-2021	5	557270.00	0	0	0.00
14	06-05-2021	4	1523871.00	0	0	0.00
15	07-05-2021	7	349799.00	0	0	0.00

16	10-05-2021	8	502212.00	0	0	0.00
17	11-05-2021	3	64793.00	0	0	0.00
18	13-05-2021	6	1786037.00	0	0	0.00
19	18-05-2021	3	16100.00	0	0	0.00
20	20-05-2021	4	3463630.00	0	0	0.00
21	21-05-2021	1	271.00	0	0	0.00
22	01-06-2021	1	77800.00	0	0	0.00
23	03-06-2021	1	336450.00	0	0	0.00
24	11-06-2021	1	53521.00	0	0	0.00
25	18-08-2021	1	48169.00	0	0	0.00
Grand Total		68	12237852.00	0	0	0.00

Fig. 6.21

6.9 BR Register

BR Register contains the BR generated through BR portal based on login location. BR Register is having the details like Passport number, name, nationality, port of embarkation, date of generation, mode, status (Paid/Not Paid), total revenue for the BR generated of login location. Please refer Fig. 6.22.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12. Download PDF with Attachments/Download Excel with Attachments will work according to the section 6.1.3.

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation **Both** **Online** **Offline**

Select Report Name* BR Register **Select Report Type*** Annually

Select Annual Year* 2021-2022

Clear
Submit

Download PDF
Download Excel
Download PDF With Documents
Download Excel With Documents

[BR Register](#)
[B.R Module](#)
[Currency Module](#)
[Reporting System](#)
[Export Certificate Module](#)
[D.R Module](#)
[Manual](#)

Filter Nationality and Port

S.No.	Passport	Name	Nationality	Port of Embarkation	Date of Generation	Mode	Status	Total Revenue(In Rs.)	View
1	TESTER123	TEST	IND-INDIA	2A5-United States	19-08-2021	ONLINE	NOT PAID	0.00	View
2	DG123456	VIKRAM BHADANI	IND-INDIA	ADF-Turkey	18-08-2021	ONLINE	PAID	48169.00	View
3	CHECK123	CHECKING	IND-INDIA	NA	01-07-2021	OFFLINE	NOT PAID	0.00	View
4	L4417082	TEST	IND-INDIA	SHJ-United Arab Emirates	11-06-2021	ONLINE	PAID	53521.00	View
5	REPORT123	STAR	IND-INDIA	19S-United States	08-06-2021	ONLINE	NOT PAID	0.00	View
6	REPORT123	TEST	IND-INDIA	NA	03-06-2021	OFFLINE	NOT PAID	0.00	View
7	REPORT123	TEST	IND-INDIA	ADF-Turkey	03-06-2021	ONLINE	NOT PAID	0.00	View
8	REPORT123	TEST	IND-INDIA	ADD-Ethiopia	03-06-2021	ONLINE	NOT PAID	0.00	View
9	REPORT123	TEST	IND-INDIA	2A5-United States	03-06-2021	ONLINE	NOT PAID	0.00	View
10	CHECK123	CHECKING	IND-INDIA	19S-United States	03-06-2021	ONLINE	PAID	336450.00	View
Grand Total								438140.00	

First
Previous
1
2
3
4
5
Next
Last

Fig. 6.22

6.10 BR Personal Penalty/Redemption Fine/Other Charges Report

BR Personal Penalty/Redemption Fine/Other Charges report contains the BR generated through BR portal based on login location. It contains the details like Passport number, baggage receipt number, date of issue, personal penalty, redemption fine, other charges for the BR generated of login location. On click of view we can view the BR generated. Please refer Fig. 6.23.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation **Both** **Online** **Offline**

Select Report Name* BR Personal Penalty/Redemption Fine/Other Cha **Select Report Type*** Annually

Select Annual Year* 2021-2022

Clear
Submit

Download PDF
Download Excel

BR Personal Penalty/Redemption Fine/Other Charges Report
B.R Module
Currency Module
Reporting System
Export Certificate Module
D.R Module
Manual

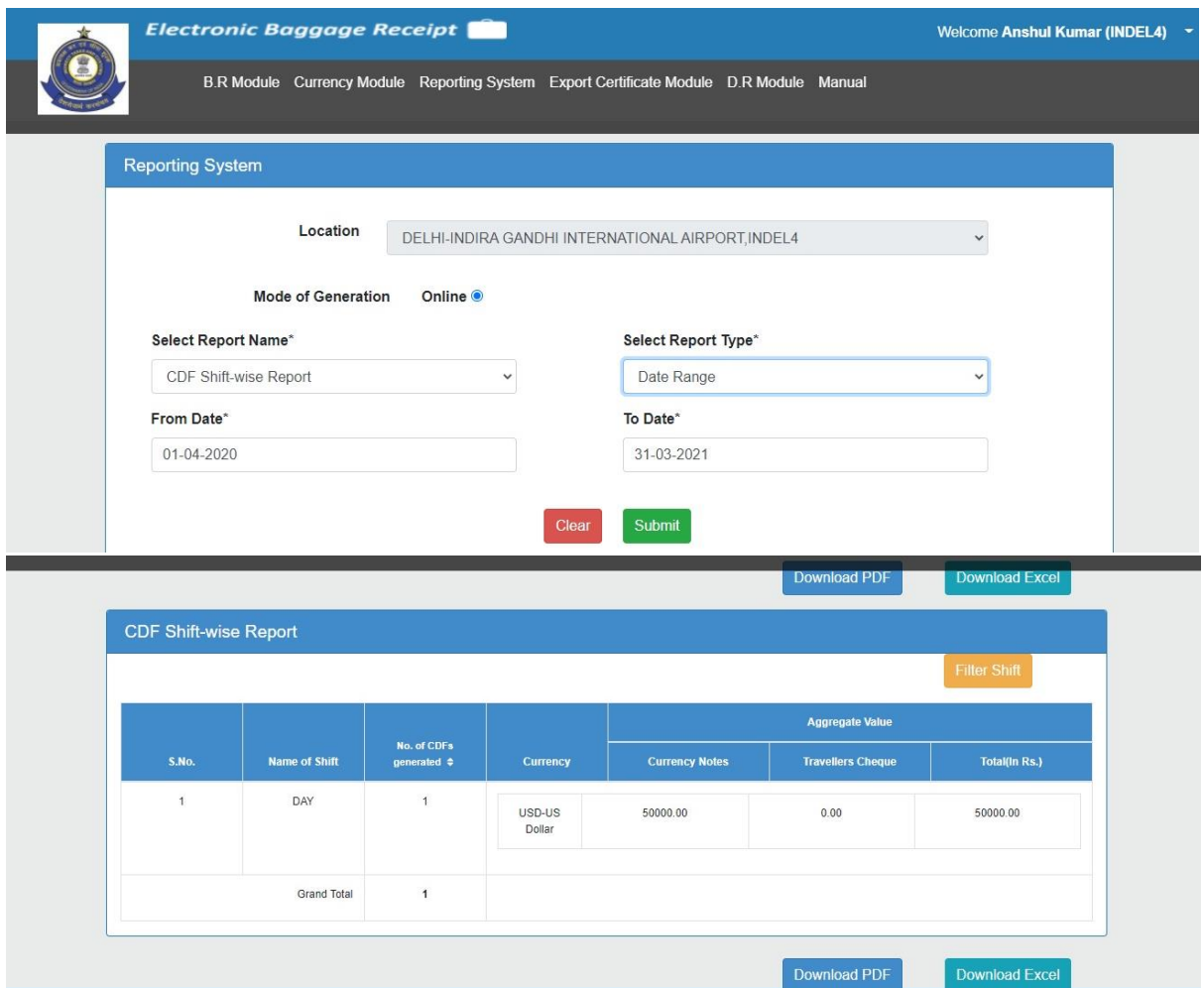
S.No.	Passport No.	Baggage Receipt No.	Date of Issue ↕	Total			View
				Personal Penalty	Redemption Fine	Other Charges	
1	DG123456	BR/INDEL4/13-05-2021/000287	13-05-2021	66660.00	66660.00	66660.00	View
2	TESTER123	BR/INDEL4/10-05-2021/000251	10-05-2021	2000.00	3000.00	41000.00	View
3	REPORT123	BR/INDEL4/10-05-2021/000253	10-05-2021	6436543.00	436346.00	437437.00	View
4	DG123456	BR/Offline/INDEL4/10-05-2021/000048	05-05-2021	67654.00	547547.00	547547.00	View
5	DG123456	BR/INDEL4/01-05-2021/000220	01-05-2021	43663.00	463436.00	0.00	View
6	REPORT123	BR/INDEL4/28-04-2021/000185	28-04-2021	6765.00	6556.00	8768.00	View
7	REPORT123	BR/INDEL4/24-04-2021/000183	24-04-2021	654654.00	57547.00	57547.00	View
8	REPORT123	BR/INDEL4/24-04-2021/000182	24-04-2021	7675.00	6565.00	65885.00	View
9	REPORT123	BR/Offline/INDEL4/24-04-2021/000033	07-04-2021	654645.00	547547.00	57547.00	View
10	REPORT123	BR/Offline/INDEL4/01-05-2021/000037	05-04-2021	5666.00	77777.00	7777.00	View
11	REPORT123	BR/Offline/INDEL4/24-04-2021/000032	02-04-2021	654654.00	54547.00	5754.00	View
Grand Total				8600579.00	2267528.00	1295902.00	

Fig 6.23

6.11 CDF Shift Wise Report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Name of Shift, No. of CDFs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.



Reporting System

Location: DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation: Online

Select Report Name*: CDF Shift-wise Report

Select Report Type*: Date Range

From Date*: 01-04-2020

To Date*: 31-03-2021

Buttons: Clear, Submit

Buttons: Download PDF, Download Excel

CDF Shift-wise Report

Filter Shift

S.No.	Name of Shift	No. of CDFs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	DAY	1	USD-US Dollar	50000.00	0.00	50000.00
Grand Total		1				

Buttons: Download PDF, Download Excel

Fig. 6.24

By clicking on “**Filter Shift**” button from Fig.6.24, User can filter data according to selected shift. Refer to Fig. 6.25.

Electronic Baggage Receipt

Welcome Anshul Kumar (INDEL4)

B.R.M.

Shift List

Select	Shift
<input type="checkbox"/>	DAY
<input type="checkbox"/>	NIGHT

Clear OK

CDF Shift-wise

S.No.	Name of Shift	No. of CDFs generated	Currency	Currency Notes	Travellers Cheque	Total(In Rs.)
1	DAY	47	AFN-Afghani	557643.00	47636.00	605279.00
			AUD-Australian Dollar	249500.00	16000.00	265500.00
			BDT-Taka	110000.00	0.00	110000.00

Download Excel

Filter Shift

Fig. 6.25

6.12 CDF Batch Wise Report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Name of Batch, No. of CDFs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location. PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Electronic Baggage Receipt' web application interface. The top navigation bar includes 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'D.R Module', and 'Manual'. The user is logged in as 'Anshul Kumar (INDEL4)'. The 'Reporting System' form is visible, with the following fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Online
- Select Report Name:** CDF Batch-wise Report
- Select Report Type:** Annually
- Select Annual Year:** 2019-2020

Buttons for 'Clear' and 'Submit' are present. Below the form are 'Download PDF' and 'Download Excel' buttons. A 'CDF Batch-wise Report' section contains a 'Filter Batch' button. The report table is as follows:

S.No.	Name of Batch	No of CDFs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	A	17	AFN-Afghani	65944.00	6223.00	72167.00
			BDT-Taka	123.00	343.00	466.00
			BHD-Bahraini Dinar	444.00	44444.00	44888.00
			CAD-Canadian Dollar	45930.00	97963824.00	98009752.00
			CHF-Swiss Franc	46008.00	97974592.00	98020600.00
			CNY-Yuan Renminbi	654.00	6456.00	7110.00
			DKK-Danish	0.00	6.00	6.00

Fig. 6.26

By clicking on "Filter Batch" button from Fig.6.26, User can filter data according to selected Batch. Refer to Fig. 6.27.

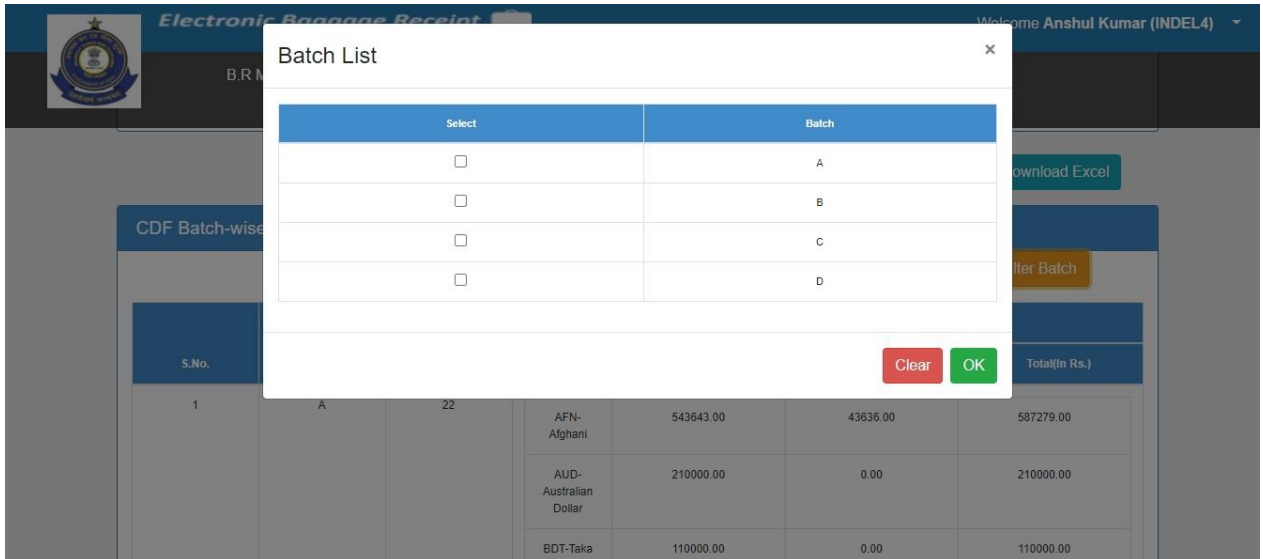


Fig. 6.27

6.13 CDF Nationality Wise Report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Nationality, No. of CDFs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Reporting System' interface. At the top, there is a navigation bar with the logo and 'Electronic Baggage Receipt' text. Below it, a menu includes 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'D.R Module', and 'Manual'. The main content area is titled 'Reporting System' and contains a form with the following fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Both (selected), Online, Offline
- Select Report Name*:** CDF Nationality-wise Report
- Select Report Type*:** Annually
- Select Annual Year*:** 2019-2020

Buttons for 'Clear' and 'Submit' are located below the form. Below the form are two buttons: 'Download PDF' and 'Download Excel'. Below these buttons is a section titled 'CDF Nationality-wise Report' with a 'Filter Nationality' button. The main data is presented in a table:

S.No.	Nationality	No of CDFs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	GHA-GHANA	1	JPY-Yen	45.00	45.00	90.00
2	AFG-AFGHANISTAN	2	EUR-Euro	123.00	122.00	245.00
			MYR-Malaysian Ringgit	1000.00	0.00	1000.00
			OTS-OTHER	333.00	333.00	666.00
			USD-US Dollar	0.00	100.00	100.00
3	BLM-SAINT BARTHELEMY	3	AFN-Afghani	6566.00	5656.00	71312.00
			CAD-Canadian Dollar	0.00	6.00	6.00
			CNY-Yuan	654.00	6456.00	7110.00

Fig. 6.28

By clicking on “**Filter Nationality**” button from Fig.6.28, User can filter data according to selected Nationality. Refer to Fig. 6.29.

Electronic Baggage Receipt

Welcome Anshul Kumar (INDEL4)

Select Annual B.R. 2020-2021

CDF Nationality

S.No. 1

Download Excel

Filter Nationality

Total(In Rs.) 3777.00

Nationality List

Select	Nationality
<input type="checkbox"/>	BVT-BOUVET ISLAND
<input type="checkbox"/>	AFG-AFGHANISTAN
<input type="checkbox"/>	USA-UNITED STATES OF AMERICA
<input type="checkbox"/>	ESP-SPAIN
<input type="checkbox"/>	BDI-BURUNDI
<input type="checkbox"/>	CHL-CHILE
<input type="checkbox"/>	SAU-SAUDI ARABIA
<input type="checkbox"/>	CHN-CHINA
<input type="checkbox"/>	NPL-NEPAL
<input type="checkbox"/>	IDN-INDONESIA
<input type="checkbox"/>	DEU-GERMANY

Fig. 6.29

6.14 CDF Sensitive Port of Embarkation Wise Report/ CDF Port of Embarkation Wise Report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Port, No. of CDFs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

Sensitive port of embarkation for 6 major airports viz. Delhi, Mumbai, Hyderabad, Chennai, Kolkata, Bengaluru are-

1. Dubai International Airport(DXB)-UAE
2. Sharjah International Airport(SHJ)-UAE
3. King Abdulaziz International Airport(JED)
4. Suvarnabhumi international Airport (BKK)-BANGKOK
5. Hong Kong International Airport(HKG)-HONGKONG
6. Guangzhou Baiyun International Airport(CAN)
7. King Fahd International Airport(DMM)
8. Don Mueang International Airport(DMK)-BANGKOK
9. Bandaranaike International Airport(CMB)- Colombo
10. Aéroport International de Phnom Penh(PNH)
11. Velana International Airport(MLE) -Male
12. Kuala Lumpur International Airport (KUL)
13. Bahrain International Airport (BAH)
14. Singapore Changi Airport (SIN)
15. Abu Dhabi International Airport (AUH)- UAE

In the given screenshot Fig. 6.30, As Login officer is from Delhi Location, **Select Report Name** dropdown will have Sensitive port of embarkation option in the list. All the above mentioned 15 ports will be listed on the top in the retrieved list after submit Button. Remaining port of embarkation will be reflected after S. No. 15 from where flights are arriving at the airport.

Port of embarkation-wise Report- Port of Embarkation-wise report will be generated for remaining 25 airports other than 6 major airports.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module Manual

Reporting System

Location: DELHI-HINDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation: **Both** Online Offline

Select Report Name*: CDF Sensitive Port of embarkation-wise Report

Select Report Type*: Annually

Select Annual Year*: 2019-2020

CDF Sensitive port of embarkation-wise Report

S.No.	Port of Embarkation	No. of CDFs generated #	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	0V4-United States	6	AFN-Afghani	212.00	23.00	235.00
			CAD-Canadian Dollar	23.00	32.00	55.00
			CNY-Yuan Renminbi	3.00	3.00	6.00
			EUR-Euro	123.00	122.00	245.00
			GBP-Pound Sterling	12.00	2.00	14.00
			KRW-Won	4567.00	33.00	4600.00
			MMK-Kyat	40000.00	3.00	40003.00
			MVR-Rufiyaa	8799011.00	8000301.00	16799312.00
			MYR-Malaysian Ringgit	435.00	0.00	435.00
			VND-Vietnam	5.00	0.00	5.00

Fig. 6.30

By clicking on **“Filter Port of Embarkation”** button from Fig.6.30, User can filter data according to selected Port. Refer to Fig. 6.31.

Port of Embarkation List

Select	Port of Embarkation
<input type="checkbox"/>	0V4-United States
<input type="checkbox"/>	19S-United States
<input type="checkbox"/>	2A5-United States
<input type="checkbox"/>	2K7-United States
<input type="checkbox"/>	454
<input type="checkbox"/>	4A7-United States
<input type="checkbox"/>	6J4-United States
<input type="checkbox"/>	6S0-United States
<input type="checkbox"/>	AAK-Kiribati
<input type="checkbox"/>	BDA-Bermuda
<input type="checkbox"/>	BFD-United States

Fig. 6.31

6.15 CDF Currency Wise report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Name of Currency, No. of CDFs Generated, Currency Notes, Travellers Cheque and Total of login location. PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Electronic Baggage Receipt' portal interface. At the top, there is a navigation bar with the system name and a user welcome message: 'Welcome Anshul Kumar (INDEL4)'. Below this, a menu includes 'B.R. Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'D.R. Module', and 'Manual'. The main content area is divided into two sections. The first section, titled 'Reporting System', contains a form for generating reports. The 'Location' dropdown is set to 'DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4'. The 'Mode of Generation' is set to 'Both'. The 'Select Report Name*' dropdown is 'CDF Currency-wise Report', and the 'Select Report Type*' dropdown is 'Annually'. The 'Select Annual Year*' dropdown is '2019-2020'. There are 'Clear' and 'Submit' buttons. Below the form are 'Download PDF' and 'Download Excel' buttons. The second section, titled 'CDF Currency-wise Report', features a 'Filter Name of Currency' button and a table with the following data:

S.No.	Name of Currency	No. of CDFs containing the Currency †	Aggregate Value		
			Currency Notes	Travellers Cheque	Total(In Rs.) ‡
1	OTS-OTHER	5	76515.00	670963.00	747478.00
2	EUR-Euro	5	46783.00	894865.00	28873.00
3	JPY-Yen	5	11525.00	9209.00	20734.00
4	USD-US Dollar	5	71219.00	98050902.00	98122120.00
5	GBP-Pound Sterling	5	12688.00	4421688.00	4406245.00
6	MYR-Malaysian Ringgit	4	7987.00	54645645000.00	54645655441.00
7	CNY-Yuan Renminbi	4	655056.00	654665664.00	655321516.00
8	CAD-Canadian Dollar	4	45653.00	97963851.00	98008003.00
9	AFN-Afghani	3	65944.00	8223.00	72167.00
10	MVR-Rufiyaa	3	8799075.00	8000765.00	16799840.00
11	CHF-Swiss Franc	2	46008.00	97974591.00	98020598.00

Fig. 6.32

By clicking on “Filter Name of Currency” button from Fig.6.32, User can filter data according to selected Currency. Refer to Fig. 6.33.

The screenshot displays a web application interface for 'Electronic Baggage Receipt'. A modal window titled 'Currency List' is open, showing a table of currencies. The background interface includes a header with the system name and a user welcome message, and a main form area with various selection options.

Select	Name of Currency
<input type="checkbox"/>	OTS-OTHER
<input type="checkbox"/>	EUR-Euro
<input type="checkbox"/>	JPY-Yen
<input type="checkbox"/>	USD-US Dollar
<input type="checkbox"/>	GBP-Pound Sterling
<input type="checkbox"/>	MYR-Malaysian Ringgit
<input type="checkbox"/>	CNY-Yuan Renminbi
<input type="checkbox"/>	CAD-Canadian Dollar
<input type="checkbox"/>	AFN-Afghani
<input type="checkbox"/>	MVR-Rufiyaa
<input type="checkbox"/>	CHF-Swiss Franc
<input type="checkbox"/>	BHD-Bahraini Dinar
<input type="checkbox"/>	AUD-Australian Dollar
<input type="checkbox"/>	AED-UAE Dirham
<input type="checkbox"/>	MMK-Kyat
<input type="checkbox"/>	BOT-Teka

Fig. 6.33

6.16 CDF Master Report

This report contains the CDFs generated through CDF Ebr portal and CDF Atithi Mobile App based on login location. It contains the details like Date, No. of CDFs Generated through EBR Application, No. of CDF Declared through Atithi App, No. of CDF Generated through Atithi App, Total No. of CDF Generated, Currency Name, Currency Notes in EBR Application against Currency Name, Travellers Cheque in EBR Application Against Currency Name, Total in EBR Application against Currency Name, Currency Notes in Atithi App against Currency Name, Travellers Cheque in Atithi App Against Currency Name, Total in Atithi App against Currency Name and Aggregate Value of EBR Total and Atithi App Total against Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Reporting System' interface for the 'Electronic Baggage Receipt' application. The user is logged in as Anshul Kumar (INDEL4). The 'Reporting System' section allows filtering by Location (DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4), Mode of Generation (Both selected), Report Name (CDF Master Report), Report Type (Annually), and Annual Year (2019-2020). Below this, there are buttons for 'Download PDF' and 'Download Excel'.

The 'CDF Master Report' table provides a detailed breakdown of CDFs generated through the EBR Application and the Atithi Mobile App. The table is organized into columns for S.No., Date, and various CDF counts (No. of CDFs generated through EBR Application, No. of CDFs Declared through Atithi App, No. of CDFs Generated through Atithi App, Total No. of CDFs Generated). It also includes columns for Currency, Currency Notes, Travellers Cheque, Total Revenue (in Rs.), and Aggregate Value.

S.No.	Date	CDF Filed through ATITHI Application			Total No. of CDFs Generated	EBR App Based			Mobile App Based			Aggregate Value	
		No. of CDFs generated through EBR Application	No. of CDFs Declared through Atithi App	No. of CDFs Generated through Atithi App		Currency	Currency Notes	Travellers Cheque	Total Revenue (in Rs.)	Currency	Travellers Cheque		Total Revenue (in Rs.)
1	30-01-2020	2	3	2	4	BHD- Bahrain Dinar	545045.00	545045.00	1092192.00	0.00	0.00	0.00	1092192.00
						CNY- Yuan Renminbi	854654.00	854654.00	85520010.00	0.00	0.00	0.00	85520010.00
						JPY-Yen	4335.00	353.00	4688.00	0.00	0.00	0.00	4688.00
						AFN- Afghan	75.00	544.00	620.00	0.00	0.00	0.00	620.00
2	31-01-2020	6	11	2	8	BDT- Taka	123.00	343.00	466.00	0.00	0.00	0.00	466.00
						CAD- Canada in Dollar	0.00	6.00	6.00	0.00	0.00	0.00	6.00
						DOK- Danish Krone	0.00	6.00	6.00	0.00	0.00	0.00	6.00
						EUR- Euro	123.00	122.00	245.00	0.00	0.00	0.00	245.00
						INR- Indian Rupee	454.00	33435.00	33889.00	0.00	0.00	0.00	33889.00
						MYR- Malaysia Ringgit	441.00	0.00	441.00	0.00	0.00	0.00	441.00
						NPR- Nepalese Rupee	5.00	0.00	5.00	0.00	0.00	0.00	5.00
						OTS- OTHER	345.00	420.00	765.00	0.00	0.00	0.00	765.00
3	17-12-2019	1	2	2	3	CAD- Canada in Dollar	23.00	32.00	55.00	0.00	0.00	0.00	55.00
						CNY- Yuan Renminbi	3.00	3.00	6.00	0.00	0.00	0.00	6.00

Fig.6.3

6.17 CDF Register Report

This report contains the CDFs generated through CDF portal based on login location. It contains the details like Passport No./Other Id Proof No., Name, Nationality, Port of Embarkation/Place of Departure, Date of Generation, Mode, Type and View of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12. Download PDF with Attachments/Download Excel with Attachments will work according to the section 6.1.3.

Reporting System

Location: DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation: Both Online Offline

Select Report Name*: CDF Register

Select Report Type*: Annually

Select Annual Year*: 2019-2020

Buttons: Clear, Submit

Download PDF, Download Excel, Download PDF With Documents, Download Excel With Documents

CDF Register

Filter Nationality and Port

S.No.	Passport / Other Id Proof No.	Name	Nationality	Port of Embarkation / Place of Departure	Date of Generation	Mode	Type	View
1	K11111115	TESTTODAY	IOT-BRITISH INDIAN OCEAN TERRITORY	0V4-United States	19-03-2020	ONLINE	AIRPORT	View
2	AY9086712	TESTERNAME	AFG-AFGHANISTAN	AAK-Kiribati	19-02-2020	ONLINE	AIRPORT	View
3	K0154800	GARG NAMAN	IND-INDIA	650-United States	06-02-2020	ONLINE	AIRPORT	View
4	TESTER123	Tester	IND-INDIA	JFK-United States	03-02-2020	ONLINE	AIRPORT	View
5	AY90867PA	PARUL GOYAL	ARE-UNITED ARAB EMIRATES	OTS-Others	31-01-2020	ONLINE	AIRPORT	View
6	YTUYTRUYT	YTU	BLM-SAINT BARTHELEMY	2A5-United States	31-01-2020	ONLINE	AIRPORT	View
7	AY9086712	TESTERNAME	AFG-AFGHANISTAN	0V4-United States	31-01-2020	ONLINE	AIRPORT	View
8	AY90867ER	WIEEE	ARE-UNITED ARAB EMIRATES	454	31-01-2020	ONLINE	AIRPORT	View
9	ERTERTERT	RRTRRR	XPO-INTERNATIONAL CRIMINAL POLICE ORGANIZATION	0V4-United States	31-01-2020	ONLINE	AIRPORT	View
10	YTYTTYTY	YTY	MYT-MAYOTTE	6J4-United States	31-01-2020	ONLINE	AIRPORT	View

First Previous 1 2 3 Next Last

Fig. 6.35

By clicking on “**Filter Nationality and Port**” button from Fig. 6.35, User can filter data according to selected Port and Nationality. Refer to Fig. 6.36.

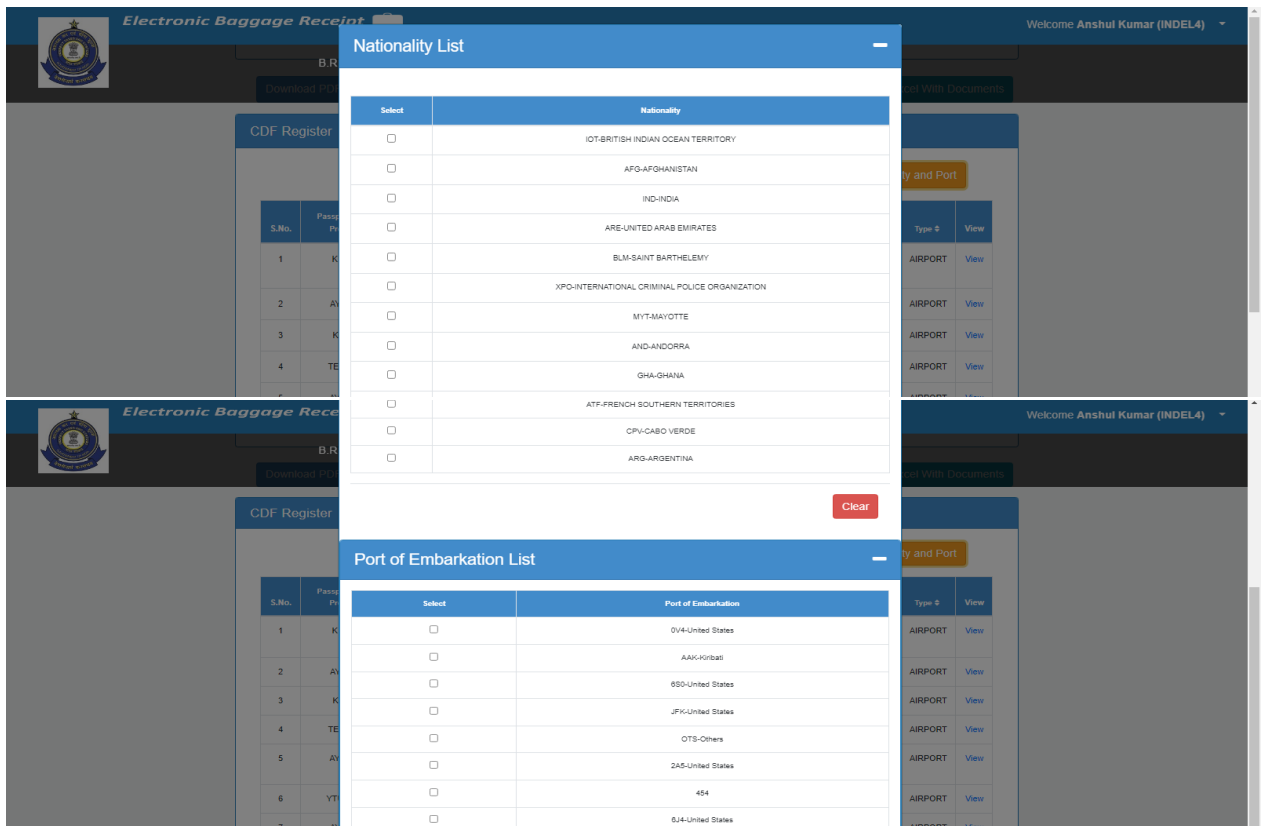


Fig. 6.36

6.18 CSD Shift Wise Report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Name of Shift, No. of CSDs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot shows the 'Electronic Baggage Receipt' system interface. The header includes the system name and a user welcome message: 'Welcome Anshul Kumar (INDEL4)'. The navigation menu contains: B.R Module, Currency Module, Reporting System, Export Certificate Module, D.R Module, Manual.

The 'Reporting System' section contains the following form fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Online
- Select Report Name*:** CSD Shift-wise Report
- Select Report Type*:** Annually
- Select Annual Year*:** 2019-2020

Buttons for 'Clear' and 'Submit' are present. Below the form are buttons for 'Download PDF' and 'Download Excel'.

The 'CSD Shift-wise Report' table is displayed below the form. It includes a 'Filter Shift' button. The table has the following structure:

S.No.	Name of Shift	No. of CSDs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	DATA NOT AVAILABLE	2	BRL-Brazilian Real	3.00	3.00	6.00
			HKD-Hong Kong Dollar	234.00	36.00	270.00
			KRW-Won	123.00	23.00	146.00
2	DAY	6	BRL-Brazilian Real	125.00	791.00	916.00
			CNY-Yuan Renminbi	4355.00	435.00	4790.00
			GBP-Pound Sterling	767.00	766.00	1533.00
			JPY-Yen	265.00	768.00	1033.00
			MYR-Malaysian	0.00	434.00	434.00

Fig. 6.37

By clicking on "Filter Shift" button from Fig.6.37, User can filter data according to selected shift. Refer to Fig. 6.25.

6.19 CSD Batch Wise Report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Name of Batch, No. of CSDs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location. PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the 'Reporting System' interface. At the top, there is a navigation bar with the logo and the text 'Electronic Baggage Receipt'. The user is logged in as 'Welcome Anshul Kumar (INDEL4)'. The main menu includes 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'D.R Module', and 'Manual'.

The 'Reporting System' form contains the following fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Online
- Select Report Name:** CSD Batch-wise Report
- Select Report Type:** Annually
- Select Annual Year:** 2019-2020

Buttons for 'Clear' and 'Submit' are present. Below the form are 'Download PDF' and 'Download Excel' buttons.

The 'CSD Batch-wise Report' section features a 'Filter Batch' button and a table with the following data:

S.No.	Name of Batch	No of CSDs generated #	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	A	7	BRL-Brazilian Real	125.00	791.00	916.00
			CNY-Yuan Renminbi	4355.00	435.00	4790.00
			GBP-Pound Sterling	787.00	766.00	1553.00
			JPY-Yen	232.00	766.00	1000.00
			MYR-Malaysian Ringgit	0.00	434.00	434.00
			NPR-Nepalese Rupee	324.00	3242.00	3566.00
			NZD-New Zealand Dollar	0.00	34543544.00	34543544.00
			OTS-OTHER	54548.00	234.00	54780.00
			TRY-Turkish Lira	0.00	4354354.00	4354354.00
			USD-US Dollar	666666500.00	97776090000.00	104444764000.00
2	B	1	JPY-Yen	33.00	0.00	33.00
			OTS-OTHER	43232.00	4324324.00	4367556.00
3	DATA NOT AVAILABLE	2	BRL-Brazilian Real	3.00	3.00	6.00
			HKD-Hong Kong Dollar	234.00	36.00	270.00
			KRW-Won	123.00	23.00	146.00
Grand Total		10				

Buttons for 'Download PDF' and 'Download Excel' are located at the bottom of the report section.

Fig. 6.38

By clicking on "Filter Batch" button from Fig.6.38, User can filter data according to selected Batch. Refer to Fig. 6.27.

6.20 CSD Nationality Wise Report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Nationality, No. of CSDs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot shows the 'Reporting System' interface. At the top, there is a navigation bar with the logo and 'Electronic Baggage Receipt' text. Below it, a menu includes 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'D.R Module', and 'Manual'. The main content area is titled 'Reporting System' and contains a form with the following fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Both (selected), Online, Offline
- Select Report Name*:** CSD Nationality-wise Report
- Select Report Type*:** Annually
- Select Annual Year*:** 2019-2020

Buttons for 'Clear' and 'Submit' are located below the form. Below the form are two buttons: 'Download PDF' and 'Download Excel'. Below these buttons is a section titled 'CSD Nationality-wise Report' with a 'Filter Nationality' button. The main data is presented in a table:

S.No.	Nationality	No of CDFs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	AFG-AFGHANISTAN	1	BRL-Brazilian Real	2.00	2.00	4.00
2	ATF-FRENCH SOUTHERN TERRITORIES	1	NPR-Nepalese Rupee	324.00	3242.00	3566.00
3	IND-INDIA	1	HKD-Hong Kong Dollar	234.00	36.00	270.00
			KRW-Won	123.00	23.00	146.00
4	ARE-UNITED ARAB EMIRATES	1	CNY-Yuan Renminbi	4355.00	435.00	4790.00

Fig. 6.39

By clicking on “**Filter Nationality**” button from Fig.6.39, User can filter data according to selected Nationality. Refer to Fig. 6.29.

6.21 CSD Sensitive Port of Embarkation Wise Report/ CSD Port of Embarkation Wise Report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Port, No. of CSDs Generated, Currency Name, Currency Notes against each Currency Name, Travellers Cheque against each Currency Name and Total against each Currency Name of login location.

Sensitive port of embarkation for 6 major airports viz. Delhi, Mumbai, Hyderabad, Chennai, Kolkata, Bengaluru are-

1. Dubai International Airport(DXB)-UAE
2. Sharjah International Airport(SHJ)-UAE
3. King Abdulaziz International Airport(JED)
4. Suvarnabhumi international Airport (BKK)-BANGKOK
5. Hong Kong International Airport(HKG)-HONGKONG
6. Guangzhou Baiyun International Airport(CAN)
7. King Fahd International Airport(DMM)
8. Don Mueang International Airport(DMK)-BANGKOK
9. Bandaranaike International Airport(CMB)- Colombo
10. Aéroport International de Phnom Penh(PNH)
11. Velana International Airport(MLE) -Male
12. Kuala Lumpur International Airport (KUL)
13. Bahrain International Airport (BAH)
14. Singapore Changi Airport (SIN)
15. Abu Dhabi International Airport (AUH)- UAE

In the given screenshot Fig. 6.40, As Login officer is from Delhi Location, **Select Report Name** dropdown will have Sensitive port of embarkation option in the list. All the above mentioned 15 ports will be listed on the top in the retrieved list after submit Button. Remaining port of embarkation will be reflected after S. No. 15 from where flights are arriving at the airport.

Port of embarkation-wise Report- Port of Embarkation-wise report will be generated for remaining 25 airports other than 6 major airports.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

Electronic Baggage Receipt Welcome Anshul Kumar (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module Manual

Reporting System

Location DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

Mode of Generation **Both** **Online** **Offline**

Select Report Name* CSD Sensitive Port of embarkation-wise Report **Select Report Type*** Annually

Select Annual Year* 2019-2020

CSD Sensitive port of embarkation-wise Report

S.No.	Port of Embarkation	No. of CSDs generated	Currency	Aggregate Value		
				Currency Notes	Travellers Cheque	Total(In Rs.)
1	0V4-United States	2	BRL-Brazilian Real	123.00	789.00	912.00
			JPY-Yen	0.00	768.00	768.00
			MYR-Malaysian Ringgit	0.00	434.00	434.00
			NZD-New Zealand Dollar	0.00	34543544.00	34543544.00
			OTS-OTHER	0.00	234.00	234.00
			TRY-Turkish Lira	0.00	4354354.00	4354354.00
2	23M-United States	1	BRL-Brazilian Real	2.00	2.00	4.00

Fig. 6.40

By clicking on “**Filter Port of Embarkation**” button from Fig.6.40, User can filter data according to selected Port. Refer to Fig. 6.31.

6.22 CSD Currency Wise report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Name of Currency, No. of CSDs Generated, Currency Notes, Travellers Cheque and Total of login location. PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot shows the 'Reporting System' interface. At the top, there is a header with the logo and navigation menu. The main form contains the following fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Both (selected), Online, Offline
- Select Report Name:** CSD Currency-wise Report
- Select Report Type:** Annually
- Select Annual Year:** 2019-2020

Buttons for 'Clear' and 'Submit' are present. Below the form are 'Download PDF' and 'Download Excel' buttons. The main content area displays the 'CSD Currency-wise Report' table with a 'Filter Name of Currency' button above it.

S.No.	Name of Currency	No. of CSDs containing the Currency #	Aggregate Value		
			Currency Notes	Travellers Cheque	Total(In Rs.) #
1	OTS-OTHER	3	97778.00	4324558.00	4422336.00
2	BRL-Brazilian Real	3	128.00	794.00	922.00
3	JPY-Yen	3	265.00	768.00	1033.00
4	GBP-Pound Sterling	1	787.00	766.00	1553.00
5	NPR-Nepalese Rupee	1	324.00	3242.00	3566.00
6	KRW-Won	1	123.00	23.00	146.00
7	HKD-Hong Kong Dollar	1	234.00	36.00	270.00
8	TRY-Turkish Lira	1	0.00	4354354.00	4354354.00
9	CNY-Yuan Renminbi	1	4355.00	435.00	4790.00
10	NZD-New Zealand Dollar	1	0.00	34543544.00	34543544.00
11	MYR-Malaysian Ringgit	1	0.00	434.00	434.00

Fig. 6.41

By clicking on “Filter Name of Currency” button from Fig.6.41, User can filter data according to selected Currency. Refer to Fig. 6.33.

6.23 CSD Master Report

This report contains the CSDs generated through CSD Ebr portal based on login location. It contains the details like Date, No. of CDFs Generated, Currency Name, Currency Notes against Currency Name, Travellers Cheque Against Currency Name and Total against Currency Name of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12.

The screenshot displays the EBR portal interface. At the top, there is a navigation bar with the logo and the text "Electronic Baggage Receipt". The user is logged in as "Anshul Kumar (INDEL4)". The main menu includes "B.R Module", "Currency Module", "Reporting System", "Export Certificate Module", "D.R Module", and "Manual".

The "Reporting System" section contains the following form fields:

- Location:** DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4
- Mode of Generation:** Both (selected), Online, Offline
- Select Report Name*:** CSD Master Report
- Select Report Type*:** Annually
- Select Annual Year*:** 2019-2020

Buttons for "Clear" and "Submit" are present. Below the form are "Download PDF" and "Download Excel" buttons.

The "CSD Master Report" table is displayed below the form. It contains the following data:

S.No.	Date #	No of CSDs generated #	Currency	Aggregate value		
				Currency Notes #	Travellers Cheque #	Total Revenue(In IN.) #
1	30-01-2020	1	GBP-Pound Sterling	757.00	766.00	1553.00
			USD-US Dollar	666666500.00	9775096000.00	10444764000.00
2	31-01-2020	1	BRL-Brazilian Real	123.00	789.00	912.00
3	03-02-2020	1	BRL-Brazilian Real	2.00	2.00	4.00
4	17-12-2019	2	BRL-Brazilian Real	3.00	3.00	6.00
			HKD-Hong Kong Dollar	234.00	36.00	270.00

Fig. 6.42

6.24 CSD Register Report

This report contains the CSDs generated through CSD portal based on login location. It contains the details like Passport No./Other Id Proof No., Name, Nationality, Port of Embarkation/Place of Departure, Date of Generation, Mode, Type and View of login location.

PDF/ Excel can be downloaded after clicking on Download PDF and Download Excel Button. Please Refer 6.10,6.11 & Fig. 6.12. Download PDF with Attachments/Download Excel with Attachments will work according to the section 6.1.3.

The screenshot displays the 'Reporting System' interface for the 'Electronic Baggage Receipt' portal. The user is logged in as 'Anshul Kumar (INDEL4)'. The 'Location' is set to 'DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4'. The 'Mode of Generation' is set to 'Both'. The 'Select Report Name' is 'CSD Register' and the 'Select Report Type' is 'Annually'. The 'Select Annual Year' is '2019-2020'. There are buttons for 'Clear' and 'Submit'. Below the form are buttons for 'Download PDF', 'Download Excel', 'Download PDF With Documents', and 'Download Excel With Documents'. A 'Filter Nationality and Port' button is visible below the 'CSD Register' section.

S.No.	Passport / Other Id Proof No.	Name	Nationality	Port of Embarkation / Place of Departure	Date of Generation	Mode	Type	View
1	DFGFDGDFG	ASDD	ATF-FRENCH SOUTHERN TERRITORIES	AAA-French Polynesia	19-03-2020	ONLINE	AIRPORT	View
2	AY908712	TESTERNAME	AFG-AFGHANISTAN	23M-United States	03-02-2020	ONLINE	AIRPORT	View
3	AY908710	PARUL GUPTA	CPV-CABO VERDE	0V4-United States	31-01-2020	ONLINE	AIRPORT	View
4	676576576	UYTUTUTUT	ALA-ALAND ISLANDS	AAK-Kiribati	30-01-2020	ONLINE	AIRPORT	View
5	YRTRYTYR	KTYTYT	ARE-UNITED ARAB EMIRATES	BLZ-Malawi	29-01-2020	ONLINE	AIRPORT	View
6	AY9087WE	WEWE	ARG-ARGENTINA	0V4-United States	29-01-2020	ONLINE	AIRPORT	View
7	AY9087AD	DSADSAD	ASM-AMERICAN SAMOA	ASD-Bahamas	29-01-2020	ONLINE	AIRPORT	View
8	ERTERTERT	RRTRRR	XPO-INTERNATIONAL CRIMINAL POLICE ORGANIZATION	ALO-United States	28-01-2020	ONLINE	AIRPORT	View
9	TEST123	tester	IND-INDIA	AVI-Cuba	17-12-2019	ONLINE	AIRPORT	View
10	ERERER	ererer	ABW-ARUBA	57C-United States	17-12-2019	ONLINE	AIRPORT	View

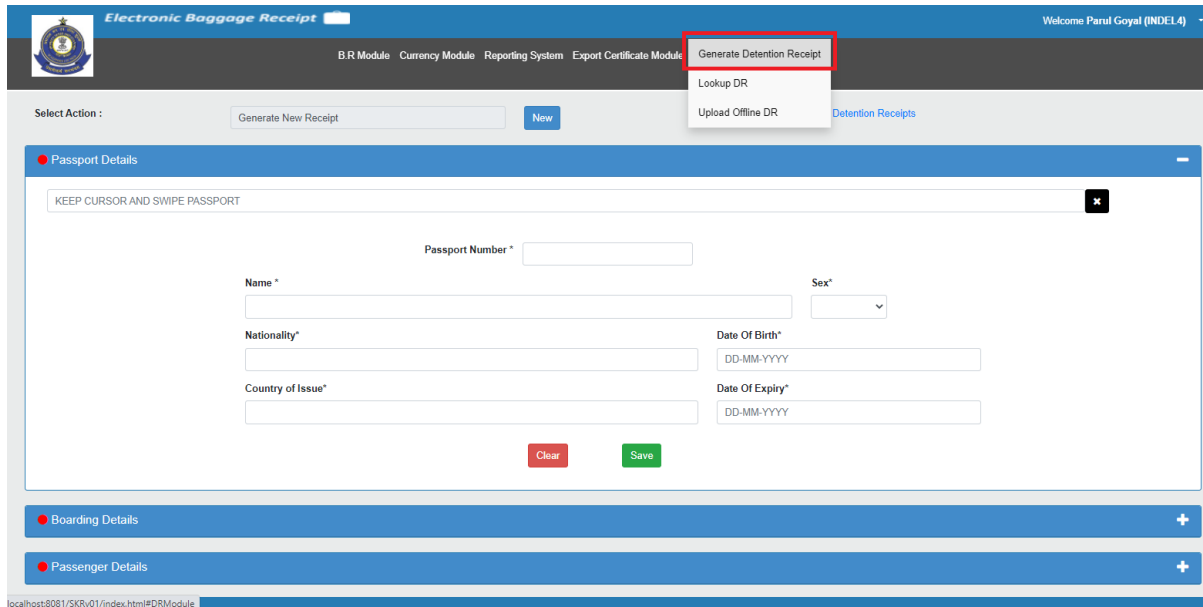
Navigation buttons: First, Previous, 1, Next, Last

Fig. 6.43

By clicking on “**Filter Nationality and Port**” button from Fig. 6.43, User can filter data according to selected Port and Nationality. Refer to Fig. 6.36.

7. Detention Receipt Module (DR Module)

From the D.R. Module tab, select “**Generate Detention Receipt**” for detention receipt generation as highlighted below (refer Fig. 7.1)



The screenshot displays the 'Electronic Baggage Receipt' (EBR) system interface. At the top, there is a navigation menu with options: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', and 'Generate Detention Receipt'. The 'Generate Detention Receipt' option is highlighted with a red box. Below the navigation menu, there is a 'Select Action:' section with a 'Generate New Receipt' button and a 'New' button. The main content area is titled 'Passport Details' and contains a form with the following fields: 'Passport Number *', 'Name *', 'Sex*', 'Nationality*', 'Date Of Birth*', 'Country of Issue*', and 'Date Of Expiry*'. There are 'Clear' and 'Save' buttons at the bottom of the form. The interface also shows 'Boarding Details' and 'Passenger Details' sections below the passport details.

Fig 7.1

7.1 Generate Detention Receipt

The user can fetch the details in two ways –

- 1) Scanning the passport / Entering all details manually (or)
- 2) Entering the Passport Number

7.1.1. Scanning Passport/ Entering All Details Manually

- Click on the Passport Scanning Textbox and Scan the Passport as shown in Fig. 7.2
- Amber LED will glow while scanning passport and Green LED glow after completing scanning operation.
Passport details, Boarding Details, passenger Details will be captured in relevant fields.
- Officer can enter the required details manually in the system.

Electronic Baggage Receipt Welcome Parul Goyal (INDEL4)

B.R Module Currency Module Reporting System Export Certificate Module D.R Module Manual

Select Action : All Detention Receipts

Passport Details

KEEP CURSOR AND SWIPE PASSPORT

Passport Number *

Name * Sex *

Nationality * Date Of Birth*

Country of Issue* Date Of Expiry*

Boarding Details

Passenger Details

Fig 7.2

7.1.2 Enter Detention Details

- Officer (user) has to fill all the required detention details –
 - Seal No.
 - Reason of Detention
 - Free Allowance is availed?
 - Quantity Based FA / Value Based FA
 - Remarks
 - Type of Detained Package
 - Detained Package No.
 - Warehouse Location
 - Warehouse Package No.
 - Detaining Officer SSO ID
 - Detaining Officer Name
 - Detaining Officer Designation

Click on 'Save' button as shown in below image (refer Fig. 7.3)

Detention Details

Seal No*

Reason of Detention*

Free Allowance is availed? Yes No

Type of Detained Package*

Detained Package No* Warehouse Location*

Warehouse Location Remarks

Detaining Officer SSO ID* Detaining Officer Name Detaining Officer Designation*

Fig 7.3

7.1.3 Enter Item Details

- Enter remarks and item details in item detail section. Click on 'save' button to proceed (refer Fig. 7.4).

S.No.	Item	Item Type	Description	Unit	Quantity	Value of the Item (₹)	Total Value (₹)
1	Silver Jewellery	Low Value	DESCRIPTION	Kg - Kilogram	10	5	50
Total:							50.00

Fig 7.4

Generate button will get enable after saving the details in passport details, boarding details, passenger details, detention details and item details section. Click on generate button as shown in below screenshot (refer Fig. 7.5).

S.No.	Item	Item Type	Description	Unit	Quantity	Value of the Item (₹)	Total Value (₹)
1	Silver Jewellery	Low Value	DESCRIPTION	Kg - Kilogram	10	5	50
Total:							50.00

Fig 7.5

An alert box will appear on screen showing the successful generation of detention receipt with DR. NO. Please refer below screenshot Fig. 7.6.

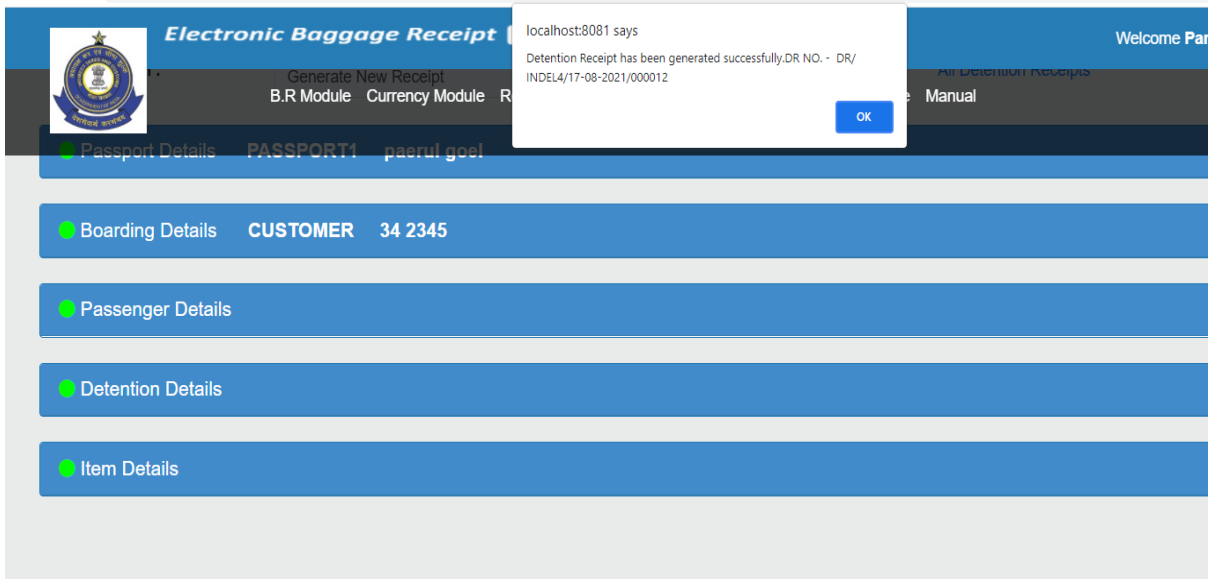


Fig 7.6

After clicking OK button, same message with DR. NO. will be shown on the screen as depicted in below image (refer Fig. 7.7).

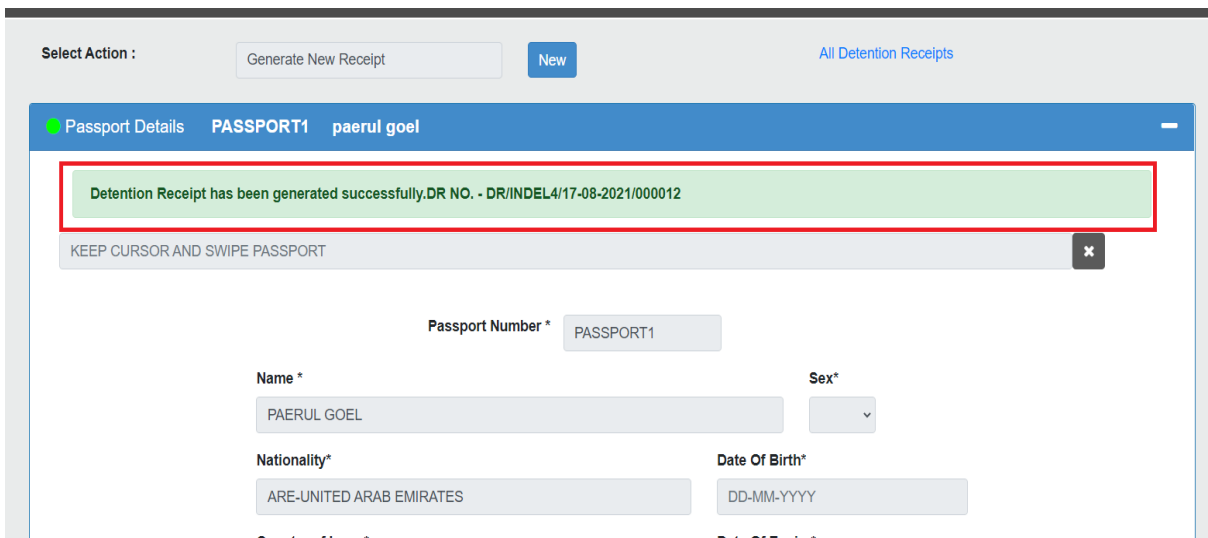


Fig 7.7

7.1.4 Print DR

Officer can print detention receipt by clicking on print button. Click on print button (refer Fig. 7.8)

The screenshot shows a web application interface. At the top, there are three input fields containing the values '80004098', 'PARUL GOYAL', and 'NODAL OFFICER'. Below these fields are two buttons: 'Clear' (red) and 'Edit' (blue). A blue header bar contains 'Item Details' with a plus sign. Below it, another blue header bar contains 'Receipt History' with a minus sign. Underneath is a table with columns: 'S.No.', 'Original Receipt Number', 'Generation Date', 'Conversion', 'Conversion Date', and 'Converted Receipt Number'. The table body contains the text 'No Conversion History Available for the Receipt'. At the bottom right, there are two green buttons: 'Convert to BR' and 'PRINT DR', with the latter being highlighted by a red rectangular box.

Fig 7.8

A PDF will be shown on the screen as depicted in below screenshot.

The screenshot shows a 'Detention Receipt' form. At the top left is the Indian Police Force emblem. The title is 'Detention Receipt (For Detained/ Seized Articles)'. To the right, it says '(Original for Passenger)' and 'Issue Date : 17-08-2021'. Below this, it states 'Indira Gandhi International Airport, Delhi, India' and 'DR No. - DR/INDEL4/17-08-2021/000012'. The 'Current Status - DR' is 'CUSTOMER'. The form contains several fields: 'Passenger's Name' (CUSTOMER), 'Nationality' (ARE), 'Passport Number' (PASSPORT1), 'Full Address' (NBCC PLAZA, SAKET), 'Detained/ Seized package No.' (89758), 'Type of Detained/ Seized package' (IMPORTED FROM FOREIGN), 'Reason for detention/ seizure' (Non-payment of duty), and 'Free Allowance Availed (in case goods other than detained/seized goods are cleared):' (No). Below these fields is a table titled 'Articles (Detained/ Seized)'. The table has columns: 'S.No.', 'Item Description', 'Item Type', 'Quantity', and 'Total Value in Rs.'. It contains one row with '1' in S.No., 'DESCRIPTION' in Item Description, 'Low Value' in Item Type, '10.0 Kg' in Quantity, and '50.0' in Total Value in Rs. Below the table, there is a 'Grand Total' row with '50.0' in the Total Value in Rs. column. At the bottom, there is a field 'Grand Total In Words' with the value 'Fifty Rupees Only'.

Fig 7.9

7.1.8 Convert DR to BR

All the detention receipts can be generated into baggage receipts (BR) in the system. Click on **Convert to BR** button (refer Fig. 7.10).

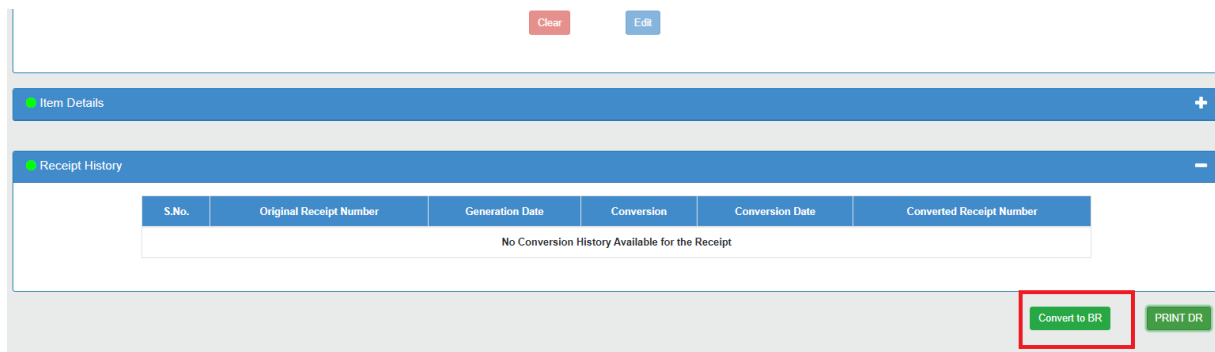


Fig 7.10

A confirm box will appear on the screen which will ask user 'Are you want to convert DR to BR?' User can click on 'OK' Button to proceed further (refer Fig. 7.11).

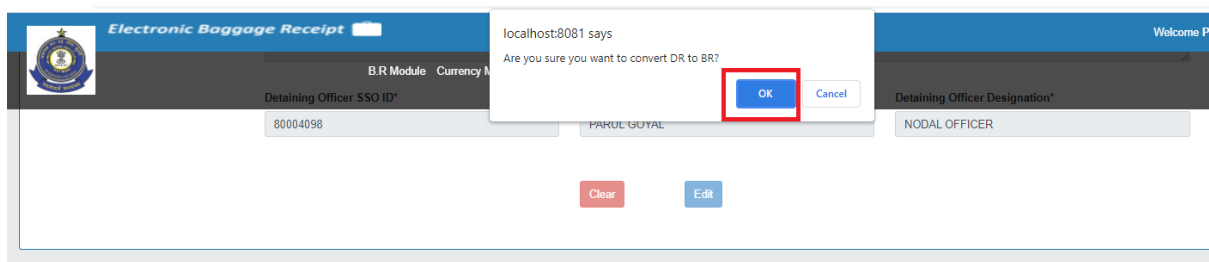


Fig 7.11

A pop-up window will appear which will ask user 'Please check duty/cess rates of all items categories before generating of eBR' as shown in below figure (refer Fig. 7.12).

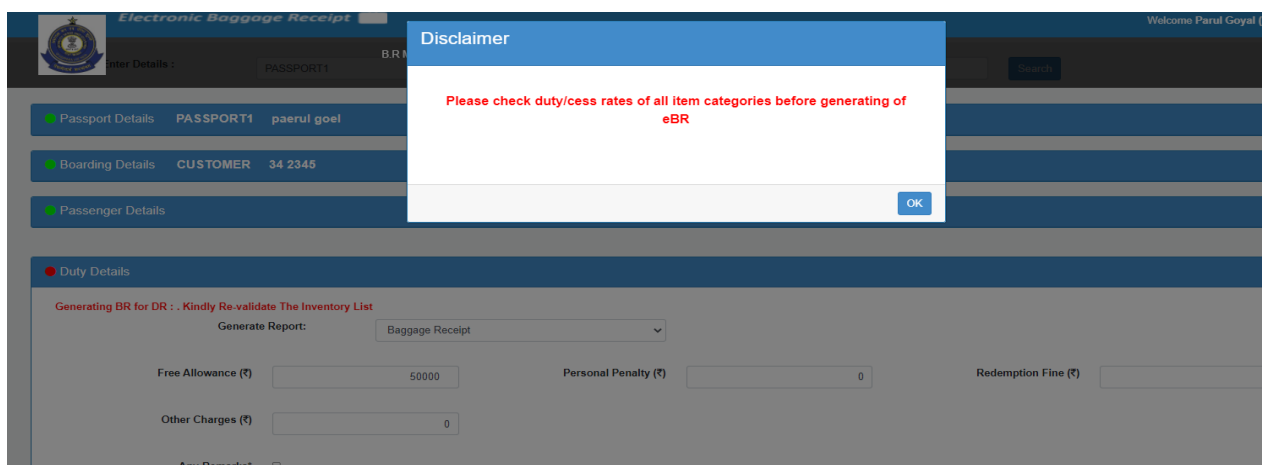


Fig 7.12

All the fields will be in disabled form. If user wishes to change in tax then he can click on modify Tax Check box as shown in below figure (refer Fig. 7.13).

1. Please enter only the dutiable details for Gold, Silver, Alcohol liquor & Wines, Beer, Tobacco, Cigarettes, Cigars, Fire Arms and Fire Arm Cartridges 2. No free allowance is applicable in respect of Flat Panel (LCD/LED/Plasma) television

3. For "Cigarettes & Tobacco", feed the amount (in Rs.) after manually calculating the "Addl duty of Customs, NCCD & GST Compensation Cess" as applicable

4. For "Cigars, Cheroots and Cigarillos" feed the amount (in Rs.) after manually calculating the "Addl duty of Customs, Health Cess & GST Compensation Cess" as applicable

Fig 7.13

A confirm box will appear on screen either user want to change in tax or not. User can click on ok button to proceed (refer Fig. 7.14).

localhost:8081 says
Are you sure you want to update tax% (BCD/SWS/IGST/AIDC)?

OK Cancel

Fig 7.14

Fields BCD % and SWS % will get enable and user can change in tax values. Click on **save** button to proceed (refer Fig. 7.15).

B.R.Module Currency Module Reporting System Export Certificate Module D.R.Module Manual

Free Allowance (₹) 50000 Personal Penalty (₹) 0 Redemption Fine (₹)

Other Charges (₹) 0

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	BCD%	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %	AIDC %
1	Silver Jew	DESCRIPTION	Kg - Kg	5	10	50	0	35	18.00	10	0	0	0	0	0	0
Total (Excluding Taxes):						50.00		35.00	18.00							

Add New Delete

Clear Save

- Please enter only the dutiable details for Gold, Silver, Alcohol liquor & Wines, Beer, Tobacco, Cigarettes, Cigars, Fire Arms and Fire Arm Cartridges
- No free allowance is applicable in respect of Flat Panel (LCD/LED/Plasi
- For "Cigarettes & Tobacco" feed the amount (in Rs.) after manually calculating the "Addl duty of Customs,NCCD & GST Compensation Cess" as applicable
- For "Cigars,Cheroots and Cigarillos" feed the amount (in Rs.) after manually calculating the "Addl duty of Customs,Health Cess & GST Compensation Cess" as applicable

Fig 7.15

Finally, click on **Generate BR** button to generate baggage receipt. Detention Receipt will be converted to Baggage Receipt (refer Fig. 7.16).

Any Remarks*

S.No.	Item	Description	Unit	Unit Price (₹)	Quantity	Total Value	Free Allowance	BCD %	BCD Amount (₹)	SWS %	Addl. Duty of Customs	NCCD	GST CC (₹)	Health Cess	IGST %	AIDC %	Dutiable Value (₹)
1	4	DESCRIPTION	Kg	5	10	50	0	35	18.00	10	0	0	0	0	0	0	50.00
Total (Total BCD):																	18.00
SWS (0037005080100):																	2.00
Grand Total:																	20.00

Edit

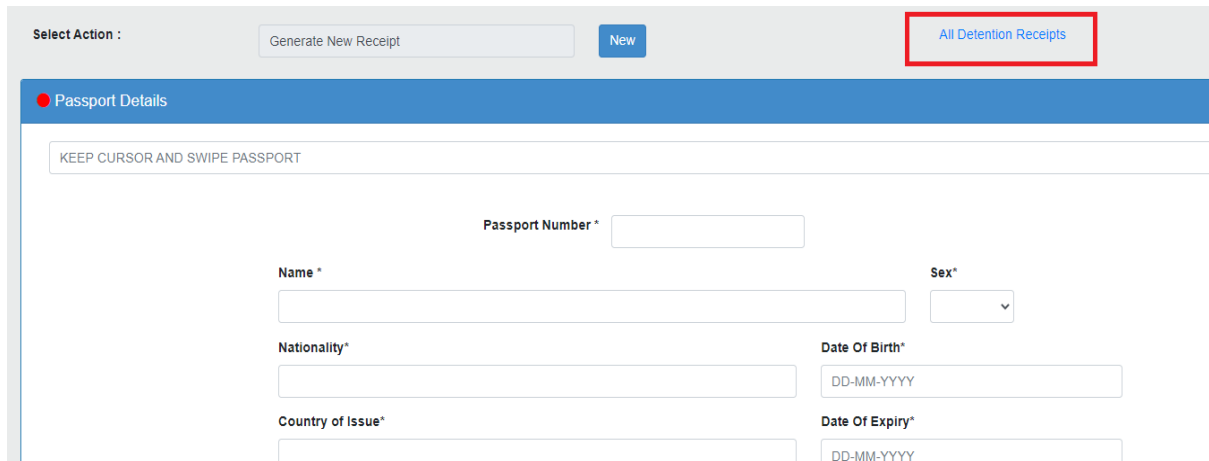
Note- Please check the duty rates & calculation at your end before generating eBR

GENERATE BR

Fig 7.16

7.1.9 All Detention Receipts

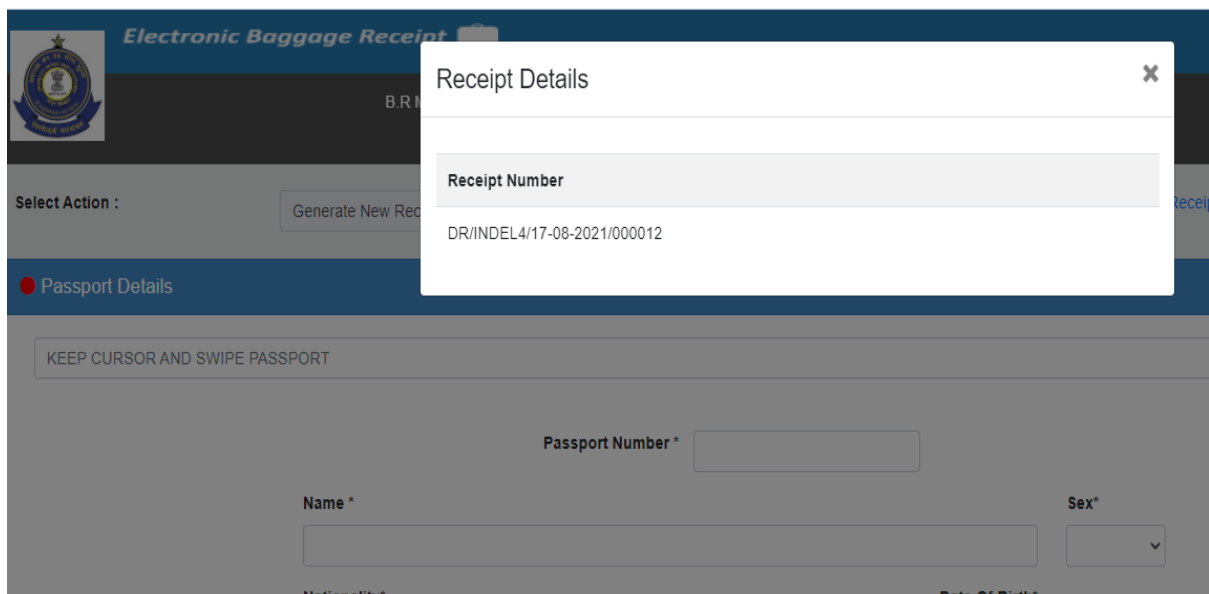
All the last 30 days generated detention receipts will be listed up after clicking on hyper link 'All Detention Receipts' as shown in below Fig. 7.17.



The screenshot shows a web interface with a top navigation bar. On the left, it says "Select Action :". In the center, there is a "Generate New Receipt" button and a "New" button. On the right, a button labeled "All Detention Receipts" is highlighted with a red rectangular box. Below the navigation bar is a blue header with a red dot and the text "Passport Details". Underneath, there is a grey instruction box that says "KEEP CURSOR AND SWIPE PASSPORT". The main form area contains several input fields: "Passport Number *" with a text box; "Name *" with a text box; "Sex*" with a dropdown menu; "Nationality*" with a text box; "Date Of Birth*" with a date picker showing "DD-MM-YYYY"; "Country of Issue*" with a text box; and "Date Of Expiry*" with a date picker showing "DD-MM-YYYY".

Fig 7.17

A pop-up will appear on screen having DR. No. list. Please refer below Fig. 7.18. for the same.

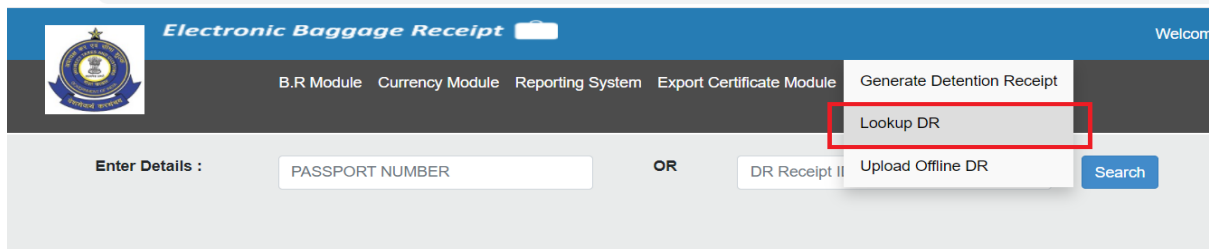


The screenshot shows the same interface as Fig 7.17, but with a white pop-up window titled "Receipt Details" in the foreground. The pop-up has a close button (X) in the top right corner. Inside the pop-up, there is a section labeled "Receipt Number" with a grey background, and below it, the text "DR/INDEL4/17-08-2021/000012". The background interface is dimmed.

Fig 7.18

7.2 Look-up DR

Login Officer can search for the past detention receipts details using look-up DR functionality. Click on Lookup DR option to reach out on the search screen as shown in below Fig. 7.19.

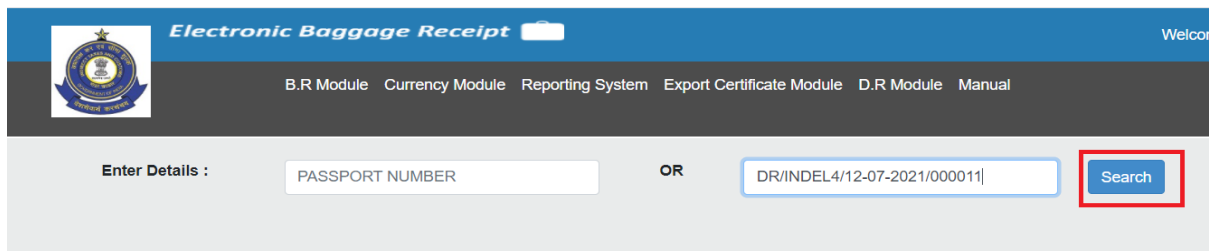


The screenshot shows the top navigation bar of the 'Electronic Baggage Receipt' system. The 'Lookup DR' option is highlighted with a red box. Below the navigation bar, there is a search form with the following fields and options:

- Enter Details :
- OR
-
-
-

Fig 7.19

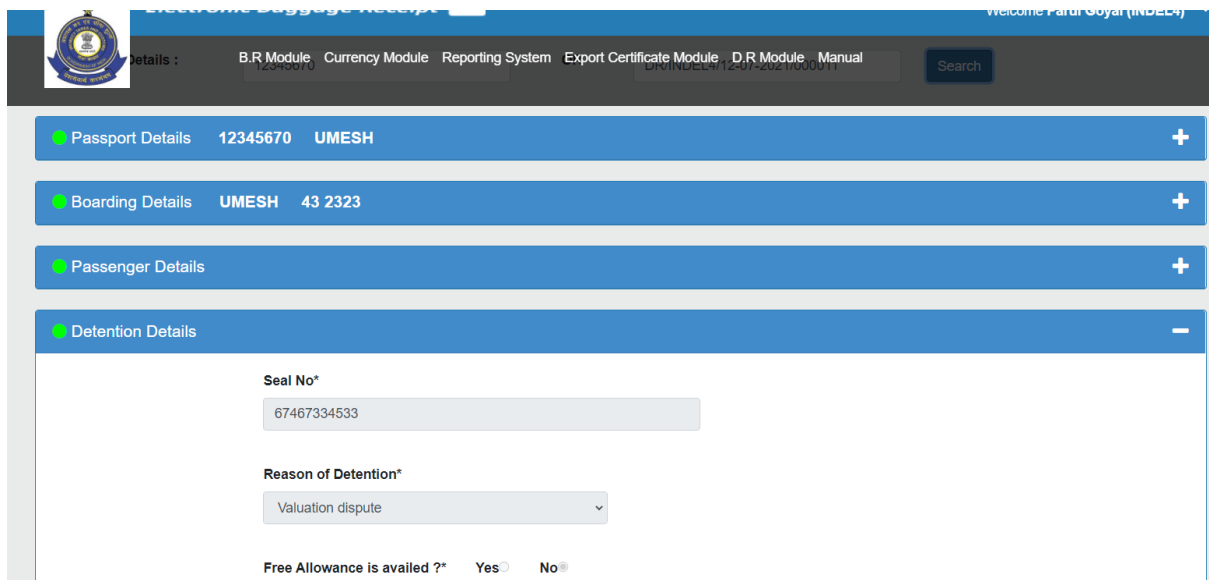
User can either enter Passport number or DR No. for searching past detention receipts. Click on search button to proceed (refer Fig. 7.20).



The screenshot shows the search form from Fig 7.19. The 'DR Receipt II' field now contains the value 'DR/INDEL4/12-07-2021/000011'. The 'Search' button is highlighted with a red box.

Fig 7.20

All the details will be shown on the respective sections for the corresponding detention receipt. Please refer below screenshot for the same (refer Fig. 7.21).



The screenshot shows the search results for a detention receipt. The results are displayed in a list of sections, each with a green dot and a plus sign:

- Passport Details: 12345670 UMesh
- Boarding Details: UMesh 43 2323
- Passenger Details
- Detention Details: -

The 'Detention Details' section is expanded, showing the following information:

- Seal No*:
- Reason of Detention*:
- Free Allowance is availed ?* Yes No

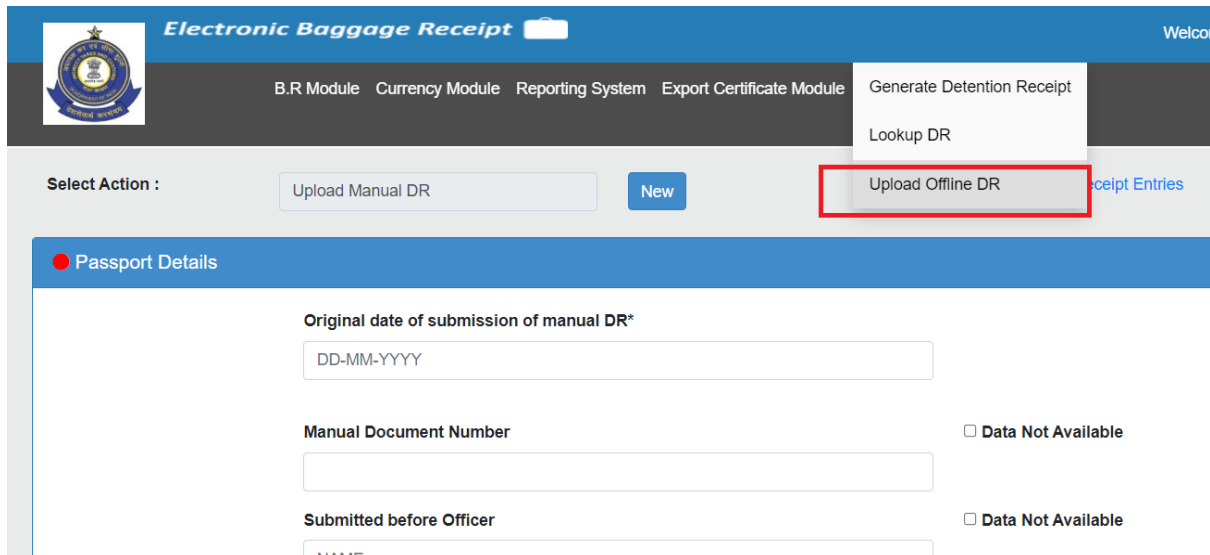
Fig 7.21

Print DR Button will get enable and user can print pdf. Convert to BR button will be there only if BR has not been generated for the same. Please refer section 7.1.8 for converting DR into BR.

7.3 Upload Offline DR

Upload Offline DR will be used if officer is not able to generate detention receipt online due to any problem in the system/electricity fault. Officer will generate DR manually and handover to the passenger. Officer can later fill detention details in Upload Offline DR.

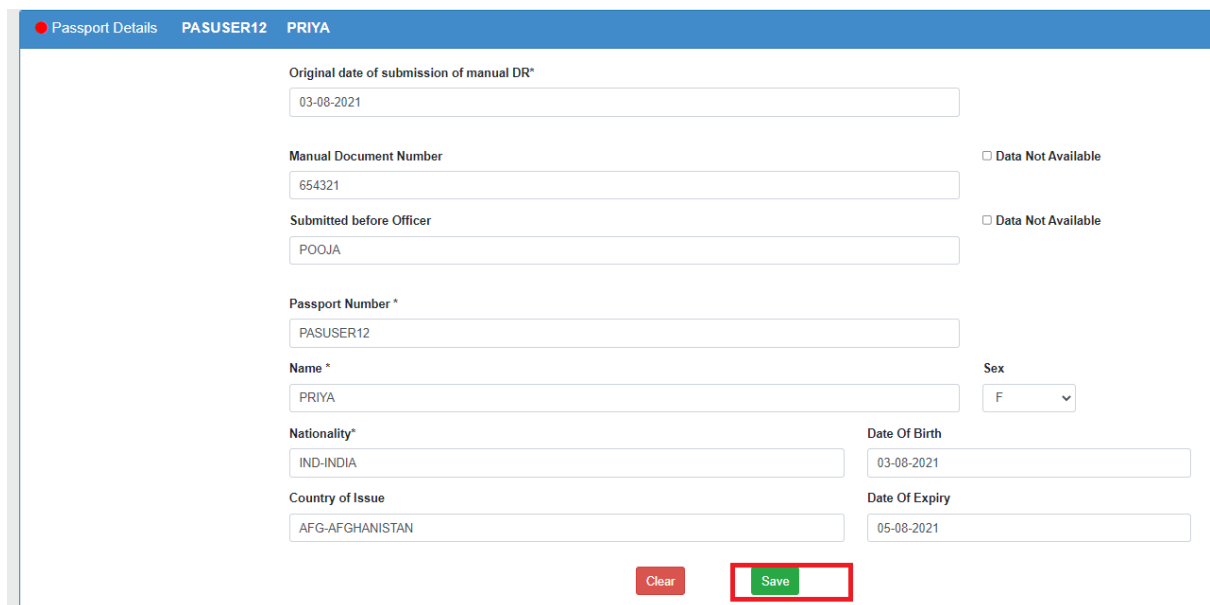
Click on Upload Offline DR option to generate Detention Receipt in the system (refer Fig. 7.22).



The screenshot shows the 'Electronic Baggage Receipt' system interface. At the top, there is a navigation bar with the system logo and the title 'Electronic Baggage Receipt'. Below the navigation bar, there are several menu items: 'B.R Module', 'Currency Module', 'Reporting System', 'Export Certificate Module', 'Generate Detention Receipt', 'Lookup DR', and 'Upload Offline DR'. The 'Upload Offline DR' option is highlighted with a red box. Below the navigation bar, there is a 'Select Action :' section with three buttons: 'Upload Manual DR', 'New', and 'Upload Offline DR'. The 'Upload Offline DR' button is also highlighted with a red box. Below the 'Select Action :' section, there is a 'Passport Details' section with a red dot icon. The 'Passport Details' section contains several input fields: 'Original date of submission of manual DR*' (DD-MM-YYYY), 'Manual Document Number' (with a 'Data Not Available' checkbox), 'Submitted before Officer' (with a 'Data Not Available' checkbox), and 'NAMEF'.

Fig 7.22

Enter Passport Details and click on **save** button (refer Fig. 7.23).



The screenshot shows the 'Passport Details' form in the system interface. The form is titled 'Passport Details' and has a red dot icon. The form contains several input fields: 'Original date of submission of manual DR*' (03-08-2021), 'Manual Document Number' (654321), 'Submitted before Officer' (POOJA), 'Passport Number *' (PASUSER12), 'Name *' (PRIYA), 'Sex' (F), 'Nationality*' (IND-INDIA), 'Date Of Birth' (03-08-2021), 'Country of Issue' (AFG-AFGHANISTAN), and 'Date Of Expiry' (05-08-2021). At the bottom of the form, there are two buttons: 'Clear' and 'Save'. The 'Save' button is highlighted with a red box.

Fig 7.23

Enter Boarding Details and click on **save** button (refer Fig. 7.24).

Passport Details PASUSER12 PRIYA

Boarding Details PRIYA AB 12342

Name* PRIYA PNR Number

Last Port of Embarkation* Data Not Available Port of Arrival* DELHI-INDIRA GANDHI INTERNATIONAL AIRPORT,INDEL4

2K7-NEODESHA,UNITED STATES

Carrier Code* AB Flight Number* 12342 Data Not Available

Seat # Date of Arrival* 05-08-2021

Clear Save

Fig 7.24

Enter Passenger Details and click on **save** button (refer Fig. 7.25).

Boarding Details PRIYA AB 12342

Passenger Details

Address (89 Chars Left) DELHI INDIA

Phone Number : +91 Email Id:

Classification of Pax : * Foreigner residing in India Duration of Stay Abroad : * Year: Mon: Days: Data Not Available

Last Visit To India: DD-MM-YYYY Last Departure Date From India: DD-MM-YYYY

Number of Baggage 2

Clear Save

Fig 7.25

Enter Detention Details and click on **save** button (refer Fig. 7.26).

Detention Details

Seal No* ABCD123

Reason of Detention* Non-production of documents

Free Allowance is availed ?* Yes No

Type of Detained Package* ABCD PACKAGE NAME DEFECT

Detained Package No* P1234 Warehouse Location* GURUGRAM

Warehouse Location Remarks

Detaining Officer SSO ID* 80004098 Detaining Officer Name PARUL Detaining Officer Designation* ADMIN

Clear Save

Fig 7.26

Enter Item Details with remarks. Click on **save** button (refer Fig. 7.27).

Fig 7.27

When the details of all section will get filled, generate button will be enabled. Click on generate button to generate upload manual detention receipt Manually (refer Fig. 7.28).

Fig 7.28

An alert box will be appeared on the screen having DR Number. Below is the screenshot for the same (refer Fig. 7.29).

Fig 7.29

Convert to BR and Print DR button will be enabled. Click on **Print DR** Button to generate PDF for Manual Detention Receipt (refer Fig. 7.30).



Fig 7.30

A PDF will be generated for detention receipt as shown in below Screenshot (refer Fig. 7.31).

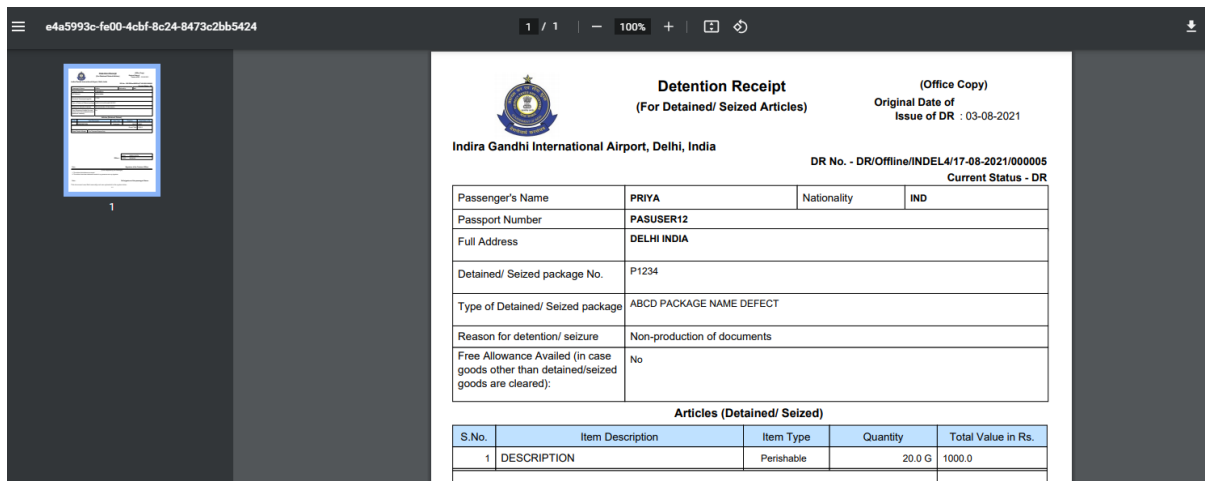


Fig 7.31

System is having functionality to convert manual DR into BR like Online Detention Module. Click on **Convert to BR** Button. Please refer section 7.1.8

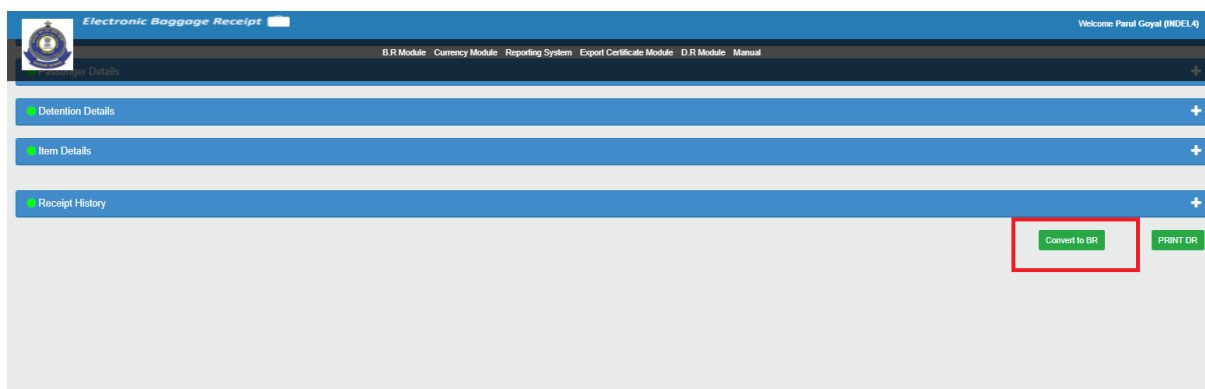


Fig 7.32

7.3.1 All Detention Receipt Entries

Officer can view all previously generated detention receipts for last 30 days by clicking on hyperlink **All Detention Receipt Entries** (refer Fig. 7.33).

Select Action : Upload Manual DR New All Detention Receipt Entries

Passport Details

Original date of submission of manual DR*
DD-MM-YYYY

Manual Document Number Data Not Available

Submitted before Officer Data Not Available
NAME

Passport Number *

Fig 7.33

All the Detention Receipts will be listed up on screen as shown in below screenshot (refer Fig. 7.34).

Electronic Baggage Receipt

Receipt Details

Receipt Number
DR/Offline/INDEL4/17-08-2021/000005

Original date of submission of manual DR*
DD-MM-YYYY

Manual Document Number Data Not Available

Submitted before Officer Data Not Available

Fig 7.34

7.4 Entering Passport Number

If receipt is already generated for the **entered passport number**, then all the basic details of that particular passport number will be auto-populated as shown in Fig. 7.35.

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Select Action : Generate New Receipt New All Detention Receipts

Passport Details PASSPORT1 PARUL GOEL

KEEP CURSOR AND SWIPE PASSPORT

Passport Number * PASSPORT1

Name * PARUL GOEL Sex * F

Nationality* ARE-UNITED ARAB EMIRATES Date Of Birth* 05-02-2001

Country of Issue* BES-BONAIRE, SINT EUSTATIUS AND SABA Date Of Expiry* 31-12-2005

Clean Save

Fig 7.35

8. SETUP OF EBR AT AIRPORT

(i). Prerequisite of running EBR application.

- a. AIO
- b. AIO should be on CBEC Domain
- c. I/O port (LAN Port) to connect AIO
- d. WAN Connectivity required (MPLS/ VPNoBB / VPNoInternet)
- e. Passport Scanner with Driver
- f. Compatible LaserJet Printer
- g. USB port of AIO should be enabled to connect Passport Scanner
- h. Port No. 443 should be opened in the data centre firewall to access EBR application

(<https://ebr.cbic.gov.in>)

from EBR AIO. (IP address of the AIO required in the template for port opening)

(ii). EBR connectivity diagram with Data centre

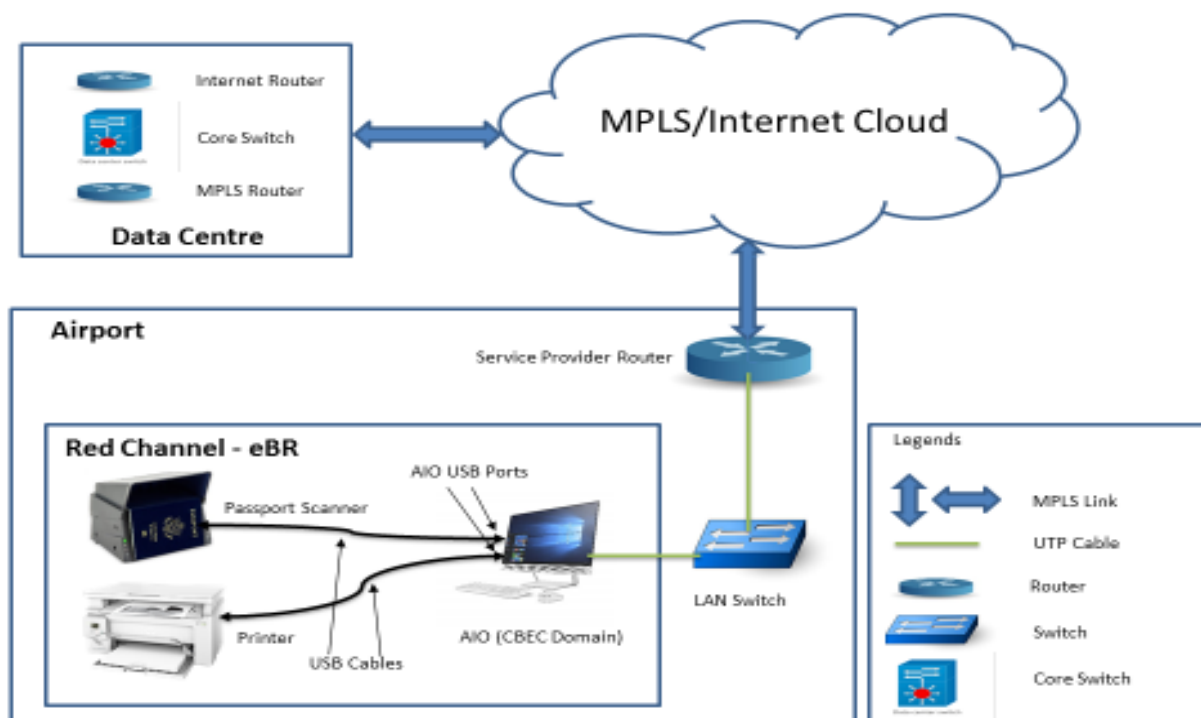


Fig. 8.1

(iii). Passport Scanner Operating Manual.

- (a). Check the LED indication of Passport Scanner as shown in Fig 8.2.

- Blue** – Device is Ready
- Green** – Document has been read
- Amber** – Document is being read

Red – Problem with document



Fig. 8.2

(b). Installation of the scanner.

- Connect scanner with AIO via USB port.

(c). Install scanner driver on AIO

- 1) Run the ASP Setup installation file with Administrative Rights you may be prompted by a pop-up box asking if you want to “allow the following program from an unknown publisher to make changes to this computer”. Click Yes.
- 2) Review the license agreement and check the “I accept the terms of the license agreement” box to accept the license agreement terms. Click **Next**. As shown in Fig 8.3

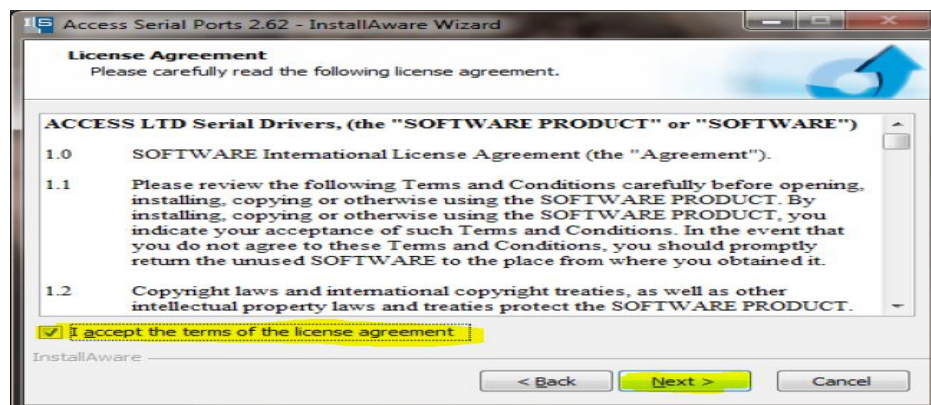


Fig. 8.3

- 3) On the setup screen, shown in Fig 8.4, select ATBOCR and select a COM port from the drop-down list to create a virtual com port for our ATB/OCR/LSR range of devices. Do the same for the BGR1 option if you want to use one of our USB BGR devices. When installing ASPs on a SITA or ARINC computer, you won't be presented with this setup screen, default options have already been chosen.

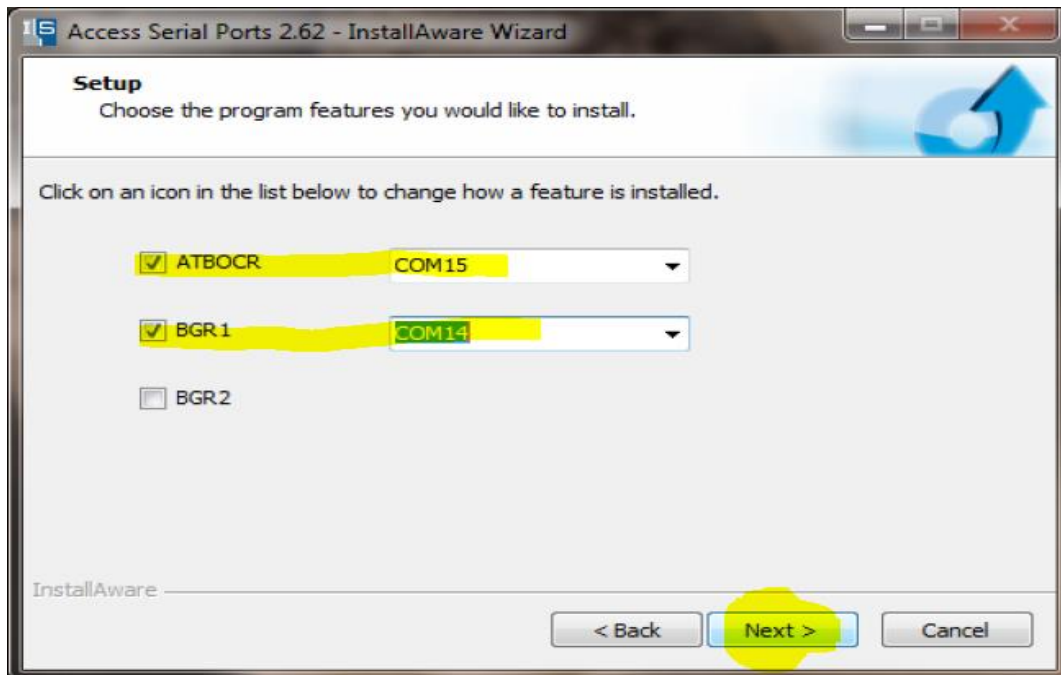


Fig. 8.4

- 4) ASPS will begin to install and the progress should be displayed on the screen.
- 5) After the installation is complete, you will be told which ports have been installed and for what purpose. Click **Finish**. As in Fig 8.5

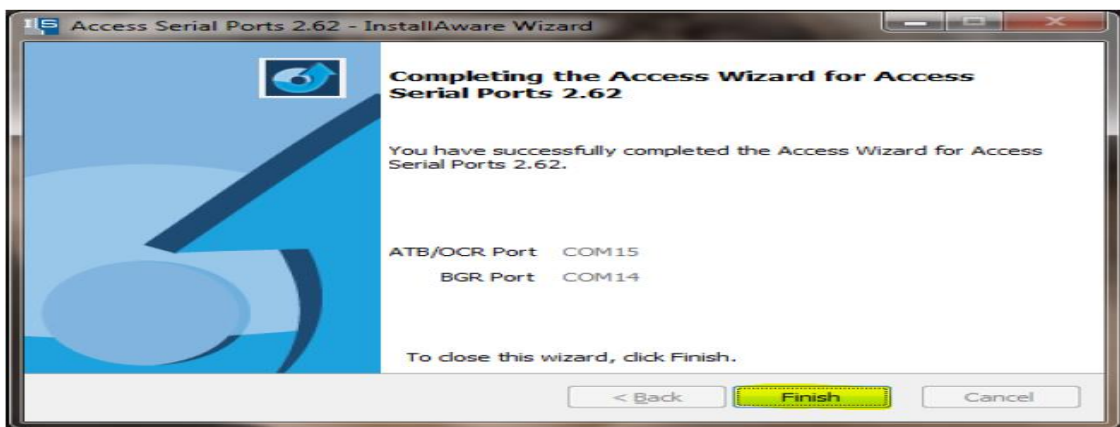


Fig. 8.5

- 6) Restart the computer when asked
- (d). ASPS Configuration Window
- 1) When ASPS has been installed, it can be configured in various ways. Press the **Windows Key + R** to bring up the Run box and type **asps /full=1** before hitting **Enter**. You may be asked if you want to "allow the following program from an unknown publisher to make changes to this computer". Click **Yes** and the window shown in Fig 8.6 will appear.

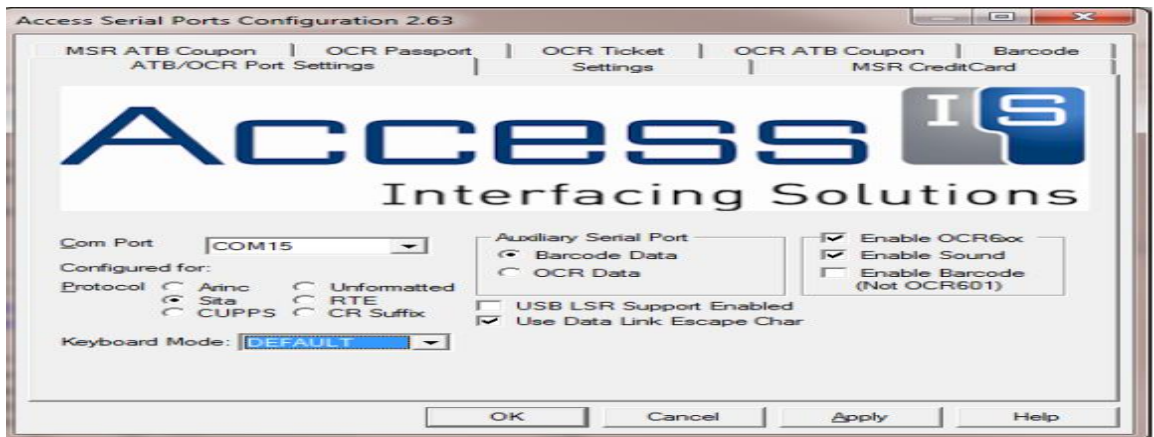


Fig. 8.6

2) Go to OCR Passport & OCR Barcode Tab and select output type keyboard. And select barcode Tab and select output type as “keyboard” and “Rules” should be off as shown in Fig 8.7.

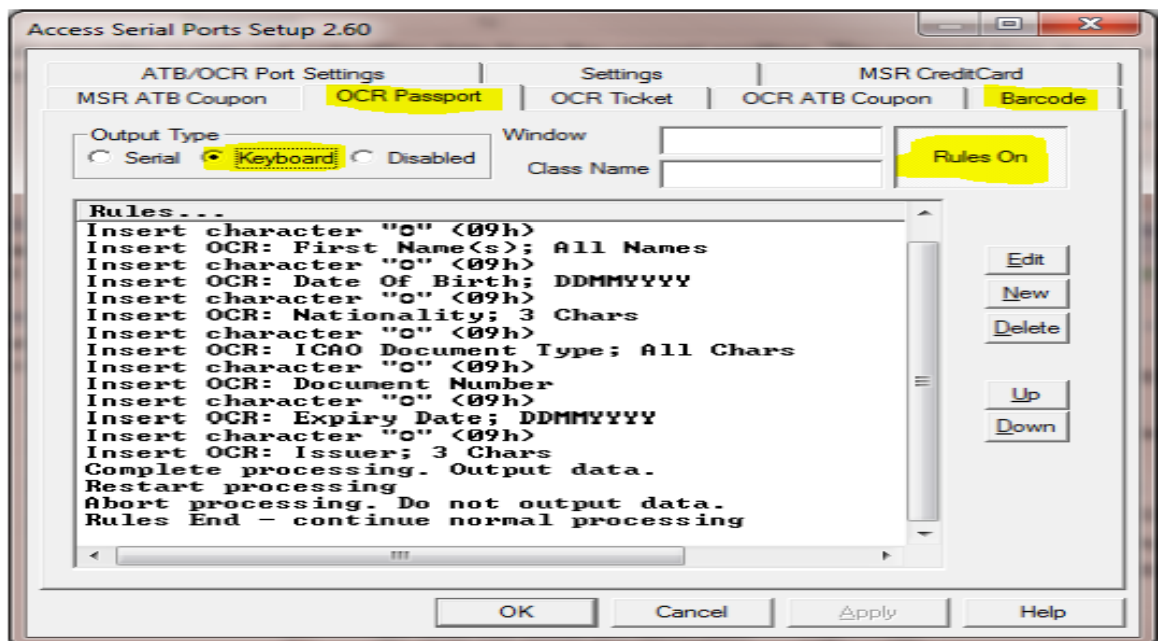


Fig. 8.7

(e). **Testing of Passport Scanner.**

1) Open Notepad (win+R and type “Notepad”) as shown in fig 8.8.

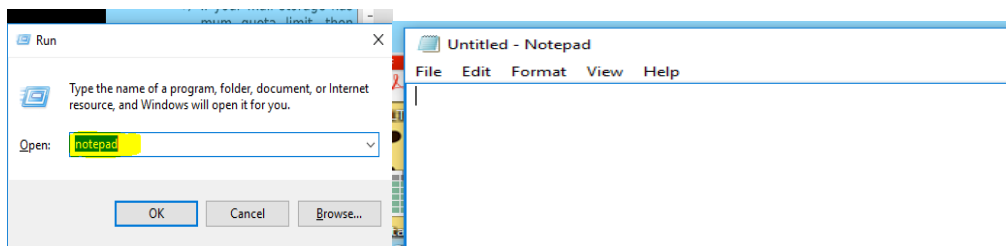


Fig. 8.8

9. IMPORTANT NUMBERS

S. No.	NAME AND ROLE	E-MAIL ID	Extension Number/Contact Number
1	AVANI BAJPAI (Technical Team)	avani.bajpaiTCS@icegate.gov.in	011-61267575
2	VIKRAM BHADANI (Technical Team)	Vikram.bhadaniTCS@icegate.gov.in	011-61267575
3	ANAND KANOJIA (For Installation of Printer and Scanner)	anand.kanojiaTCS@icegate.gov.in	9315587416
4	SAKSHAM SEVA(Helpdesk for SSOID creation)	saksham.seva@icegate.gov.in	18002662232,18001214560
5	Pronita Pegu, Superintendent (Supervisor)	ebr.dgsystems@icegate.gov.in	011-26113616

Fig. 9.1

